

Posted on March 3, 2023 at: 15:00



## TOWN OF WIGGINS

### BOARD of TRUSTEES WORK SESSION

March 8, 2023 at 7:00 P.M.

304 CENTRAL AVENUE  
WIGGINS, CO 80654

**THE PUBLIC IS INVITED & ENCOURAGED TO ATTEND THE MEETING VIA ZOOM  
OR WATCH ON YOUTUBE IF THEY ARE UNABLE TO ATTEND MEETING IN PERSON**

**GO TO THE FOLLOWING SITE <https://us06web.zoom.us/j/88202736268> FOR THE MEETING LINK**

### WORK SESSION AGENDA

<u>AGENDA TOPIC</u>	<u>ESTIMATED TIME</u>
1. Discussion on Utility/Polaris Camera Public Registry Program	10 minutes
2. Discussion on an Update to the Wiggins Building Code Ordinance Regarding Plumbing and Electrical Code References	30 minutes
3. Other Items and Updates	10 minutes
4. Upcoming Board Meeting Agenda Topics	5 minutes
5. Future Work Session Topics	5 minutes

*The Board of Trustees may adjourn for a brief Special Meeting after the Work Session*



## **STAFF SUMMARY**

### **Board of Trustee Work Session March 8, 2023**

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**DATE:** March 1, 2023

**AGENDA ITEM NUMBER:** 1

**TOPIC:** Utility/Polaris Camera Registry Program

**STAFF MEMBER RESPONSIBLE:** Craig Miller, Chief of Police

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#### **BACKGROUND:**

In 2022 the Wiggins Police Department entered into a partnership with Utility/Polaris to provide body cameras and dash cameras to our officers. In February 2023 we were advised by Utility/Polaris of a new security camera registry program. Through similar programs, residents and businesses have already shared security footage to assist us in crime reduction/detection efforts, and this program will assist us with future efforts.

#### **SUMMARY:**

Law Enforcement agencies often incorporate a citizen engagement program to acquire additional case evidence. These programs help solve crime faster enabling citizens the opportunity to share any footage their home and office cameras may have recorded related to a case. We currently have a partnership with Neighbors (by Ring) and are looking to expand our outreach efforts with the program offered by Utility/Polaris. Participation is completely voluntary, and the department does not have direct access to the registered camera. Registrants can deregister their cameras at any time.

#### **FISCAL IMPACT:**

Participation in this program is offered at no additional cost to the Police Department or participating residents/businesses, therefore it will not have any impact on the adopted 2023 budget.

**APPLICABILITY TO TOWN OBJECTIVES AND GOALS TO PROVIDE SERVICES:**

This program supports the Town's objectives and goals to enhance community safety. Crime investigation and prevention rely on community involvement. Increased access to additional data can make an impactful difference in department investigations – helping keep our community safe for everyone.

**QUESTIONS/INFORMATION REQUESTED FROM THE BOARD OF TRUSTEES:**

- Does the Board of Trustees have any questions of staff?

# CAMERA REGISTRY PROGRAM

## Frequently Asked Questions

### **What is a “Camera Registry” Program**

Law Enforcement agencies often incorporate a citizen engagement program to acquire additional case evidence. These programs help solve crime faster enabling citizens the opportunity to share any footage their home and office cameras may have recorded related to a case.

### **Who can register a camera?**

Area residents and/or local businesses operating doorbell cameras and security cameras on their premises can register their camera(s) with the department. Camera registry is voluntary and does not provide live streaming video from the device. The department cannot view the registered camera, and only access the video footage when the registrant uploads it.

### **Who accesses the camera and the footage?**

Footage requested and provided is only accessible by authorized law enforcement and only shared with authorized public safety agency members. Camera registry does not provide or authorize access to live video streaming from the device or access to the device itself by law enforcement. The department cannot view the registered camera and can only access the video footage when the registrant uploads it. The department will contact the registrant through text and email with a secure link to use to upload footage. All footage is provided by the device owner on a voluntary basis.

### **How do I register?**

Camera Registry begins on the law enforcement agency's website and social media page(s) to make registry easy and accessible. Residents and local businesses can register their cameras using the following URL address:

<https://polaris.cameraregistry.net/registry/agencyname>

Information collected during the registration process includes camera location(s), owner contact information, and the timeframe of stored footage.

### **How is the information used and who will know if I provided video footage?**

Providing footage is on a voluntary basis. Footage (requested and provided) is only accessible by authorized law enforcement and only shared with authorized public safety agency members. No third-party access is allowed. The department cannot view the registered camera and can only access the video footage when the registrant uploads it. The department will contact the registrant through text and email with a secure link to use to upload footage. All footage is provided by the device owner on a voluntary basis.

### **When would my footage be needed?**

Your law enforcement agency may reach out for case assistance as they work an investigation. This request may be made to a single resident or group of citizens directly or even as a request through media and social media outlets.

### **What information is sent to me?**

The department will contact the registrant through text and/or email with a secure link to use to upload footage. All footage is provided by the device owner on a voluntary basis.

### **Is this a monitoring service?**

The camera registry program is not a monitoring service. Registered cameras are not monitored by the police department. Registrants are only providing camera and contact information, and camera registry does not provide or authorize access to live video streaming from the device or access to the device itself by law enforcement. The department will contact the registrant through text and/or email with a secure link to use to upload footage should there be an incident in the area. All footage is provided by the device owner on a voluntary basis.

# CAMERA REGISTRY PROGRAM

## Law Enforcement Frequently Asked Questions

### What is a “Camera Registry” Program

A camera registry program provides citizen engagement to expand the potential for evidence collection, helping departments solve crime faster. This type of program enables access to citizen- provided video footage in or near the incident area.

### Who can register a camera?

Area residents and/or local businesses operating doorbell cameras and security cameras on their premises can register their camera(s) with the department. Camera registry is voluntary and does not provide access to the department for live stream video. Camera location and owner contact information are part of the registry program, enabling departments to identify additional video resources within the area of an incident. POLARIS™ shows registered cameras in the map view of the platform, providing easy access to making footage requests through the system for identified areas of interest.

### How does a person register their camera?

Camera Registry begins on the law enforcement agency's website and social media page(s) to make registry easy and accessible. Residents and local businesses can register their cameras using the following URL (your agency name or whatever ending you choose for your agency will need to be added to the end of the URL):

<https://polaris.cameraregistry.net/registry/agencyname>



Agencies can also include their logo on the sign-up webpage.

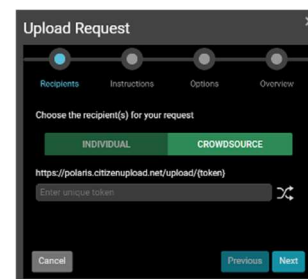
Departments can see registered cameras on their POLARIS map view and request information from the registrant using a secure URL link to upload footage of an identified day/time range.

### Who has access to the registered camera provided footage?

Registrants provide footage on a voluntary basis. Footage (requested and provided) is only accessible by authorized law enforcement and only shared with authorized public safety agency members. No third-party access is allowed.

### When would citizen footage be needed?

Agencies can engage a “call for evidence” in any case situation directly from the case information in POLARIS™. The system also enables generic evidence requests from the community through



a crowdsource option that will create a URL link and QR code for citizens to upload media directly associated with the case for investigators to review.

### What information is sent to registrants?

The agency sends footage requests to registrants directly from POLARIS™ through text and/or email, where they can voluntarily upload footage using a secure link.

### Can we integrate the department's existing camera registry program into the Utility Platform?

Yes, a department can consolidate their existing camera registry information into POLARIS™.

### Can a department's RTCC live stream video on a registered camera?

The Real Time Crime Center cannot live stream/view registered cameras. The department can only receive video when a citizen volunteers to upload it through a request. Registrants are sent a request in POLARIS™ through text or email requesting footage from their registered camera, where they can voluntarily upload footage using a secure link.



## **STAFF SUMMARY**

### **Board of Trustees Work Session March 8, 2023**

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**DATE:** March 1, 2023

**AGEND ITEM NUMBER:** 2

**TOPIC:** Discussion on an Update to the Wiggins Building Code Ordinance Regarding Plumbing and Electrical Code References

**STAFF MEMBER RESPONSIBLE:** Hope Becker, Planning & Zoning Administrator

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#### **BACKGROUND:**

On February 23, 2022, the Board of Trustees adopted the 2018 International Code Council Building Codes through Ordinance No. 01-2022. The ordinance also adopted the editions of the State of Colorado Plumbing Code and the National Electric Codes as “currently adopted by the State.”

As the Town’s Ordinance is currently written, staff is concerned that if the State adopts updated electric and plumbing codes after July 1, 2023, which it likely will, the Town could be required to adopt the 2021 Energy Conservation Code at that time based on House Bill 22-1362, that states if a municipality updates one or more of its building codes after July 1, 2023 and before July 1, 2026, then it must adopt and enforce an energy code that achieves equivalent or better energy performance than the 2021 Energy Conservation Code. After July 1, 2026, a municipality that updates one or more of its building codes must adopt and enforce an energy code that achieves equivalent or better energy and carbon emissions performance than the model low energy and carbon code created by the State Energy Code Board.

The 2018 Energy Conservation Code was recommended for inclusion at the time of Building Code Ordinance adoption by staff, because it is less restrictive and less expensive for contractors and builders, while increasing energy efficiency than the 2021 Energy Conservation Code. This was also voiced as a major concern in feedback staff received from builders. Concerns were raised that the newer energy codes may be too restrictive and may cause health issues despite its best intentions to conserve energy.

#### **SUMMARY:**

Staff presented to the Board of Trustees, in the January 11, 2023 work session that there were some upcoming changes that were the result of House Bill 22-1362 that may affect the Town’s

Building Codes as adopted. Staff researched House Bill 22-1362 and discussed options with the Town Attorney, ProCode and the Mazingo Code Group. It was determined that there was not enough information to be confident in what could occur if the Town does not amend the current Building Code Ordinance to delete references to the State's "currently adopted" plumbing and electrical codes. Evaluation of House Bill 22-1362 also lacks clarity whether the Town would be forced to adopt the 2021 Energy Conservation Code in its entirety or if contractors will only have to comply with the 2021 Energy Conservation Code requirements related to electrification, electric vehicles, and solar ready provisions specifically named in the State's adopted electrical code.

Staff has prepared the attached draft ordinance to protect the Town from being required to adopt a more stringent Energy Conservation Code if the State adopts new plumbing and electrical codes. It amends Ordinance No. 01-2022 to incorporate the 2018 International Plumbing Code and the 2020 National Electric Code by reference.

**FISCAL IMPACT:**

The Town of Wiggins' adopted budget will not be negatively impacted by amending the Town's building code ordinance.

**APPLICABILITY TO TOWN OBJECTIVES AND GOALS TO PROVIDE SERVICES:**

The Town of Wiggins strives to provide current codes to provide its residents and businesses adequate public health and safety protections. Updating the codes such as the building codes is a part of this effort.

**QUESTIONS/INFORMATION REQUESTED FROM THE BOARD OF TRUSTEES:**

- Does the Board of Trustees have any questions of staff?
- Does the Board of Trustees want staff to move forward with the amendment to the building codes?

**TOWN OF WIGGINS  
ORDINANCE NO. 01-2023**

**AN ORDINANCE AMENDING ORDINANCE NO. 01-2022 AND ADOPTING BY  
REFERENCE THE 2018 INTERNATIONAL PLUMBING CODE AND THE 2020  
NATIONAL ELECTRIC CODE**

WHEREAS, the Board of Trustees previously approved Ordinance No. 1-2022, which adopted by reference building and construction codes, including the editions of the Colorado Plumbing Code and the National Electric Code as currently adopted by the State of Colorado; and

WHEREAS, the Board of Trustees has determined that it should amend Ordinance No. 1-2022 to adopt the 2018 International Plumbing Code and the 2020 National Electric Code.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS AS FOLLOWS:

**Section 1.** Section 9 of Ordinance No. 01-2022 is hereby amended by repealing Section 9 in its entirety and replacing with the following:

Sec. 9 – International Plumbing Code

(a) **Adoption.** The *International Plumbing Code*, 2018 Edition, as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, Chapters 1 through 15 inclusive, including all appendices (“IPC”) is hereby adopted as the Town of Wiggins Plumbing Code. The purpose and subject matter of the which includes comprehensive provisions regulating plumbing installations in or in connection with new and existing structures and providing uniform plumbing standards for the purpose of protecting the public health, safety and general welfare.

(b) **Compliance Required.** It shall be unlawful for any person, firm or corporation to erect, construct, alter, repair, remove, demolish or utilize any plumbing installations covered by the IPC, or cause the same to be done, in conflict with or in violation of any provision of the IPC.

(c) **Purpose.** The purpose and subject matter of the IPC is to regulate plumbing installations in or in connection with new and existing structures and providing uniform plumbing standards for the purpose of protecting the public health, safety and general welfare.

(d) **Amendments.** Additions, deletions, amendments and changes to the IPC, as adopted by reference pursuant to Section (a), are hereby adopted as follows:

(1) IPC Section 101.1 (Title) is amended by the addition of the term “Town of Wiggins” where indicated.

(2) IPC Section 305.4.1 (Sewer depth) is amended by filling in both areas where indicated to read “12 inches (305 mm).”

(3) IPC Section 903.1 (Roof extension) is amended by inserting “12 inches (305 mm)” where indicated.

(e) Penalties for Violation. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of the IPC. In addition to other sanctions set forth in the IPC, a person or entity that violates the IPC may be fined in an amount not to exceed the maximum fine amount permitted to be imposed by the municipal court or, as more fully set forth in Section 12 of this Ordinance. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

**Section 2.** Section 10 of Ordinance No. 01-2022 is hereby amended by repealing Section 10 in its entirety and replacing with the following:

**Sec. 10 - National Electrical Code**

(a) Adoption. The National Electrical Code NFPA 70, 2020 Edition (“NEC”), as promulgated by the National Fire Protection Association, Inc., 1 Batterymarch Park Quincy, Massachusetts, 02169-7471, and as adopted by the State of Colorado is hereby adopted by reference as the Town of Wiggins Electrical Code as if fully set out in this ordinance without additions, deletions, insertions or changes, except as referenced by the State Electrical Board of the Colorado Department of Regulatory Agencies, Division of Professions and Occupations.

(b) Compliance Required. It shall be unlawful for any person, firm or corporation to erect, construct, alter, repair, remove, demolish or utilize any electrical systems covered by the NEC, or cause the same to be done, in conflict with or in violation of any provision of the NEC.

(c) Purpose. The purpose and subject matter of the NEC includes minimum regulations for the practical safeguarding of persons and property from the hazards arising from the use of electricity and minimum standards relating to the installation of electrical conductors and equipment within or on public and private buildings and other structures, including mobile homes, recreational vehicles and floating dwelling units, and other premises such as yards, carnivals, parking and other lots, and industrial substations. The NEC provides for the issuance of permits, inspections and the collection of fees therefor.

(d) Amendments. None

(e) Penalties for Violation. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of the

NEC. In addition to other sanctions set forth in the NEC, a person or entity that violates the NEC may be fined in an amount not to exceed the maximum fine amount permitted to be imposed by the municipal court or, as more fully set forth in Section 12 of this Ordinance. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

**Section 3.** Should any one or more sections or provisions of this Ordinance or of any of the primary or secondary codes adopted by reference be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or the codes adopted by reference hereby, the intention being that the various sections and provisions are severable.

**Section 4.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

INTRODUCED, READ, ADOPTED ON FIRST READING THIS 22nd day of March, 2023.

PUBLIC HEARING AND SECOND READING WILL BE HELD THE 26th day of April, 2023, AT 7:00 P.M.

READ, ADOPTED ON SECOND READING, APPROVED, SIGNED, AND ORDERED PUBLISHED BY TITLE ONLY this 26<sup>th</sup> day of April 2023.

TOWN OF WIGGINS

\_\_\_\_\_  
Chris Franzen, Mayor

ATTEST:

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Tom Acre, Interim Town Clerk

I, Tom Acre, Interim Town Clerk of the Town of Wiggins, Colorado, hereby certify and attest that the foregoing Ordinance No. 01-2023 was introduced, read, adopted and ordered published by title only, at a regular meeting of the Board of Trustees of the Town of Wiggins, Colorado on the 26<sup>th</sup> day of April, 2023. This Ordinance was published in The Fort Morgan Times on \_\_\_\_\_, 2023.

Dated \_\_\_\_\_

DRAFT