



**TOWN OF WIGGINS
BOARD of TRUSTEES MEETING
AGENDA**

March 27, 2024 at 7:00 P.M.

**304 CENTRAL AVENUE
WIGGINS, CO 80654**

***THE PUBLIC IS INVITED & ENCOURAGED TO ATTEND THE MEETING VIA ZOOM
OR WATCH ON YOUTUBE IF THEY ARE UNABLE TO ATTEND MEETING IN PERSON***

GO TO <https://us06web.zoom.us/j/89138082108> FOR THE MEETING LINK

MEETING AGENDA

I. INTRODUCTIONS

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

II. CONSENT AGENDA

1. Approval of Board of Trustees Meeting Minutes February 28, 2024
2. Approval of Board of Trustees Special Meeting March 13, 2024

III. REPORTS/FINANCIALS

1. Town Manager Report
2. Board of Trustees
3. Approval of Bills March 2024
4. Financials-Actual to Budget

IV. PUBLIC COMMENTS

The Board of Trustees welcomes you and thanks you for your time. If you wish to address the Board of Trustees about a specific concern or to comment on an item, this is the only time set on the agenda for you to do so. We ask that you be respectful and courteous when addressing the board. When you are recognized, please step to the microphone, state your name and address. Your comments will be limited to three (3) minutes. The Board will not respond to your comments this evening, rather they will take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up.

V. CONSIDERATION OF RESOLUTION NO. 11-2024

A Resolution Recognizing the CDOT Click It or Ticket (CIOT) Grant Funding for Occupant Restraint Enforcement

1. Resolution No. 11-2024

VI. EXECUTIVE SESSION

An Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – Vacation Payout Request

VII. REPORT OUT FROM EXECUTIVE SESSION

VIII. POTENTIAL ACTION FOLLOWING EXECUTIVE SESSION

IX. ADJOURNMENT

1. Closing Remarks by Mayor and Trustees, and Meeting Adjournment



MINUTES OF MEETING

TOWN OF WIGGINS BOARD OF TRUSTEES MEETING

February 28, 2024 at 7:00 p.m.

CALL TO ORDER & ROLL CALL

A meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, February 28, 2024. Mayor Chris Franzen called the meeting to order at 7:00 p.m. The following Trustees answered roll call: Mayor Chris Franzen and Trustees: Mandy Camilleri, Bryan Flax, Bruce Miller and Steve Perrott. Staff present were Tom Acre, Town Manager; Nichole Seiber, Town Clerk/Treasurer; Beau Warden, Public Works Supervisor and Hope Becker, Planning & Zoning Director.

APPROVAL OF THE AGENDA

Motion was made by Trustee Miller to approve the agenda. Seconded by Trustee Perrott. Roll Call: The agenda was unanimously approved.

CONSENT AGENDA

Motion was made by Trustee Miller to approve the Consent Agenda. Seconded by Mandy Camilleri. Roll Call: The Consent Agenda was unanimously approved.

TOWN MANAGER REPORT

- Trustee Miller inquired about the non-potable water line. The Town Manager stated it is out for bids and bids are due March 15, 2024.
- The Town Manager stated we received a grant from DOLA and need to get the match solidified. He also said we may have to put the engineering oversight out for bid.
- Mayor Franzen inquired about the membranes. The Town Manager stated they plan to start installation on March 18, 2024.
- Mayor Franzen discussed the call for service information that Chief Miller complied.
- Trustee Miller asked about the culvert at the north side of the entrance at the Post Office. The Public Works Supervisor stated the trenches were dug deeper than the culverts to get the debris out. There was more discussion on some of the other culverts in the surrounding area.
- Trustee Miller inquired about the stop sign at the sewer plant. The Public Works Supervisor explained new stop sign posts will be installed.

APPROVAL OF FEBRUARY BILLS 2024

Trustee Miller asked if the Jones bill for the RO plant was for just the excavation or for everything. The Public Works Supervisor stated there were multiple bids. He also said all of the vaults are in and the payment was for everything including labor. There was additional discussion on RO plant.



Trustee Miller asked if we have paid the Town engineer for anything to do with the North Ridge subdivision. The Town Manager stated we did and we have a cost reimbursement agreement.

Motion was made by Trustee Miller to approve the February 2024 Bills. Seconded by Trustee Perrott. Roll Call: Motion was unanimously approved.

FINANCIALS - ACTUAL TO BUDGET

Trustee Miller inquired about the money the Town receives from the County for property tax. The Town Manager stated we typically receive that in the Spring and then more trickles in throughout the year.

Motion was made by Trustee Miller to approve Financials Actual to Budget. Seconded by Trustee Camilleri. Roll Call: Motion was unanimously approved.

PUBLIC COMMENTS

The Public Comments portion of the meeting was opened at 7:20 p.m.

There were no public comments.

The Public Comment portion of the meeting was closed at 7:21 p.m.

PUBLIC HEARING FOR NORTH RIDGE MINOR SUBDIVISION FINAL PLAT

The Planning and Zoning Director gave the background of the annexation of the property. She went on to explain Harrison Homes has put in an application to further develop the subdivision into 6 four-plex town. The HOA would maintain North Ridge Drive. The Town of Wiggins Planning and Zoning Commission had a meeting on February 20, 2024 and they approved a resolution recommending approval with conditions. The Planning and Zoning Director explained some of those conditions. This application can only be heard once due to it being a minor subdivision. CDOT had concerns regarding traffic by Highway 6 (Central Avenue) and Main Street. A traffic study was conducted and found there would be an increase of about 10%.

Trustee Miller expressed his reservations on only having a short time to review the application and why it was not brought to a work session. The Planning and Zoning Director explained this is a quasi-judicial hearing and therefore it could not be brought to a work session.

Mark Foster spoke for the applicant. Mark Foster is confident Charles Ruyle will allow the retention pond on his property. Mark Foster explained that Daniel Harrison will own the town homes and will work with the HOA on managing the property. A route to bring in materials was discussed with Daniel Harrison, the applicant.



Mayor Franzen inquired about these town homes being affordable, lower income housing. Daniel Harrison explained they would be considered affordable. The tenants will pay electricity and Daniel will pay for water. There was discussion on the water taps, meters and sewer fees. Mayor Franzen asked about the landscaping. Grass, astro turf and trees were discussed.

Trustee Flax inquired about fire sprinklers. Daniel Harrison described the design of the firewalls.

Trustee Miller asked if the school will receive money per unit. The Planning and Zoning Director verified they will.

PUBLIC COMMENT PORTION OF PUBLIC HEARING

The public comment portion of the meeting was opened at 8:04 p.m.

Jesse Borders spoke. Jesse Borders stated his concerns about high density housing, the tenants that will rent the town homes, and the wear and tear on the roads.

Daniel Harrison responded to Jess Borders' concerns.

The public comment portion of the meeting was closed at 8:11 p.m.

There were questions from the Trustees about the water lines. The Public Works Supervisor discussed the sizes of the pipes, water pressure and cost.

CONSIDERATION OF RESOLUTION 06-2024 – A Resolution Approving the Final Plat for North Ridge Subdivision.

Motion was made by Trustee Miller to table Resolution 06-2024 until the Special Meeting to be held on March 13, 2024. Seconded by Trustee Perrott. Roll Call: Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 07-2024 – A Resolution Approving a Subdivision Agreement for the North Ridge Minor Subdivision.

Motion was tabled until the Special Meeting to be held on March 13, 2024.

CONSIDERATION OF RESOLUTION 08-2024 – A Resolution Authorizing the Town of Wiggins to Contract for the Installation of the Grinder Vault at the Johnson Lift Station.

The Public Works Director stated this is for the concrete vault and excavating the dirt. There was discussion on the bids that came in and the grinder.

Motion was made by Trustee Miller to approve Resolution 08-2024 Seconded by Trustee Perrott. Roll Call: Motion was unanimously approved.



CONSIDERATION OF RESOLUTION 09-2024 – A Resolution Approving an Agreement Between the Town of Wiggins and High County Pipe & Utility.

The Town Manager stated this is for getting restarted on the sewer line inspection project. The Town budgeted \$35,000.00 for the project that will cover Kiowa Park. The Public Works Supervisor explained that this project can be on a three-year rotation.

Motion was made by Trustee Camilleri to approve Resolution 09-2024 Seconded by Trustee Perrott. Roll Call: Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 10-2024 – A Resolution of the Town of Wiggins, Colorado in Opposition to Accessory Dwelling Unit Preemptions in House Bill 24-1152.

The Town Manager explained this is a resolution that the lobbyists of CML have been working with the sponsors of the bill trying to make it less restrictive in where the State is telling municipalities what to do. For example, land development is one concern.

Motion was made by Trustee Perrott to approve Resolution 10-2024 Seconded by Trustee Flax. Roll Call: Motion was unanimously approved.

DISCUSSION ON STRUCTURE AT TEETS PARK

The Town Manager handed out three bids for the structure on the old basketball court at the park. There was discussion on the bids include, pricing, warranty and a timeline to start the project.

Motion was made by Perrott to bring a formal contract to the Board for approval. Seconded by Trustee Camilleri. Roll Call: Motion was unanimously approved.

ADJOURNMENT

The Mayor invited closing remarks.

The Town Manager stated the CML conference is in June and registration is open. The Town also has a fireworks contract. There will be a presentation for the Early Child Care Center and Recreation Center at the next work session. Virginia is working on a grant for the splash pad. There was discussion for a town garage sale and the High Plains Bank's shredding event.

The Public Works Supervisor discussed fixing potholes when the weather is a bit warmer. There was also discussion on planting grass around Kiowa Park.

Mayor Franzen adjourned the meeting at 9:14 p.m.



Respectfully submitted by:

Nichole A. Seiber

The Town Clerk/Treasurer, Nichole Seiber



MINUTES OF MEETING

TOWN OF WIGGINS BOARD OF TRUSTEES MEETING

March 13, 2024 at 7:30 p.m.

CALL TO ORDER & ROLL CALL

A meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, March 13, 2024. Mayor Chris Franzen called the meeting to order at 7:43 p.m. The following Trustees answered roll call: Mayor Chris Franzen and Trustees: Mandy Camilleri, Jerry Schwindt, Bryan Flax, Steve Perrott and Mayor Pro-Tem David Herbstman. Staff present were Tom Acre, Town Manager; Nichole Seiber, Town Clerk/Treasurer; Beau Warden, Public Works Supervisor and Hope Becker, Planning & Zoning Director.

APPROVAL OF THE AGENDA

Motion was made by Trustee Flax to approve the agenda. Seconded by Trustee Camilleri. Roll Call: The agenda was unanimously approved.

CONSIDERATION OF RESOLUTION 06-2024 – A Resolution Approving the Final Plat for North Ridge Subdivision.

The Planning and Zoning Director gave an update on the status of the application. There was discussion about the number of vehicles on the road during peak hours.

Motion was made by Trustee Flax to approve Resolution 06-2024. Seconded by Mayor Pro-Tem Herbstman. Roll Call: Trustee Camilleri opposed. Motion was approved.

CONSIDERATION OF RESOLUTION 07-2024 – A Resolution Approving a Subdivision Agreement for the North Ridge Minor Subdivision and the Town will Work on Tap Fess for Multi-Family Buildings.

The Planning and Zoning Director reiterated the status of the application. There was discussion of the water tap fees.

Motion was made by Mayor Pro-Tem Herbstman to approve Resolution 07-2024. Seconded by Trustee Perrott. Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 11-2024 – A Resolution Authorizing the Town of Wiggins to Contract for the Purchase and Construction of a Metal Building at Teets Park.

The Town Manager discussed the bids from different contractors. The Town Manager stated both him and Mayor Franzen believe the building from Keefe Construction would be the best option.



Motion was made by Mayor Pro-Tem Herbstman to approve Resolution 11-2024. Seconded by Trustee Schwindt. Roll Call: Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 12-2024 – A Resolution Authorizing the Town Manager to Purchase Fireworks for the Fourth of July Celebration from Tri-State Fireworks.

The Town Manager discussed the contract and the budget for the fireworks.

Motion was made by Trustee Flax to approve Resolution 12-2024. Seconded by Trustee Camilleri. Roll Call: Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 13-2024 – A Resolution Authorizing the Town Manager to Purchase a Mower for the use at the Teets Park Ball Fields.

The Town Manager discussed the bids, the price of the mower and the use of the mower. The Town Manger stated the staff's recommendation is to purchase the Kubota.

Motion was made by Trustee Schwindt to approve Resolution 13-2024. Seconded by Trustee Perrott. Roll Call: Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 14-2024 – A Resolution Authorizing the Town Manager to Purchase Replacement Components for the Elgin Street Sweeper.

The Town Manager, the Public Works Supervisor and the Board discussed the quotes, replacement options and the condition of the sweeper.

Motion was made by Trustee Perrott to approve Resolution 14-2024. Seconded by Mayor Pro-Tem Herbstman. Roll Call: Motion was unanimously approved.

CONSIDERATION OF RESOLUTION 15-2024 – A Resolution Approving a Dryland Farm Lease for a portion of the Knievel Property.

The Town Manager briefly discussed the background of why this lease is needed.

Motion was made by Trustee Perrott to approve Resolution 15-2024. Seconded by Trustee Schwindt. Roll Call: Motion was unanimously approved.



ADJOURNMENT

The Mayor invited closing remarks.

Mayor Franzen asked about the status of the new police cruiser. Mayor Franzen discussed the three FFA members the Town bid on at the Steak Fry.

The Public Works Supervisor discussed fixing potholes when the weather is a bit warmer. There was also discussion on planting grass around Kiowa Park.

There was discussion on the Town of Wiggins' 50-year celebration.

Mayor Franzen adjourned the meeting at 8:33 p.m.

Respectfully submitted by:



The Town Clerk/Treasurer, Nichole Seiber



TOWN MANAGER'S REPORT

Board of Trustees Meeting March 27, 2024

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- The Town Manager attended the CML Policy Committee virtual meeting on March 16th. This was the last policy committee meeting of the 2024 legislative session. At the policy committee meeting, CML staff presented several bills they are following in the 2024 legislative session.
 - Trustee Herbstman and the Town Manager attended the Morgan County Economic Development Corporation (MCEDC) Annual meeting the evening of March 22nd.
 - The Town experienced a check fraud incident recently. The Town Clerk/Treasurer worked with High Plains Bank to immediately close the bank account. Along with the Town Manager, they are working with High Plains Bank to further safe guard our account.
 - The Town Manager submitted pre-grant paperwork for the water tank project to Senators Benett and Hickenlooper's offices for FY2025 Congressionally Directed Spending (CDS) funding for the water tower project. The Town was encouraged to complete and submit a full grant request for the project.
 - The Parks and Recreation/Event Coordinator recently resigned effective April 20th. She has accepted an agricultural related position more aligned with her career goals and personal aspirations. This is a great opportunity for her and we wish her well.
 - The Teets Park ball fields have been prepared for spring baseball and soccer. The new ballfield mower has been ordered. Staff is preparing the concession stand for use this summer and has meetings planned with individuals/groups interested in running the stand.
 - The park pavilion building has been ordered and construction is scheduled for building use on the 4th of July celebration.
 - Staff has posted the summer park maintenance worker position and had conversations with an interested individual.
 - The Kiowa-Bijou water line project bid opening was March 18th. Two bids were received that were higher than expected. Staff is evaluating options on restructuring the project and looking at other funding.
 - Public Works staff recently attended utility locate and excavation training.

- Wiggins was selected to participate in the Colorado Resiliency Office (CRO) Camp Resiliency in Akron on April 9th. Resiliency is the ability of communities to rebound, positively adapt to, or thrive amidst changing conditions or challenges. Resiliency is a question on DOLA Grant applications and those who attend this camp are better equipped to respond to the grant requirement.
- Staff has made improvements on the Kammerer Recharge weir and is starting water transfers into the recharge ponds under free river conditions.
- The new Wiggins Police Tahoe is scheduled to be worked on in the next two weeks at LAWS.
- The new WPD rifles have been delivered.
- The sewer treatment plant wasting pond needs to be dredged. Staff is evaluating options to accomplish this.
- The RO membranes were installed last week and the RO Plant is scheduled to be back on-line the first of April pending scheduling of State required testing.
- The Town Manager continues to meet with the managers from Brush and Fort Morgan, an official from Hill Rose and Morgan County Commissioner Becker to discuss the proposed change in funding for the communication center. The Managers and Hill Rose representative will meet again this week to a counter proposal presented by the county.
- Codification is complete and staff is preparing ordinances to approve the final document. Approval requires two meetings: a regular meeting to introduce the ordinance and set the date for the public hearing and two legal postings.
- The Town Manager attended a virtual meeting of the Upper Front Range Transportation Planning Region Commission (UPR TPR). The agenda included various funding and project updates from CDOT, and county and municipality updates.

INCIDENT ANALYSIS - DAY

Date 03/01/2024

Time 13:17:51

Report CFS03

Agency Wiggins Police Dept.

Dates 02/01/2024 Thru 02/29/2024


Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
<div> <div>Agency: WPD Wiggins Police Dept.</div> </div>								
00500 Burglary	0	0	0	0	0	0	1	1
00600 Theft	0	0	0	0	0	1	0	1
01100 Fraud	0	0	1	0	0	0	1	2
02303 Haz/mat	0	0	0	0	1	0	0	1
02415 Domestic Violence	0	0	0	0	1	0	0	1
02620 Trespassing	0	0	0	0	0	1	0	1
02660 Harass/threat	0	0	0	0	1	0	0	1
02670 Local Ordinance Violation	0	0	1	0	0	0	0	1
02677 Snow On Sidewalk	0	0	1	0	0	0	0	1
02700 Susp Pers/veh/inc	0	0	0	0	1	0	0	1
02900 Runaway/missing Prsn	0	0	1	0	0	0	0	1
03000 Community Policing	1	1	0	0	0	0	0	2
03010 Assist Other Agency	0	0	1	0	3	1	0	5
03070 Keep The Peace	0	0	0	0	1	2	0	3
03080 Medical Assist	0	1	0	0	0	0	0	1
03120 Extra Patrol	8	10	9	27	41	39	13	147
03121 Vacation House Check	2	10	0	8	2	5	2	29
03610 Parking Complaint	0	0	1	0	0	0	0	1
03670 Animal Bite	0	1	0	0	0	0	0	1
03760 Information	0	1	0	2	1	1	0	5
04000 Alarm	0	0	2	0	0	0	1	3
05000 Misc	0	0	0	2	2	1	0	5
07410 Disturbance	0	0	1	1	0	0	0	2
07510 Abandoned Vehicle	0	0	0	3	1	0	0	4
07520 Motorist Assist	0	0	0	0	0	2	1	3
07530 Traffic Contact	1	4	13	3	14	9	2	46
07580 Vehicle Inspection	0	0	1	2	0	1	0	4
08420 Snow Removal	0	0	0	1	0	0	0	1
09000 Fire Investigation LE	0	0	0	0	0	0	1	1
09001 911-Welfare Check	1	0	1	0	2	1	0	5
09006 Registered Sex Offender	2	0	2	0	0	0	0	4
09900 Follow Up/Investigation	1	2	1	1	2	3	0	10
09902 Civil Issues	0	0	0	0	0	1	0	1
SEO Select Enforce Off Init	2	6	9	12	23	10	2	64
Wiggins Police Dept. Agency Total	18	36	45	62	96	78	24	359
Total	18	36	45	62	96	78	24	359

TOWN of WIGGINS - BILLS PAID
March 2024

Vendor	Description	Amount Paid
BLOEDORN LUMBER	Adapter/ Gasket	\$457.35
BLUE LIGHTNING	Phone and internet	\$457.52
BMO HARRIS N.A. - PAYMENT	Credit Card Payment	\$4,448.63
CASELLE, INC	Support	\$999.00
CHS HIGH PLAINS	3261 CR U Tank Rental	\$408.29
CIRSA	General Property Liability Insurance	\$29.87
CITY OF FORT MORGAN UTILITIES	Glassey Pump #89 (E)	\$8.17
COLORADO ANALYTICAL LABORATORY	Water Analytical	\$1,226.40
Colorado Heating and Cooling	Repair Call	\$79.00
COSTCO	Office Supplies	\$123.91
COUNTRY HARDWARE	PW Misc Shop Supplies	\$2,363.94
FORT MORGAN ACE HARDWARE	Misc Building Materials/Transponder Key	\$123.92
GERTGE TECHNOLOGY, LLC	Phone	\$133.87
HARBOR FREIGHT TOOLS	PW Misc Shop Tools	\$924.17
HAYES POZNANOVIC KORVER, LLC	Water Rights Attorney's Fees	\$561.00
HE LLC	PW Assist	\$2,275.00
HIGH COUNTRY PIPE & UTILITY	RO Jetting Equipment Charge	\$3,214.75
INVOICE CLOUD	Invoice Cloud Software Monthly Subscription	\$359.30
KAMMERER, WILLIAM M.	Water Shares Lease/Purch Paymt	\$3,510.42
KELLY, PC	Legal Fees	\$3,870.00
LEAF	Copier Lease	\$159.00
MILLER & ASSOCIATES	Town Engineer	\$5,672.50
MORGAN COUNTY CLERK	Plates for New PD Vehicle	\$13.03
MORGAN COUNTY QUALITY WATER	3261 CR U	\$36.04
MORGAN COUNTY REA	Utility - Electric (2 months)	\$18,029.19
NEWTERRA CORPORATION INC.	Final Payment Aerators	\$7,141.85
OUT EAST CONTRACTING, LLC	Load of Recycled Asphalt	\$695.00
PITNEY BOWES (LEASE & SUPPLIES)	Lease & Supplies	\$287.70
PITNEY BOWES-PURCHASE POWER	Postage	\$604.50
PRAIRIE MOUNTAIN MEDIA	LEGAL PUBLICATIONS	\$35.88
Primary Arms, LLC	Officer Equipment	\$3,309.45
PROFESSIONAL MANAGEMENT SOLUTIONS	Accountant Consulting	\$4,593.75
Refunds for Utility Billing	Utility Refund	\$21.56
RH WATER & WASTEWATER, INC.	Water/Sewer Contract Operator	\$800.00
RICK ENGINEERING COMPANY-COLORADO	Comprehensive Plan Update	\$8,146.50
SAFEbuilt Lochbox #88135, LLC	Building Inspections	\$4,011.93
Seiber, Nichole	Per Diem - Caselle Training	\$224.00
Simon Materials	RO Vault Ring	\$550.00
STUB'S GAS & OIL, INC.	Propane/PD Fuel	\$343.22
UNCC	Water & Sewer RTL Transmissions	\$0.00
USA BLUEBOOK	Tube Assembly	\$126.63
UTILITY AASSOCIATES, INC.	Officer Equipment	\$7,751.25
VIAERO WIRELESS	Cell Phones/ PD Laptops	\$496.64
WELDON VALLEY BOOSTER CLUB	Donation	\$50.00

TOWN of WIGGINS - BILLS PAID
March 2024

Vendor	Description	Amount Paid
WELLER FABRICATION & MACHINE	Oxygen & Acetylene/Plates & Rods	\$359.78
WIGGINS FARM AND AUTO SUPPLY	Vehicle Repair & Maint/Shop Supplies	\$978.14
WIGGINS HIGH SCHOOL	Donation	\$100.00
WIGGINS SUPER'S 1846	Office/PW Supplies	\$72.96
WOLF WASTE, LLC	Trash Removal	\$403.00
XCEL ENERGY	Utility Gas	\$912.76

Approved: 

Date: 03/27/2024

Total: \$91,500.77

TOWN OF WIGGINS
COMBINED CASH INVESTMENT
FEBRUARY 29, 2024

COMBINED CASH ACCOUNTS

01-10210	HIGH PLAINS-MAIN CHECKING	240,387.44
01-10220	HIGH PLAINS-SWEEP ACCOUNT	(444,913.90)
TOTAL COMBINED CASH		(204,526.46)
01-20200	ACCOUNTS PAYABLE	(235.82)
01-10100	CASH ALLOCATED TO OTHER FUNDS	197,004.80
TOTAL UNALLOCATED CASH		(7,757.48)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	(42,897.18)
20	ALLOCATION TO WATER ENTERPRISE	(35,320.37)
30	ALLOCATION TO SEWER ENTERPRISE	(164,511.57)
40	ALLOCATION TO SALES TAX CAPITAL IMPROVEMENT	23,026.31
45	ALLOCATION TO SALES TAX STREETS	22,698.01
TOTAL ALLOCATIONS TO OTHER FUNDS		(197,004.80)
ALLOCATION FROM COMBINED CASH FUND - 01-10100		197,004.80
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF WIGGINS
BALANCE SHEET
FEBRUARY 29, 2024

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	(42,897.18)	
10-10250	COLOTRUST FUND		1.12	
TOTAL ASSETS			(42,896.06)

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE	(34,112.88)	
10-20210	PAYABLE TO SCHOOL DISTRICT		1,088.59	
10-22700	WAGES PAYABLE		3,461.08	
10-22710	FED/ FICA TAXES PAYABLE	(5,435.84)	
10-22720	STATE W/H TAXES PAYABLE	(937.28)	
10-22740	POLICE PENSION PAYABLE	(.29)	
10-22760	DEFERRED COMP CONTRIB PAYABLE		64.92	
10-22770	UNEMPLOYMENT PAYABLE	(908.62)	
10-22820	HEALTH INSURANCE PAYABLE	(4,200.70)	
TOTAL LIABILITIES			(40,981.02)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		(32,168.76)	
BALANCE - CURRENT DATE		(32,168.76)	
TOTAL FUND EQUITY			(32,168.76)
TOTAL LIABILITIES AND EQUITY			(73,149.78)

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
10-31100 CURRENT PROPERTY TAX	11,266.80	11,266.80	681,487.00	670,220.20	1.7
10-31200 SPECIFIC OWNERSHIP	3,182.80	6,736.78	30,000.00	23,263.22	22.5
10-31300 1% TOWN SALES TAX	24,228.15	47,261.37	310,000.00	262,738.63	15.3
10-31301 USE TAX	.00	6,234.80	10,000.00	3,765.20	62.4
10-31420 CIGARETTE TAX	223.32	357.61	1,000.00	642.39	35.8
10-31810 SEVERENCE TAX	.00	.00	65,000.00	65,000.00	.0
10-31820 FRANCHISE FEE-MORGAN CTY REA	.00	2,433.00	9,000.00	6,567.00	27.0
10-31821 FRANCHISE FEE-XCEL ENERGY	4,839.00	4,839.00	15,000.00	10,161.00	32.3
10-31823 FRANCHISE FEE--BLUE LIGHTNING	.00	1,022.50	3,000.00	1,977.50	34.1
10-32110 LIQUOR LICENSE (15%)	22.50	22.50	175.00	152.50	12.9
10-32210 BUILDING PERMITS	50.00	4,141.85	25,000.00	20,858.15	16.6
10-33412 DOLA EIAF 2021	.00	12,767.21	55,197.00	42,429.79	23.1
10-33430 MISCELLANEOUS FEES	.50	.50	.00	(.50)	.0
10-33530 HIGHWAY USERS TAX	5,245.86	10,680.42	60,869.00	50,188.58	17.6
10-33550 ADDITIONAL MOTOR VEHICLE	595.20	1,229.87	6,000.00	4,770.13	20.5
10-33800 ROAD & BRIDGE	1,285.41	1,285.41	45,000.00	43,714.59	2.9
10-34210 SPECIAL POLICE SERVICES	50.00	75.00	.00	(75.00)	.0
10-34215 VIN INSPECTIONS	90.00	240.00	200.00	(40.00)	120.0
10-34220 BUILDING DEVELOPMENT REVIEW	.00	.00	5,000.00	5,000.00	.0
10-34221 BUILDING INSPECTION PLAN REV	.00	2,594.70	5,000.00	2,405.30	51.9
10-34282 PARKS & REC FEES	3,410.00	3,410.00	.00	(3,410.00)	.0
10-34283 SOFTBALL REG FEES	.00	.00	2,000.00	2,000.00	.0
10-34284 BASEBALL REG FEES	.00	.00	10,000.00	10,000.00	.0
10-34286 VOLLEYBALL REG FEES	.00	.00	1,000.00	1,000.00	.0
10-34287 SOCCER REG FEES	.00	.00	6,500.00	6,500.00	.0
10-35110 COURT FINES-MUNICIPAL	2,725.00	5,994.50	37,250.00	31,255.50	16.1
10-36000 OTHER MISCELLANEOUS REVENUE	1,277.17	1,398.45	.00	(1,398.45)	.0
10-36010 DOG LICENSES/CLINIC	15.00	30.00	300.00	270.00	10.0
10-36011 BUSINESS LICENSES	20.00	121.00	200.00	79.00	60.5
10-36012 CONTRACTOR LICENSES	125.00	475.00	1,250.00	775.00	38.0
10-36013 GOLF CART LICENSES	25.00	100.00	200.00	100.00	50.0
10-36020 CULTURE & RECREATIONAL FEES	.00	1,960.00	.00	(1,960.00)	.0
10-36100 INTEREST ON SAVINGS	511.33	6,151.45	35,000.00	28,848.55	17.6
10-36310 BUILDING & FARM RENT	.00	.00	6,000.00	6,000.00	.0
10-36501 SPONSORSHIPS	130.00	130.00	.00	(130.00)	.0
10-36512 GRANTS--DUI	300.00	450.00	.00	(450.00)	.0
 TOTAL FUND REVENUE	 59,618.04	 133,409.72	 1,426,628.00	 1,293,218.28	 9.4

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL</u>					
10-410-13 FINANCIAL AUDIT	.00	.00	5,500.00	5,500.00	.0
10-410-22 EMPLOYEE EVAL/TESTING	.00	.00	500.00	500.00	.0
10-410-32 PROFESSIONAL SERVICES	1,934.09	3,371.77	20,000.00	16,628.23	16.9
10-410-34 CODIFICATION	.00	.00	4,500.00	4,500.00	.0
10-410-35 COPIER LEASE	143.10	143.10	950.00	806.90	15.1
10-410-40 EMPLOYEE TRAINING	.00	.00	5,000.00	5,000.00	.0
10-410-41 TELEPHONE & INTERNET	68.58	162.04	2,800.00	2,637.96	5.8
10-410-42 UTILITIES--ELECTRIC	84.00	84.00	1,000.00	916.00	8.4
10-410-43 OFFICE BLDG REPAIRS & MAINT	98.98	98.98	5,000.00	4,901.02	2.0
10-410-44 POSTAGE METER LEASE	.00	.00	1,600.00	1,600.00	.0
10-410-45 UTILITIES-GAS	1,761.44	1,761.44	1,525.00	(236.44)	115.5
10-410-46 CELL PHONE	112.34	224.68	1,400.00	1,175.32	16.1
10-410-48 TRASH	275.00	275.00	300.00	25.00	91.7
10-410-52 INSURANCE & BONDS	.00	7,243.74	48,000.00	40,756.26	15.1
10-410-54 ADVERTISING	.00	.00	600.00	600.00	.0
10-410-55 POSTAGE & SHIPPING	251.88	251.88	800.00	548.12	31.5
10-410-58 TRAVEL & MEETINGS	195.90	195.90	5,200.00	5,004.10	3.8
10-410-61 OPERATING SUPPLIES	1,185.69	1,185.69	5,500.00	4,314.31	21.6
10-410-68 COPIER EXPENSE	845.82	845.82	1,500.00	654.18	56.4
10-410-70 IT SUPPORT	333.07	657.80	15,000.00	14,342.20	4.4
10-410-71 COMPUTER SOFTWARE	560.13	950.58	3,000.00	2,049.42	31.7
10-410-87 EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-410-90 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
10-410-91 NEWSLETTERS & PUBLICATIONS	.00	.00	600.00	600.00	.0
TOTAL GENERAL GOVERNMENTAL	7,850.02	17,452.42	134,275.00	116,822.58	13.0
<u>ADMINISTRATION DEPARTMENT</u>					
10-411-11 SALARY-TOWN CLERK	3,206.66	6,371.65	.00	(6,371.65)	.0
10-411-15 ADMINISTRATION DEPT EMPLOYEES	5,613.94	11,227.88	129,321.00	118,093.12	8.7
10-411-20 EMPLOYEE BENEFITS	809.90	1,619.80	18,828.00	17,208.20	8.6
10-411-22 FICA & MEDICARE	669.28	1,335.37	9,893.00	8,557.63	13.5
10-411-23 457 RETIREMENT	339.42	677.59	5,365.00	4,687.41	12.6
10-411-25 UNEMPLOYMENT INS	48.78	66.18	100.00	33.82	66.2
10-411-26 WORKERS' COMPENSATION	.00	.00	4,250.00	4,250.00	.0
10-411-27 EMPLOYEE APPRECIATION	.00	57.79	1,200.00	1,142.21	4.8
10-411-28 TA VEHICLE STIPEND	.00	.00	2,000.00	2,000.00	.0
TOTAL ADMINISTRATION DEPARTMENT	10,687.98	21,356.26	170,957.00	149,600.74	12.5

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL DEPARTMENT</u>					
10-412-00 CONTRACT-JUDGE	625.00	625.00	3,800.00	3,175.00	16.5
10-412-01 CONTRACT-TOWN PROSECUTOR	507.50	507.50	5,000.00	4,492.50	10.2
10-412-11 COURT SPANISH INTERPRETOR	125.00	125.00	.00 (125.00)	.0
10-412-35 COPIER LEASE	31.80	31.80	225.00	193.20	14.1
10-412-41 TELEPHONE & INTERNET	.00	.00	100.00	100.00	.0
10-412-44 POSTAGE METER LEASE	.00	.00	175.00	175.00	.0
10-412-55 POSTAGE	191.43	191.43	750.00	558.57	25.5
10-412-61 OFFICE SUPPLIES	.00	.00	175.00	175.00	.0
10-412-68 COPIER EXPENSE	211.46	211.46	350.00	138.54	60.4
10-412-70 IT SUPPORT	.00	.00	100.00	100.00	.0
10-412-71 COMPUTER SOFTWARE	.00	.00	200.00	200.00	.0
TOTAL JUDICIAL DEPARTMENT	1,692.19	1,692.19	10,875.00	9,182.81	15.6
<u>MAYOR & LEGISLATIVE BOARDS</u>					
10-413-10 MAYOR COMPENSATION	.00	.00	2,400.00	2,400.00	.0
10-413-11 BOARD OF TRUSTEES COMPENSATION	440.00	880.00	2,880.00	2,000.00	30.6
10-413-12 BOARD OF TRUSTEES APPRECIATION	.00	.00	500.00	500.00	.0
10-413-22 FICA & MEDICARE	33.66	67.32	404.00	336.68	16.7
10-413-26 WORKERS' COMPENSATION	.00	.00	300.00	300.00	.0
10-413-40 BOARD OF TRUSTEES TRAINING	.00	.00	1,500.00	1,500.00	.0
10-413-51 E & O INSURANCE	.00	.00	3,200.00	3,200.00	.0
10-413-58 BOARD TRAVEL & MEETINGS	.00	.00	3,000.00	3,000.00	.0
10-413-70 IT SUPPORT	.00	.00	200.00	200.00	.0
10-413-71 COMPUTER SOFTWARE	.00	.00	500.00	500.00	.0
10-413-90 DUES & SUBSCRIPTIONS	.00	.00	2,500.00	2,500.00	.0
TOTAL MAYOR & LEGISLATIVE BOARDS	473.66	947.32	17,384.00	16,436.68	5.5
<u>ELECTIONS</u>					
10-414-00 ELECTIONS	.00	.00	4,500.00	4,500.00	.0
TOTAL ELECTIONS	.00	.00	4,500.00	4,500.00	.0
<u>TREASURER'S OFFICE</u>					
10-415-15 COLLECTIONS (TREASURERS FEE)	225.34	225.34	12,000.00	11,774.66	1.9
10-415-30 TOWN LEGAL	2,430.00	2,430.00	50,000.00	47,570.00	4.9
10-415-40 REPORTING & PUBLISHING	.00	.00	500.00	500.00	.0
TOTAL TREASURER'S OFFICE	2,655.34	2,655.34	62,500.00	59,844.66	4.3

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT</u>						
10-416-50	ECONOMIC DEVELOPMENT	.00	.00	75,000.00	75,000.00	.0
10-416-51	MEMBERSHP FEE/DUES	.00	.00	2,800.00	2,800.00	.0
	TOTAL ECONOMIC DEVELOPMENT	.00	.00	77,800.00	77,800.00	.0
<u>COMMUNITY DEVELOPMENT</u>						
10-417-30	COMMUNITY MEETINGS	.00	.00	1,000.00	1,000.00	.0
10-417-35	COPIER LEASE	31.80	31.80	200.00	168.20	15.9
10-417-44	POSTAGE MACHINE LEASE	.00	.00	135.00	135.00	.0
10-417-55	POSTAGE	.00	.00	250.00	250.00	.0
10-417-61	OFFICE SUPPLIES	.00	.00	50.00	50.00	.0
10-417-63	ABATEMENT	.00	.00	6,500.00	6,500.00	.0
10-417-68	COPIER EXPENSE	211.46	211.46	350.00	138.54	60.4
10-417-70	IT SUPPORT	.00	.00	200.00	200.00	.0
10-417-71	COMPUTER SOFTWARE	.00	.00	125.00	125.00	.0
10-417-85	CODE ENFORCEMENT	.00	.00	600.00	600.00	.0
10-417-91	NEWSLETTER	.00	.00	2,100.00	2,100.00	.0
	TOTAL COMMUNITY DEVELOPMENT	243.26	243.26	11,510.00	11,266.74	2.1
<u>PLANNING & ZONING</u>						
10-418-30	LEGAL/ENGINEERING SUPPORT	3,537.50	3,537.50	6,000.00	2,462.50	59.0
10-418-35	COPIER LEASE	31.80	31.80	200.00	168.20	15.9
10-418-40	STAFF TRAINING	.00	.00	1,500.00	1,500.00	.0
10-418-41	TELEPHONE & INTERNET	14.47	27.38	95.00	67.62	28.8
10-418-44	POSTAGE MACHINE LEASE	.00	.00	175.00	175.00	.0
10-418-49	COMMISSION TRAINING	.00	.00	500.00	500.00	.0
10-418-51	MEMBERSHIPS/PUBLICATIONS	.00	.00	100.00	100.00	.0
10-418-54	NOTICES/PUBLICATIONS	.00	.00	500.00	500.00	.0
10-418-55	POSTAGE	.00	.00	130.00	130.00	.0
10-418-61	OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
10-418-68	COPIER EXPENSE	211.43	211.43	350.00	138.57	60.4
10-418-70	IT SUPPORT	.00	.00	100.00	100.00	.0
10-418-71	COMPUTER SOFTWARE	.00	.00	650.00	650.00	.0
10-418-93	COMPREHENSIVE PLAN	.00	.00	110,393.00	110,393.00	.0
10-418-94	ZONING MAP	.00	.00	5,000.00	5,000.00	.0
10-418-97	LAND DEVELOPMENT CODE	.00	.00	75,000.00	75,000.00	.0
10-418-98	IMPACT FEE STUDY	.00	.00	15,000.00	15,000.00	.0
	TOTAL PLANNING & ZONING	3,795.20	3,808.11	215,793.00	211,984.89	1.8

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY PROGRAMS</u>					
10-419-00 FOURTH OF JULY FESTIVAL	.00	.00	35,000.00	35,000.00	.0
10-419-01 WIGGINS OLD TIME CHRISTMAS	27.98	719.81	5,000.00	4,280.19	14.4
10-419-03 50TH ANIV TOWN INCORPORATION	.00	.00	25,000.00	25,000.00	.0
10-419-05 BUSINESS DIST BEAUTIFICATION	.00	.00	3,000.00	3,000.00	.0
10-419-10 EVENTS COORINATOR	.00	.00	10,800.00	10,800.00	.0
10-419-20 DONATIONS/GRANTS	.00	.00	10,000.00	10,000.00	.0
10-419-58 COMMUNITY MEETINGS	.00	.00	1,000.00	1,000.00	.0
10-419-61 OFFICE EQUIPMENT LEASES	.00	.00	200.00	200.00	.0
10-419-62 MAIN STREET PROGRAMS	.00	.00	10,000.00	10,000.00	.0
10-419-65 TREES/TREE PLANTING	.00	.00	5,000.00	5,000.00	.0
10-419-66 PLANTERS	.00	.00	250.00	250.00	.0
10-419-91 NEWSLETTER/EVENT POSTCARD	.00	.00	900.00	900.00	.0
TOTAL COMMUNITY PROGRAMS	27.98	719.81	106,150.00	105,430.19	.7

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-421-02 CONTRACT SERVICES	.00	.00	1,200.00	1,200.00	.0
10-421-04 OFFICER EQUIPMENT	225.90	225.90	9,500.00	9,274.10	2.4
10-421-10 CAPITAL OUTLAY LEASE	120.84	120.84	.00	(120.84)	.0
10-421-15 POLICE SALARIES	17,782.38	35,664.76	215,392.00	179,727.24	16.6
10-421-20 EMPLOYEE BENEFITS	1,775.40	3,550.80	29,729.00	26,178.20	11.9
10-421-21 VEHICLE/MOBILE EQUIPMENT	13.03	13.03	12,000.00	11,986.97	.1
10-421-22 FICA & MEDICARE	268.50	538.45	2,800.00	2,261.55	19.2
10-421-23 PENSION-FPPA	1,743.26	3,607.36	25,847.00	22,239.64	14.0
10-421-24 DEATH & DISABILITY-FPPA	192.96	385.92	3,446.00	3,060.08	11.2
10-421-25 UNEMPLOYMENT INSURANCE	37.04	74.28	646.00	571.72	11.5
10-421-26 WORKERS' COMPENSATION	.00	.00	4,500.00	4,500.00	.0
10-421-28 FARM HOUSE UTILITIES-GAS/ELECT	214.86	214.86	2,800.00	2,585.14	7.7
10-421-29 UNIFORMS	.00	.00	1,500.00	1,500.00	.0
10-421-30 PROFESSIONAL LEGAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-421-35 COPIER LEASE	31.80	31.80	150.00	118.20	21.2
10-421-40 TRAINING	.00	.00	4,000.00	4,000.00	.0
10-421-41 TELEPHONE & INTERNET	74.73	200.31	750.00	549.69	26.7
10-421-42 MC COM CENTER PHONE LINE	.00	1,132.97	600.00	(532.97)	188.8
10-421-43 REPAIRS AND MAINTENANCE (AUTO)	1,983.73	1,983.73	7,500.00	5,516.27	26.5
10-421-44 UTILITIES-ELECTRIC	84.00	84.00	1,200.00	1,116.00	7.0
10-421-45 UTILITIES-GAS	.00	499.83	600.00	100.17	83.3
10-421-46 CELL PHONE	230.58	461.16	2,775.00	2,313.84	16.6
10-421-48 TRASH	.00	.00	270.00	270.00	.0
10-421-49 OTHER MISCELLANEOUS	(22.90)	(22.90)	150.00	172.90	(15.3)
10-421-52 INSURANCE & BONDS	13.13	6,333.96	15,500.00	9,166.04	40.9
10-421-55 PRINTING	.00	.00	1,300.00	1,300.00	.0
10-421-61 OFFICE/GEN OPERATING SUPPLIES	130.98	130.98	600.00	469.02	21.8
10-421-62 FUEL	63.81	529.04	15,000.00	14,470.96	3.5
10-421-64 CRIME PREVENTION	.00	.00	250.00	250.00	.0
10-421-68 COPIER EXPENSE	211.46	211.46	350.00	138.54	60.4
10-421-70 IT SUPPORT	.00	.00	2,500.00	2,500.00	.0
10-421-71 COMPUTER SOFTWARE	.00	.00	4,000.00	4,000.00	.0
10-421-72 AMMUNITION	.00	.00	2,500.00	2,500.00	.0
10-421-73 LEXIPOLE	2,727.26	2,727.26	2,750.00	22.74	99.2
10-421-85 ANIMAL CONTROL	.00	.00	100.00	100.00	.0
10-421-90 MEMBERSHIP DUES	50.00	50.00	350.00	300.00	14.3
10-421-91 POLICE VEHICLE SINKING FUND	.00	.00	15,000.00	15,000.00	.0
TOTAL POLICE DEPARTMENT	27,952.75	58,749.80	388,555.00	329,805.20	15.1
<u>BUILDING INSPECTION DEPARTMENT</u>					
10-424-20 BUILDING INSPECTIONS MATERIALS	.00	.00	200.00	200.00	.0
10-424-30 DEVELOPMENT REVIEW MISC EXP	.00	.00	3,000.00	3,000.00	.0
10-424-31 COMMERCIAL BUILDING REVIEW	.00	.00	12,000.00	12,000.00	.0
10-424-32 RESIDENTIAL BUILDING REVIEW	3,981.93	4,071.93	20,000.00	15,928.07	20.4
10-424-40 EMPLOYEE TRAINING	.00	.00	500.00	500.00	.0
TOTAL BUILDING INSPECTION DEPTMEN	3,981.93	4,071.93	35,700.00	31,628.07	11.4

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMINISTRATION</u>					
10-430-11 SALARY - PW MAINTENANCE(1)	12,785.20	22,429.05	10,926.00	(11,503.05)	205.3
10-430-15 SALARY-PW SEASONAL (MOWING)	.00	.00	8,216.00	8,216.00	.0
10-430-16 PW EMPLOYEES-FULL TIME	.00	.00	76,746.00	76,746.00	.0
10-430-20 EMPLOYEE BENEFITS - PW	1,144.70	2,289.40	15,360.00	13,070.60	14.9
10-430-22 FICA & MEDICARE	942.51	1,649.50	7,335.00	5,685.50	22.5
10-430-23 457 RETIREMENT	258.72	475.06	2,302.00	1,826.94	20.6
10-430-25 UNEMPLOYMENT INSURANCE - PW	24.70	43.11	264.00	220.89	16.3
10-430-26 WORKERS' COMPENSATION - PW	.00	.00	3,800.00	3,800.00	.0
TOTAL PUBLIC WORKS ADMINISTRATION	15,155.83	26,886.12	124,949.00	98,062.88	21.5
<u>PUBLIC WORKS & STREETS DEPT</u>					
10-431-00 UNIFORMS - PW	89.99	89.99	2,500.00	2,410.01	3.6
10-431-20 REPAIRS-EQUIPMENT & VEHICLES	4,348.31	5,373.31	15,000.00	9,626.69	35.8
10-431-21 STREETS-SIGNS & MATERIAL	53.82	53.82	2,000.00	1,946.18	2.7
10-431-22 SNOW REMOVAL	24.07	31.23	30,000.00	29,968.77	.1
10-431-23 EQUIPMENT RENTAL	.00	.00	200.00	200.00	.0
10-431-24 REPAIRS & MAINTENANCE-STREETS	419.58	513.18	.00	(513.18)	.0
10-431-25 FARM HOUSE MAINT	831.61	1,144.80	5,000.00	3,855.20	22.9
10-431-28 FARM HOUSE UTILITIES	.00	34.03	2,700.00	2,665.97	1.3
10-431-35 COPIER LEASE	15.90	15.90	95.00	79.10	16.7
10-431-39 GIS	.00	.00	250.00	250.00	.0
10-431-40 EMPLOYEE TRAINING	.00	.00	2,500.00	2,500.00	.0
10-431-41 UTILITIES - ELECTRIC	142.90	142.90	1,500.00	1,357.10	9.5
10-431-43 BUIDING MAINT	1,094.35	1,485.30	20,000.00	18,514.70	7.4
10-431-45 UTILITIES-GAS	948.46	948.46	1,200.00	251.54	79.0
10-431-46 CELL PHONE	115.29	230.58	1,600.00	1,369.42	14.4
10-431-47 TELEPHONE & INTERNET	25.65	60.94	800.00	739.06	7.6
10-431-48 TRASH	.00	125.00	540.00	415.00	23.2
10-431-52 INSURANCE - PW	.00	5,234.00	15,000.00	9,766.00	34.9
10-431-55 POSTAGE & SHIPPING-PW	130.95	130.95	50.00	(80.95)	261.9
10-431-60 STREET LIGHTING - PW	1,745.97	1,745.97	18,000.00	16,254.03	9.7
10-431-61 OFFICE SUPPLIES	82.21	82.21	500.00	417.79	16.4
10-431-62 FUEL - PW	.00	120.91	9,500.00	9,379.09	1.3
10-431-63 CONTRACT REFUSE REMOVAL - PW	.00	.00	2,000.00	2,000.00	.0
10-431-65 TREE PROGRAM	.00	.00	3,000.00	3,000.00	.0
10-431-66 PEST/WEED CONTROL - PW	.00	.00	1,600.00	1,600.00	.0
10-431-68 COPIER EXPENSE	211.46	211.46	78.00	(133.46)	271.1
10-431-70 IT SUPPORT	.00	.00	2,500.00	2,500.00	.0
10-431-71 COMPUTER SOFTWARE	.00	.00	424.00	424.00	.0
10-431-74 EQUIPMENT- CAPITAL OUTLAY	.00	.00	2,250.00	2,250.00	.0
10-431-76 PW VEHICLES SINKING FUND	.00	.00	15,000.00	15,000.00	.0
10-431-77 PW HEAVY EQUIP SINKING FUND	.00	.00	10,000.00	10,000.00	.0
10-431-99 OTHER MISCELLANEOUS - PW	.00	36.68	.00	(36.68)	.0
TOTAL PUBLIC WORKS & STREETS DEPT	10,280.52	17,811.62	165,787.00	147,975.38	10.7

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER</u>					
10-432-59 STORMWATER ENGINEERING/DESIGN	.00	.00	6,000.00	6,000.00	.0
10-432-60 STORMWATER CONSTRUCTION	.00	.00	5,000.00	5,000.00	.0
10-432-61 RETENTION/DETENTION POND MAINT	.00	.00	750.00	750.00	.0
10-432-62 CULVERT/DITCH MAINT	.00	.00	7,000.00	7,000.00	.0
10-432-63 3RD AVE STORM LIFT STATION	.00	.00	500.00	500.00	.0
10-432-64 STREET SWEEPING	.00	.00	1,200.00	1,200.00	.0
10-432-65 LEVEE REPAIR & MAINT	.00	346.78	5,000.00	4,653.22	6.9
TOTAL STORMWATER	.00	346.78	25,450.00	25,103.22	1.4
<u>PARK & RECREATION</u>					
10-451-11 SALARIES - P&R DIRECTOR (SEAS)	3,405.21	4,541.12	19,476.00	14,934.88	23.3
10-451-12 SALARIES - SUMMER HELP (SEAS)	416.50	416.50	24,960.00	24,543.50	1.7
10-451-16 SALARIES-PW FULL-TIME	.00	.00	32,864.00	32,864.00	.0
10-451-20 EMPLOYEE BENEFITS	79.18	158.36	7,928.00	7,769.64	2.0
10-451-22 FICA P&R	292.36	379.26	5,913.00	5,533.74	6.4
10-451-23 RENTS	10.24	20.48	100.00	79.52	20.5
10-451-25 UNEMPLOYMENT INSURANCE	7.64	9.91	232.00	222.09	4.3
10-451-26 WORKERS' COMPENSATION	.00	.00	1,500.00	1,500.00	.0
10-451-30 SPECIAL EVENTS - P&R	.00	.00	1,000.00	1,000.00	.0
10-451-38 CELL PHONE	38.43	76.86	400.00	323.14	19.2
10-451-39 TELEPHONE & INTERNET	25.65	60.92	300.00	239.08	20.3
10-451-40 TRAINING	.00	.00	1,000.00	1,000.00	.0
10-451-41 UTILITIES - ELECTRIC	714.30	714.30	12,000.00	11,285.70	6.0
10-451-42 PARK BUILDING MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
10-451-43 PARK REPAIR AND MAINTENANCE	1,220.32	1,220.32	20,000.00	18,779.68	6.1
10-451-48 TRASH	456.00	559.00	600.00	41.00	93.2
10-451-52 INSURANCE - P&R	.00	156.27	.00	(156.27)	.0
10-451-55 NEWSLETTERS/POSTCARDS/POSTAGE	.00	.00	1,200.00	1,200.00	.0
10-451-60 BACKGROUND CHECKS	.00	.00	800.00	800.00	.0
10-451-61 OPERATING SUPPLIES - P&R	.00	.00	1,200.00	1,200.00	.0
10-451-62 PARKS & RECREATION PROGRAMS	.00	.00	2,000.00	2,000.00	.0
10-451-70 IT SUPPORT	.00	.00	100.00	100.00	.0
10-451-71 COMPUTER SOFTWARE	175.00	350.00	1,500.00	1,150.00	23.3
10-451-83 SOFTBALL	.00	.00	2,750.00	2,750.00	.0
10-451-84 BASEBALL	48.00	48.00	8,000.00	7,952.00	.6
10-451-86 VOLLEYBALL	.00	.00	1,000.00	1,000.00	.0
10-451-87 SOCCER	126.22	126.22	1,800.00	1,673.78	7.0
10-451-88 SUMMER ACTIVITY	.00	.00	2,000.00	2,000.00	.0
10-451-90 UNIFORMS & EQUIPMENT P&R	.00	.00	150.00	150.00	.0
10-451-91 MISC FEES	.00	.00	300.00	300.00	.0
10-451-92 PARK CONCESSION EXPENSE	.00	.00	5,000.00	5,000.00	.0
10-451-93 MEMBERSHIP/PUBLICATIONS	.00	.00	200.00	200.00	.0
10-451-98 TRANSFER TO 1% SALES TAX FUND	.00	.00	55,000.00	55,000.00	.0
TOTAL PARK & RECREATION	7,015.05	8,837.52	226,273.00	217,435.48	3.9

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	91,811.71	165,578.48	1,778,458.00	1,612,879.52	9.3
NET REVENUE OVER EXPENDITURES	(32,193.67)	(32,168.76)	(351,830.00)	(319,661.24)	(9.1)

TOWN OF WIGGINS
BALANCE SHEET
FEBRUARY 29, 2024

WATER ENTERPRISE

ASSETS

20-10100	CASH IN COMBINED CASH FUND	(35,320.37)	
20-10250	COLOTRUST-WATER FUND		1.12	
20-10260	COLOTRUST - DEVELOPMENT FEES		1.12	
20-10270	COLOTRUST-WATER BOND ACCOUNT		.08	
20-10271	63.23% BOTW DEBT SERVICE	(43.00)	
20-10273	2020 BOTW LOAN--SINKING FUND		45,689.70	
20-10280	COLOTRUST-WATER BOND RESERVE		1.12	
20-10281	BANK OF THE WEST WTR RESRVS	(15.04)	
20-10282	2020 BOTW LOAN--D.S. RESERVE	(1.89)	
20-10290	OPERATION & MAINTENANCE FUND		1.12	
20-11500	ACCOUNTS RECEIVABLE		12,394.74	
TOTAL ASSETS				22,708.70

LIABILITIES AND EQUITY

LIABILITIES

20-20200	ACCOUNTS PAYABLE	(22,262.11)	
20-22900	CUSTOMER DEPOSIT LIABILITY		527.00	
TOTAL LIABILITIES			(21,735.11)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
20-29001	SUSPENSE		82,785.99	
	REVENUE OVER EXPENDITURES - YTD	(51,144.00)	
BALANCE - CURRENT DATE			31,641.99	
TOTAL FUND EQUITY				31,641.99
TOTAL LIABILITIES AND EQUITY				9,906.88

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
20-34000 WATER SALES	68,849.01	134,437.34	1,019,736.00	885,298.66	13.2
20-34001 CUSTOMER DEPOSITS	.00	.00	500.00	500.00	.0
20-34002 BULK WATER SALES	.00	.00	200.00	200.00	.0
20-34440 TAP FEES & ACQUISITION FEES	.00	20,000.00	.00	(20,000.00)	.0
20-34442 WATER METER SALES	.00	305.00	1,500.00	1,195.00	20.3
20-34450 MISCELLANEOUS WATER INCOME	510.00	510.00	15,000.00	14,490.00	3.4
20-36001 RENTAL INCOME	337.50	749.00	30,000.00	29,251.00	2.5
20-36012 GLASSEY REVENUE	.00	10,000.00	.00	(10,000.00)	.0
20-36100 INTEREST EARNED	2.20	4.56	.00	(4.56)	.0
TOTAL FUND REVENUE	69,698.71	166,005.90	1,066,936.00	900,930.10	15.6

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
20-410-13 FINANCIAL AUDIT	.00	.00	5,500.00	5,500.00	.0
20-410-30 LEGAL SERVICE	.00	.00	5,000.00	5,000.00	.0
20-410-31 WATER RIGHTS EXPENSES (LEGAL)	2,130.50	2,130.50	80,000.00	77,869.50	2.7
20-410-32 PROFESSIONAL SERVICES WATER	8,697.62	9,745.67	90,000.00	80,254.33	10.8
20-410-33 POSTAGE	251.88	251.88	1,200.00	948.12	21.0
20-410-34 WATER DEPOSIT REFUND	.00	.00	1,000.00	1,000.00	.0
20-410-38 PROFESSIONAL SERVICES ACCT	.00	.00	10,000.00	10,000.00	.0
20-410-40 TRAVEL, MEETINGS & TRAINING	.00	.00	4,000.00	4,000.00	.0
20-410-44 POSTAGE MACHINE LEASE	.00	.00	105.00	105.00	.0
20-410-59 DESIGN/SYSTEM ENGINEERING	4,478.75	4,478.75	50,000.00	45,521.25	9.0
20-410-68 COPIER EXPENSE	105.73	105.73	.00	(105.73)	.0
TOTAL PROFESSIONAL SERVICES	15,664.48	16,712.53	246,805.00	230,092.47	6.8

WATER ADMINISTRATION

20-411-11 SALARY-TOWN CLERK	2,184.00	4,336.75	.00	(4,336.75)	.0
20-411-12 EMPLOYEE SALARY-ADMINISTRATION	.00	.00	62,715.00	62,715.00	.0
20-411-15 ADMINISTRATION DEPT EMPLOYEES	3,299.40	6,598.80	.00	(6,598.80)	.0
20-411-20 EMPLOYEE BENEFITS	547.29	1,094.58	10,405.00	9,310.42	10.5
20-411-21 COMPENSATED ABSENCE EXPENSE	.00	.00	1,000.00	1,000.00	.0
20-411-22 FICA & MEDICARE	413.10	823.80	4,798.00	3,974.20	17.2
20-411-23 457 RETIREMENT	251.78	502.62	2,706.00	2,203.38	18.6
20-411-25 UNEMPLOYMENT INSURANCE	10.80	21.54	188.00	166.46	11.5
20-411-26 WORKERS' COMPENSATION	.00	.00	175.00	175.00	.0
20-411-72 UTILITY BILLING SOFTWARE EXP	.00	.00	2,920.00	2,920.00	.0
TOTAL WATER ADMINISTRATION	6,706.37	13,378.09	84,907.00	71,528.91	15.8

PUBLIC WORKS ADMINISTRATION

20-430-11 SALARY-PW MAINTENANCE	4,141.00	7,576.02	44,720.00	37,143.98	16.9
20-430-15 EMPL SALARY-PW P/T SEASONAL	.00	.00	7,332.00	7,332.00	.0
20-430-20 EMPLOYEE BENEFITS	532.76	1,065.52	7,432.00	6,366.48	14.3
20-430-22 FICA & MEDICARE	298.99	546.39	3,982.00	3,435.61	13.7
20-430-23 457 RETIREMENT	124.23	227.29	1,342.00	1,114.71	16.9
20-430-25 UNEMPLOYMENT INSURANCE	7.84	14.29	34.00	19.71	42.0
20-430-26 WORKERS' COMPENSATION	.00	.00	800.00	800.00	.0
TOTAL PUBLIC WORKS ADMINISTRATION	5,104.82	9,429.51	65,642.00	56,212.49	14.4

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SUPPLIES</u>					
20-431-22 EQUIPMENT REPAIRS AND MAINT	.00	.00	5,000.00	5,000.00	.0
20-431-62 FUEL	.00	391.06	2,000.00	1,608.94	19.6
20-431-75 VEHICLE REPAIR	.00	.00	1,500.00	1,500.00	.0
TOTAL SUPPLIES	.00	391.06	8,500.00	8,108.94	4.6
<u>OPERATIONS</u>					
20-432-00 LINE MAINTENANCE	.00	.00	50,000.00	50,000.00	.0
20-432-05 UTILITY LOCATE EXPENSE	.00	.00	400.00	400.00	.0
20-432-30 CONTRACT OPERATOR	400.00	400.00	6,000.00	5,600.00	6.7
20-432-35 COPIER LEASE	15.90	15.90	600.00	584.10	2.7
20-432-37 ANALYTICAL/SAMPLING EXPENSE	41.40	250.80	13,500.00	13,249.20	1.9
20-432-39 GIS	.00	.00	1,125.00	1,125.00	.0
20-432-40 TELEPHONE & INTERNET	226.36	715.32	2,000.00	1,284.68	35.8
20-432-41 UTILITIES-ELECTRIC	3,741.68	3,749.85	80,000.00	76,250.15	4.7
20-432-45 UTILITIES-GAS	206.08	206.08	2,500.00	2,293.92	8.2
20-432-46 CELL PHONE	.00	.00	764.00	764.00	.0
20-432-48 TRASH	.00	125.00	100.00	(25.00)	125.0
20-432-49 UTILITIES-PROPANE	197.50	197.50	7,000.00	6,802.50	2.8
20-432-50 PERMIT FEES	.00	.00	1,500.00	1,500.00	.0
20-432-52 INSURANCE AND BONDS	.00	2,449.81	8,000.00	5,550.19	30.6
20-432-53 BOOSTER STATION MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
20-432-54 WATER MAIN INSTALLATION EXP	.00	128.36	2,500.00	2,371.64	5.1
20-432-55 METER INSTALL EXPENSE	.00	.00	7,800.00	7,800.00	.0
20-432-56 MAINTENANCE (PLANT) RO	23,373.17	23,473.79	80,000.00	56,526.21	29.3
20-432-57 TREATMENT/OPERATING SUPPLIES	149.99	1,160.99	8,000.00	6,839.01	14.5
20-432-59 WATER WELL MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
20-432-61 OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
20-432-68 COPIER EXPENSE	.00	.00	800.00	800.00	.0
20-432-70 IT SUPPORT	332.97	657.60	500.00	(157.60)	131.5
20-432-75 SYSTEM REPAIR & MAINTENANCE	132.84	132.84	2,000.00	1,867.16	6.6
20-432-85 WATER LEASES	2,850.00	2,850.00	80,000.00	77,150.00	3.6
20-432-86 DEPRECIATION	.00	.00	154,705.00	154,705.00	.0
20-432-87 EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
20-432-91 RO SINKING FUND	.00	.00	5,000.00	5,000.00	.0
20-432-99 OTHER MISCELLANEOUS EXPENSE	60.42	92.11	1,000.00	907.89	9.2
TOTAL OPERATIONS	31,728.31	36,605.95	543,294.00	506,688.05	6.7

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
20-471-09 LOAN PMT-CWCB	.00	.00	45,000.00	45,000.00	.0
20-471-11 LOAN PAYMENT-USDA	10,223.00	10,223.00	147,072.00	136,849.00	7.0
20-471-12 LEASE/PURCHASE PMT-KAMMERER	7,020.84	10,531.26	42,125.00	31,593.74	25.0
20-471-13 BOTW SINKING FUND PAYMENT	.00	45,693.48	130,000.00	84,306.52	35.2
20-471-14 BOTW INTEREST PAYMENT	.00	74,185.02	95,000.00	20,814.98	78.1
TOTAL DEBT SERVICE	17,243.84	140,632.76	459,197.00	318,564.24	30.6
TOTAL FUND EXPENDITURES	76,447.82	217,149.90	1,408,345.00	1,191,195.10	15.4
NET REVENUE OVER EXPENDITURES	(6,749.11)	(51,144.00)	(341,409.00)	(290,265.00)	(15.0)

TOWN OF WIGGINS
BALANCE SHEET
FEBRUARY 29, 2024

SEWER ENTERPRISE

ASSETS

30-10100	CASH IN COMBINED CASH FUND	(164,511.57)	
30-10250	COLOTRUST FUND		1.12	
30-10260	COLOTRUST SEWER PROJECT		1.12	
30-10271	36.77% BOTW DEBT SERVICE	(25.00)	
30-10273	2020 BOTW LOAN--SINKING FUND		26,569.80	
30-10282	2020 BOTW LOAN--D.S. RESERVE	(1.11)	
30-11500	ACCOUNTS RECEIVABLE		7,385.67	
	TOTAL ASSETS		(130,579.97)

LIABILITIES AND EQUITY

LIABILITIES

30-20200	ACCOUNTS PAYABLE	(147,924.59)	
30-22900	CUSTOMER DEPOSIT LIABILITY	(182.00)	
	TOTAL LIABILITIES		(148,106.59)

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
30-29001	SUSPENSE		48,142.35	
	REVENUE OVER EXPENDITURES - YTD	(35,434.60)	
	BALANCE - CURRENT DATE		12,707.75	
	TOTAL FUND EQUITY			12,707.75
	TOTAL LIABILITIES AND EQUITY			(
				135,398.84)

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SEWER ENTERPRISE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REVENUES</u>					
30-34000	SEWER SALES	38,500.79	76,859.01	458,348.00	381,488.99	16.8
30-34001	CUSTOMER DEPOSITS	.00	.00	150.00	150.00	.0
30-34440	TAP FEES	.00	8,000.00	.00	(8,000.00)	.0
30-36100	INTEREST EARNED	1.08	2.24	100.00	97.76	2.2
	TOTAL FUND REVENUE	38,501.87	84,861.25	458,598.00	373,736.75	18.5

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
30-410-13 FINANCIAL AUDIT	.00	.00	5,500.00	5,500.00	.0
30-410-30 LEGAL SERVICE	.00	.00	2,000.00	2,000.00	.0
30-410-32 PROFESSIONAL SERVICES	1,532.35	2,549.57	10,000.00	7,450.43	25.5
30-410-33 POSTAGE	251.88	251.88	1,000.00	748.12	25.2
30-410-34 SEWER DEPOSIT REFUND	.00	.00	500.00	500.00	.0
30-410-35 COPIER LEASE	15.90	15.90	125.00	109.10	12.7
30-410-40 TRAINING	.00	.00	2,000.00	2,000.00	.0
30-410-44 POSTAGE MACHINE LEASE	.00	.00	105.00	105.00	.0
30-410-67 OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
30-410-68 COPIER EXPENSE	105.73	105.73	200.00	94.27	52.9
TOTAL PROFESSIONAL SERVICES	1,905.86	2,923.08	21,530.00	18,606.92	13.6
<u>SEWER ADMINISTRATION</u>					
30-411-11 SALARY-TOWN CLERK	1,889.34	3,747.43	.00 (3,747.43)	.0
30-411-14 EMPLOYEE SALARIES-ADMIN	.00	.00	54,931.00	54,931.00	.0
30-411-15 ADMINISTRATION DEPT EMPLOYEES	3,299.38	6,598.76	.00 (6,598.76)	.0
30-411-20 EMPLOYEE BENEFITS	547.01	1,094.02	10,405.00	9,310.98	10.5
30-411-21 COMPENSATED ABSENCE EXPENSE	.00	.00	950.00	950.00	.0
30-411-22 FICA & MEDICARE	390.48	778.59	4,202.00	3,423.41	18.5
30-411-23 457 RETIREMENT	242.96	484.99	1,722.00	1,237.01	28.2
30-411-25 UNEMPLOYMENT INSURANCE	10.22	20.38	165.00	144.62	12.4
30-411-26 WORKERS' COMPENSATION	.00	.00	200.00	200.00	.0
30-411-70 IT SUPPORT	332.96	657.60	250.00 (407.60)	263.0
30-411-72 UTILITY SOFTWARE EXPENSE	.00	.00	2,920.00	2,920.00	.0
TOTAL SEWER ADMINISTRATION	6,712.35	13,381.77	75,745.00	62,363.23	17.7
<u>PUBLIC WORKS ADMINISTRATION</u>					
30-430-11 SALARY-PW MAINTENANCE	4,141.00	7,576.02	.00 (7,576.02)	.0
30-430-12 SALARY-PW MAINTENANCE	.00	.00	44,720.00	44,720.00	.0
30-430-13 EMPL SALARY-PW P/T SEASONAL	.00	.00	7,332.00	7,332.00	.0
30-430-20 EMPLOYEE BENEFITS	532.76	1,065.52	7,432.00	6,366.48	14.3
30-430-22 FICA & MEDICARE	299.03	546.47	3,982.00	3,435.53	13.7
30-430-23 457 RETIREMENT	124.23	227.29	1,342.00	1,114.71	16.9
30-430-25 UNEMPLOYMENT	7.85	14.28	34.00	19.72	42.0
30-430-26 WORKERS' COMPENSATION	.00	.00	800.00	800.00	.0
TOTAL PUBLIC WORKS ADMINISTRATION	5,104.87	9,429.58	65,642.00	56,212.42	14.4

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
30-431-22 EQUIPMENT MAINTENANCE/REPAIRS	.00	.00	1,500.00	1,500.00	.0
30-431-41 UTILITIES-ELECTRIC	.00	.00	500.00	500.00	.0
30-431-45 UTILITIES-GAS	.00	.00	400.00	400.00	.0
30-431-48 TRASH	.00	.00	876.00	876.00	.0
30-431-51 WWTP ENGINEERING & CONTINGENCY	.00	.00	7,500.00	7,500.00	.0
30-431-59 ENGINEERING DESIGN	.00	.00	15,000.00	15,000.00	.0
30-431-62 FUEL	.00	168.34	800.00	631.66	21.0
30-431-74 CAPITAL OUTLAY WWTP	7,225.00	(131.11)	25,000.00	25,131.11	(.5)
30-431-75 VEHICLE REPAIRS	.00	.00	5,000.00	5,000.00	.0
TOTAL WWTP	7,225.00	37.23	56,576.00	56,538.77	.1
<u>OPERATIONS</u>					
30-432-00 LINE MAINTENANCE	.00	.00	7,500.00	7,500.00	.0
30-432-05 UTILITY LOCATE EXPENSE	.00	.00	500.00	500.00	.0
30-432-30 CONTRACT OPERATOR	400.00	400.00	4,800.00	4,400.00	8.3
30-432-39 COMPUTER SOFTWARE-GIS	.00	.00	1,200.00	1,200.00	.0
30-432-41 UTILITIES-ELECTRIC	2,458.90	2,458.90	28,000.00	25,541.10	8.8
30-432-42 TELEPHONE/INTERNET	98.58	356.18	750.00	393.82	47.5
30-432-45 UTILITIES --GAS	.00	.00	1,200.00	1,200.00	.0
30-432-46 CELL PHONE	.00	.00	300.00	300.00	.0
30-432-48 TRASH	50.00	75.00	750.00	675.00	10.0
30-432-50 PERMIT FEES	.00	.00	3,500.00	3,500.00	.0
30-432-51 ANALYTICAL/SAMPLING EXPENSE	690.00	931.00	8,000.00	7,069.00	11.6
30-432-52 INSURANCE AND BONDS	.00	2,254.47	9,000.00	6,745.53	25.1
30-432-53 SEWER CLEANING/VIDEO	.00	.00	20,000.00	20,000.00	.0
30-432-54 INSTALLATION OF LINE EXPENSE	.00	.00	500.00	500.00	.0
30-432-55 GENERAL MAINT CENT LIFT ST	.00	.00	500.00	500.00	.0
30-432-56 GENERAL MAINTENANCE OF PLANT	4,701.22	4,859.69	15,000.00	10,140.31	32.4
30-432-57 GENERAL MAINT JOHNSON LT ST	6,625.80	10,651.16	2,500.00	(8,151.16)	426.1
30-432-59 ENGINEERING DESIGN	.00	.00	5,000.00	5,000.00	.0
30-432-60 TREATMENT OPERATIONS	431.43	2,813.20	8,500.00	5,686.80	33.1
30-432-61 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
30-432-75 CAPITAL OUTLAY - LINES	.00	.00	60,000.00	60,000.00	.0
30-432-86 DEPRECIATION	.00	.00	51,000.00	51,000.00	.0
30-432-99 OTHER MISCELLANEOUS EXPENSE	2.22	11.91	1,000.00	988.09	1.2
TOTAL OPERATIONS	15,458.15	24,811.51	229,700.00	204,888.49	10.8
<u>DEBT SERVICE</u>					
30-471-13 BOTW SINKING FUND PAYMENT	.00	48,142.35	96,536.00	48,393.65	49.9
30-471-14 BOTW INTEREST PAYMENT	.00	21,570.33	70,000.00	48,429.67	30.8
TOTAL DEBT SERVICE	.00	69,712.68	166,536.00	96,823.32	41.9

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	36,406.23	120,295.85	615,729.00	495,433.15	19.5
NET REVENUE OVER EXPENDITURES	2,095.64	(35,434.60)	(157,131.00)	(121,696.40)	(22.6)

TOWN OF WIGGINS
BALANCE SHEET
FEBRUARY 29, 2024

SALES TAX CAPITAL IMPROVEMENT

ASSETS

40-10100	CASH IN COMBINED CASH FUND	23,026.31	
40-10250	COLOTRUST FUND	1.12	
40-10251	HIGH PLAINS 1% TAX FUND	12.55	
	TOTAL ASSETS		23,039.98

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	47,260.86		
BALANCE - CURRENT DATE		47,260.86	
TOTAL FUND EQUITY			47,260.86
TOTAL LIABILITIES AND EQUITY			47,260.86

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SALES TAX CAPITAL IMPROVEMENT

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
40-31300	1% TOWN SALES TAX	24,220.88	47,247.19	310,000.00	262,752.81	15.2
40-36100	INTEREST EARNED	6.61	13.67	50.00	36.33	27.3
40-39112	TRANSFER FROM GENERAL FUND	.00	.00	55,000.00	55,000.00	.0
	TOTAL FUND REVENUE	<u>24,227.49</u>	<u>47,260.86</u>	<u>365,050.00</u>	<u>317,789.14</u>	<u>13.0</u>

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SALES TAX CAPITAL IMPROVEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
40-430-05 CIP-NORTH STORM DETENTION	.00	.00	75,000.00	75,000.00	.0
40-430-16 CIP-TOWN HALL DIGITAL SIGN	.00	.00	2,500.00	2,500.00	.0
40-430-18 CIP-NON POT WATER MAIN	.00	.00	160,000.00	160,000.00	.0
40-430-21 CIP-PARK PAVILION BLDG	.00	.00	125,000.00	125,000.00	.0
40-430-22 CIP-ENTRY SIGN IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	372,500.00	372,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	372,500.00	372,500.00	.0
NET REVENUE OVER EXPENDITURES	24,227.49	47,260.86	(7,450.00)	(54,710.86)	634.4

TOWN OF WIGGINS
BALANCE SHEET
FEBRUARY 29, 2024

SALES TAX STREETS

ASSETS

45-10100	CASH IN COMBINED CASH FUND	22,698.01	
	TOTAL ASSETS		22,698.01

LIABILITIES AND EQUITY

LIABILITIES

45-20200	ACCOUNTS PAYABLE	(8,453.11)	
	TOTAL LIABILITIES		(8,453.11)

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	47,047.17	
	BALANCE - CURRENT DATE	47,047.17	
	TOTAL FUND EQUITY		47,047.17
	TOTAL LIABILITIES AND EQUITY		38,594.06

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SALES TAX STREETS

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
45-31300	1% TOWN SALES TAX (2022)	24,220.87	47,247.17	310,000.00	262,752.83	15.2
45-36100	INTEREST EARNED	.00	.00	5.00	5.00	.0
45-39111	TRANSFER FROM 1% CIP SALES TAX	.00	.00	304,995.00	304,995.00	.0
	TOTAL FUND REVENUE	<u>24,220.87</u>	<u>47,247.17</u>	<u>615,000.00</u>	<u>567,752.83</u>	<u>7.7</u>

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SALES TAX STREETS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CAPITAL PROJECTS</u>					
45-430-10	CIP-MAIN STREET C&G 3RD TO 5TH	.00	.00	10,000.00	10,000.00	.0
45-430-11	CIP-CHAPMAN 3RD TO 4TH	.00	.00	300,000.00	300,000.00	.0
45-430-12	CIP-3RD AVE CHAPMAN TO MAIN ST	.00	.00	250,000.00	250,000.00	.0
45-430-59	CIP ENGINEERING SERVICES	.00	.00	15,000.00	15,000.00	.0
	TOTAL CAPITAL PROJECTS	.00	.00	575,000.00	575,000.00	.0
	<u>DEPARTMENT 431</u>					
45-431-22	REPAIRS & MAINTENANCE-STREETS	.00	200.00	50,000.00	49,800.00	.4
45-431-24	SNOW REMOVAL	.00	.00	15,000.00	15,000.00	.0
	TOTAL DEPARTMENT 431	.00	200.00	65,000.00	64,800.00	.3
	TOTAL FUND EXPENDITURES	.00	200.00	640,000.00	639,800.00	.0
	NET REVENUE OVER EXPENDITURES	24,220.87	47,047.17	(25,000.00)	(72,047.17)	188.2

TOWN OF WIGGINS
BALANCE SHEET
FEBRUARY 29, 2024

CONSERVATION TRUST

ASSETS

50-10250	COLOTRUST FUND	1.12	
	TOTAL ASSETS		1.12

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	1.12		
BALANCE - CURRENT DATE		1.12	
TOTAL FUND EQUITY			1.12
TOTAL LIABILITIES AND EQUITY			1.12

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CONSERVATION TRUST

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
50-33501	CT - ST PROCEEDS (LOTTERY)	.00	.00	20,000.00	20,000.00	.0
50-36100	INTEREST EARNED	.54	1.12	30.00	28.88	3.7
	TOTAL FUND REVENUE	.54	1.12	20,030.00	20,028.88	.0

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 430</u>					
50-430-17 CAPITAL OUTLAY -BLEACHER SHADE	.00	.00	12,000.00	12,000.00	.0
50-430-18 CAPITAL OUTLAY-SPRY PAD	.00	.00	50,000.00	50,000.00	.0
50-430-19 CAPITAL OUTLAY-K PARK PG SOD	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 430	.00	.00	67,000.00	67,000.00	.0
<u>PARK OPERATIONS</u>					
50-452-60 REPAIRS AND MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
TOTAL PARK OPERATIONS	.00	.00	2,500.00	2,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	69,500.00	69,500.00	.0
NET REVENUE OVER EXPENDITURES	.54	1.12	(49,470.00)	(49,471.12)	.0



STAFF SUMMARY

Board of Trustee Board Meeting

March 27, 2024

DATE: March 21, 2024

AGENDA ITEM NUMBER: 5

TOPIC: Resolution 11-2024 – Recognizing the Colorado Department of Transportation (CDOT) Click it or Ticket (CIOT) Grant Funding for Occupant Restraint Enforcement

STAFF MEMBERS RESPONSIBLE: Craig Miller, Chief of Police

BACKGROUND:

The CDOT Office of Transportation Safety provides funding for the enforcement of Colorado's occupant restraint laws for three enforcement periods from April 1st until April 14, May 13 until June 2, and July 22 until August 2, 2024. Numerous law enforcement agencies applied for the CIOT grant, but not all agencies received the requested amounts. Funding decisions were made based on several factors, including the agency's past performance with occupant protection enforcement throughout the year and during previous CIOT Periods.

SUMMARY:

The Wiggins Police Department received \$6,000 in CIOT grant funds. The funding will provide overtime for the enforcement of Colorado's occupant restraint laws with increased patrols over the three enforcement periods.

FISCAL IMPACT:

Adoption of this Resolution has a neutral impact on the adopted budget. The CIOT Grant will provide \$6,000 of overtime funding for seat belt enforcement. These funds will be recognized as additional revenue and appropriated in the 2024 budget.

APPLICABILITY TO TOWN OBJECTIVES AND GOALS TO PROVIDE SERVICES:

This supports the Board's desire to provide a safe environment in the Town of Wiggins by reducing opportunities for injuries to unrestrained resident drivers who may be involved in accidents. This effort will also increase officer visibility during the enforcement periods which serves as a deterrent to other potential criminal activity.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES:

The Board of Trustees could adopt this Resolution as presented, request a modification, or not adopt the Resolution.

MOTION FOR APPROVAL: I make a motion to adopt Resolution 11-2024 – A Resolution Recognizing the CDOT Click It or Ticket (CIOT) Grant Funding for Occupant Restraint Enforcement

ACTION REQUESTED: MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

**TOWN OF WIGGINS, COLORADO
RESOLUTION 11-2024**

**A RESOLUTION RECOGNIZING THE CDOT CLICK IT OR TICKET (CIOT) GRANT
FUNDING FOR OCCUPANT RESTRAINT ENFORCEMENT**

WHEREAS, the Town of Wiggins (“Town”) supports providing a safe environment in the Town by reducing opportunities for accidents and injuries caused by unsafe drivers; and,

WHEREAS, the Town Police Department applied for and was awarded a grant from CDOTs Click it or Ticket (CIOT) Grant Funding for Occupant Restraint Enforcement for three (3) enforcement periods from April 1, 2024 to August 2, 2024; and

WHEREAS, this is funding that was not anticipated when the 2024 Budget was adopted; and,

WHEREAS, the Town’s 2024 General Fund Budget revenue and expenditures will increase by \$6,000; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Board of Trustees hereby authorizes the Town Manager or his designee to accept the CDOT-LEAF grant in the amount of \$6,000.

Section 2. The Town Manager, Town Clerk and Chief of Police are authorized to implement the grant in accordance with the grant award.

INTRODUCED, ADOPTED AND RESOLVED THIS 27TH DAY OF MARCH, 2024.

TOWN OF WIGGINS, COLORADO

Christopher Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk