



**TOWN OF WIGGINS  
BOARD MEETING AGENDA**

**JULY 23, 2025 at 7:00 P.M.**

**304 CENTRAL AVENUE  
WIGGINS, CO 80654**

**THE PUBLIC IS INVITED & ENCOURAGED TO ATTEND THE MEETING VIA ZOOM OR WATCH ON  
YOUTUBE IF THEY ARE UNABLE TO ATTEND MEETING IN PERSON**

**GO TO <https://us06web.zoom.us/j/85304053718> FOR THE MEETING LINK**

**I. INTRODUCTIONS**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

**II. APPROVAL OF CONSENT AGENDA**

1. Approval of Minutes from the Board Meeting held on June 18, 2025

**III. REPORTS**

1. Town Staff Report
2. Board of Trustees
3. Approval of Bills July 2025
4. Financials-Budget to Actual

**IV. PUBLIC COMMENTS**

The Board of Trustees welcomes you and thanks you for your time. If you wish to address the Board of Trustees about a specific concern or to comment on an item, this is the only time set on the agenda for you to do so. We ask that you be respectful and courteous when addressing the board. When you are recognized, please step to the microphone, state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up.

**V. CONSIDERATION OF RESOLUTION NO. 19-2025**

A Resolution Amending the 2024 Budget by Increasing Appropriations for the 1% Sales Tax Capital Improvement Projects Fund and the Water Fund

1. Resolution No. 19-2025

**VI. CONSIDERATION OF RESOLUTION NO. 20-2025**

A Resolution Approving a Water Pipeline Easement

1. Resolution No. 20-2025

**VII. CONSIDERATION OF RESOLUTION NO. 21-2025**

A Resolution Approving a Contract for Asphalt Repair Work

1. Resolution No. 21-2025

**VIII. EXECUTIVE SESSION**

- a. For a conference with the town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding a land development matter and lawsuit.

**IX. REPORT FROM EXECUTIVE SESSION**

- a. Land Development Matter – for discussion, direction or action

**X. ADJOURNMENT**

1. Closing Remarks by Mayor and Adjournment of Meeting



**MINUTES OF MEETING**  
**TOWN OF WIGGINS**  
**BOARD OF TRUSTEES SPECIAL MEETING**

June 18, 2025 at 7:00 P.M.

**CALL TO ORDER & ROLL CALL**

A meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, June 18, 2025. Mayor Chris Franzen called the meeting to order at 7:00 P.M. The following answered roll call: Mayor Pro-Tem Steven Perrott, and Trustees: Bruce Miller, Berry Tomlinson, Michael Seiber, Steven Klecka, Robert McKeighan. Staff present were Craig Miller, Town Manager; Nichole Seiber, Town Clerk/Treasurer; Beau Warden, Public Works Supervisor; Diana Evans, Planning/Zoning Administrator; Jim Parks, Chief of Police; Melinda Culley, Town Attorney.

**APPROVAL OF THE AGENDA**

- Motion made by Mayor Pro-Tem Perrott, seconded by Trustee Miller. Roll Call: Unanimously Approved.

**APPROVAL OF CONSENT AGENDA**

- Motion made by Trustee Miller, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

**TOWN STAFF REPORTS:**

Town Manager: Northeast Managers Meeting. Increases in healthcare, potential decrease in sales tax. All communities are facing the same. Retail Strategies discussions continue.

Town Clerk: Nothing to report for Administration.

Public Works: Non-Pot line running for about a month, no glitches. Bulk water meter in and available. Bulk water billing rates changed, and contractors notified. 3<sup>rd</sup>/Karen drainage working well. KP Park shade sail almost complete. Teets Park shade sails need adjustments. Fourth of July major items are on cue. Public Works will be helping with the Town cleanup day Saturday, June 21.

Board of Trustees: Electronic sign out; it happens when the sun hits. Progress on sewer plant pond; MCQWD agreement; water valve on Pearl; removal of tree on Town property; cold patches.

Police Department: Nothing to report.

Parks and Recreation: Newsletters going out Thursday, June 19, 2025; Registration for fall sports open July 7. Fourth of July volunteer meeting Thursday, June 19, 2025. Working on a GOCO grant in amount of five million dollars for a sports complex.

Planning/Zoning: Six month update

#### **APPROVAL OF BILLS – JUNE 2025:**

- Motion made by Mayor Pro-Tem Perrott to approve June 2025 bills, seconded by Trustee Miller. Roll Call: Unanimously Approved.

#### **APPROVAL OF FINANCIALS, ACTUAL TO BUDGET:**

- Audit to be presented in July; GL codes work in progress.
- Motion made by Trustee Miller, seconded by Trustee McKeighan. Roll Call: Unanimously Approved.

#### **PUBLIC COMMENTS:**

- None

#### **CONSIDERATION OF ORDINANCE 05-2025**

- An Ordinance Amending the Wiggins Municipal Code Concerning Open Containers of Alcohol at the Teets Park Pavilion.
- Motion made by Mayor Pro-Tem Perrott to approve Ordinance 05-2025. Motion was seconded by Trustee Klecka. Roll Call: Unanimously Approved.

#### **CONSIDERATION OF RESOLUTION NO. 13-2025**

- A Resolution Adopting an Open Container Permit Fee
- Motion made by Mayor Pro-Tem Perrott to approve Resolution 13-2025, seconded by Trustee McKeighan. Roll Call: Unanimously Approved.

#### **CONSIDERATION OF RESOLUTION NO. 14-2025**

- A Resolution Adopting New Bulk Water Rates
- Motion made by Trustee Klecka to approve Resolution 14-2025, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

#### **CONSIDERATION OF RESOLUTION NO. 15-2025**

- A Resolution Approving Professional Services Agreement with Miller & Associates, Consulting Engineers.
- Motion made by Trustee Miller to approve Resolution 15-2025, seconded by Trustee Tomlinson . Roll Call: Unanimously Approved.

#### **CONSIDERATION OF RESOLUTION NO. 16-2025**

- A Resolution Authorizing the Expenditure of Funds for the MCQWD Emergency Water Interconnection and Authorizing the Town Manager to Execute Contracts for the Project.
- Motion made by Mayor Pro-Tem Perrott to approve Resolution 16-2025, seconded by Trustee McKeighan. Roll Call: Unanimously Approved.

#### **CONSIDERATION OF RESOLUTION NO 17-2025**

- A Resolution Authorizing the Expenditure of Funds for Borehole Siting for Recharge Pond Operations and Authorizing the Town Manager to Execute Contracts for the Project.
- Motion made by Mayor Pro-Tem Perrott to approve Resolution 17-2025, seconded by Trustee Miller. Roll Call: Unanimously Approved.

#### **CONSIDERATION OF RESOLUTION NO 18-2025**

- A Resolution Accepting a Bid for the Chapman Street and Third Avenue Project and Authorizing the Town Manager to Execute a Contract for Such Work.
- Motion made by Trustee Miller to approve Resolution 18-2025, seconded by Trustee McKeighan. Roll Call: Unanimously Approved.

#### **LIQUOR LICENSE AUTHORITY**

- Festival Permit Application; Pope Farms, Fourth of July Beer Garden application.
- Motion made by Mayor Pro-Tem Perrott to approve application, seconded by Trustee Miller. Roll Call: Unanimously Approved.

#### **EXECUTIVE SESSION**

- Motion by Trustee Miller to proceed to Executive Session, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

# INCIDENT ANALYSIS - DAY

Date 07/15/2025

Time 7:32:38AM

Report CFS03

Agency Wiggins Police Dept.

Dates 06/01/2025 Thru 06/30/2025

Activity			Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency:	WPD	Wiggins Police Dept.								
00002	Weather Watch		0	0	0	0	0	0	1	1
00400	Assault		1	1	0	0	0	0	0	2
00600	Theft		0	1	0	0	0	0	0	1
01100	Fraud		0	0	0	0	1	0	0	1
01510	Shots Fired		1	0	0	0	0	0	0	1
02415	Domestic Violence		0	0	0	0	0	1	0	1
02430	Loud Noise		1	0	0	0	0	1	1	3
02670	Local Ordinance Violation		3	2	0	2	0	0	0	7
02671	Dog At Large		0	2	0	0	0	2	0	4
02672	Fireworks		0	2	0	0	0	0	1	3
02675	Loose Livestock		0	0	0	0	1	0	0	1
02678	Watering Violation		1	1	0	0	0	1	0	3
02700	Susp Pers/veh/inc		0	0	0	0	0	2	2	4
02900	Runaway/missing Prsn		0	1	1	0	0	0	0	2
03000	Community Policing		0	0	0	1	1	1	1	4
03010	Assist Other Agency		3	1	0	5	2	0	2	13
03020	Bar Check		0	0	0	0	1	1	0	2
03050	Escort		0	0	0	4	2	0	0	6
03080	Medical Assist		0	2	1	1	0	0	0	4
03100	Welfare Check		0	2	2	1	0	0	1	6
03120	Extra Patrol		9	4	0	4	9	3	10	39
03540	Traffic Accident		0	0	1	0	0	0	1	2
03600	Driving Complaint		0	0	1	0	0	0	3	4
03610	Parking Complaint		0	1	1	0	0	0	0	2
03640	Animal Control		0	0	0	1	0	0	0	1
03670	Animal Bite		0	1	0	0	0	0	0	1
03695	Family Dispute		0	0	0	0	1	0	0	1
03710	Vehicle Impound Release		0	0	0	1	0	0	0	1
03750	Meet Party		1	3	4	1	1	1	0	11
03760	Information		0	1	0	0	1	1	0	3
03770	Return Phone Call		1	0	0	1	2	1	0	5
07410	Disturbance		1	0	0	0	0	0	0	1
07510	Abandoned Vehicle		0	2	0	12	1	1	0	16
07530	Traffic Contact		1	7	0	0	0	0	0	8
07570	Unlock Vehicle		0	0	1	0	0	0	0	1
07580	Vehicle Inspection		0	0	0	1	0	3	0	4
07700	Juv Problem		0	0	0	0	3	0	0	3
09000	Fire Investigation LE		0	0	0	0	0	1	0	1
09001	911-Welfare Check		3	2	1	0	1	2	3	12
09900	Follow Up/Investigation		5	15	14	5	3	7	3	52
REPO	Repossession		0	0	1	0	0	0	0	1
SEO	Select Enforce Off Init		1	0	0	0	0	1	3	5
Wiggins Police Dept. Agency Total			32	51	28	40	30	30	32	243
Total			32	51	28	40	30	30	32	243



## **TOWN STAFF'S REPORT**

**Board of Trustees Meeting  
July 23, 2025**

---

- Town Manager Updates
- Admin Updates
- Public Works Updates
- Planning and Zoning Updates
- Parks and Rec Updates
- Police Department Updates

## TOWN OF WIGGINS - BILLS PAID

JULY 2025

Vendor Name	Description	Amount Paid
ASHLEY SIDELL	Reimbursement	\$26.74
BLOEDORN LUMBER	Booster Shed/KP Fence/Turf	\$3,992.35
BLUE LIGHTNING	Phone	\$528.28
BMO HARRIS	Qrtly Loan Payment	\$50,671.59
BMO HARRIS	2nd Qtr Sinking Fund	\$72,265.50
BUILDERS AGGREGATE CO	Concrete	\$1,241.20
CASELLE, INC	Support Services	\$1,664.00
CIRSA	WC/PC Insurance	\$25,885.63
CITY OF FORT MORGAN	Utilities Pump #89	\$8.17
COLORADO ANALYTICAL LABORATORY	Water Testing	\$785.00
COLORADO FETY SUPPLY CO	Barricade Leg, TBoards	\$494.04
COMPUTER INFORMATION SYSTEMS, INC.	Police Dept Computer System	\$275.00
COUNTRY HARDWARE	Parks/4th of July/Shades/Booster Station	\$3,382.15
DAHL OF FORT MORGAN	Bulk Water	\$171.36
DXP	Sewer Plant Pump Supplies	\$9,478.22
FLEMING, LANCE	BB Umpire	\$120.00
GARRETSON'S SPORT CENTER	Pitching Rubber	\$45.58
GASBARRO, ANATHONY	BB Umpire	\$360.00
GERTGE TECHNOLOGY, LLC	IT & hone Services	\$2,393.46
GRAINGER	Strainer	\$814.16
GREAT COPIER SERVICE	Copier Lease	\$86.01
HARMAN, STEPHANIE	CIS/NIBRS	\$231.00
HE LLC	Roadbase/Rocks/Grate	\$2,240.00
HIGH COUNTRY PIPE & UTILITY	Culverts	\$4,461.70
HOLLY COULEHAN	Judge Fees	\$600.00
JARVIS	Software Monthly Subscription	\$175.00
JONES IRRIGATION SERVICE	High/Karen/Ditch	\$17,757.50
KAMMERER, WILLIAM M.	Water Shares Lease/Purch Paymt	\$3,510.42
KC'S GRAPHICS	LittleKickers Shirts	\$366.00
KELLY, PC	Legal Fees	\$6,952.50
LEAF	Copier Lease	\$159.00
LOPEZ, ISIAIAH	BB Umpire	\$300.00
LRE WATER	Engineering Services	\$9,881.25
M & S ELECTRIC, INC.	Booster Station	\$2,387.80
MILLER & ASSOCIATES	Engineering services	\$5,196.25
MILLER, CRAIG	Per Diem/Mileage Reimbursement	\$790.72
MILLER'S LANDSCAPING	Teets/Pachek	\$1,213.46
MODERN MARKETING	Crime Prevention	\$1,070.66
MORGAN COUNTY CLERK	Recording Fee	\$43.00
MORGAN COUNTY REA	Street Lights X2	\$21,702.35
NORTHERN COLORADO TITLE	Title Services	\$151.00
OUT EAST CONTRACTING, LLC	Road Base/Old Well	\$3,700.00
PEREZ, IRMA	Per Diem	\$185.00

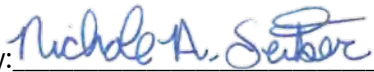


## TOWN OF WIGGINS - BILLS PAID

JULY 2025

PITNEY BOWES-PURCHASE POWER	Pastage/Supplies	\$1,266.51
PRAIRIE MOUNTAIN MEDIA	Publishing	\$5.04
PROCELL, WOODIE	4th of July Band	\$3,000.00
PROFESSIONAL MANAGEMENT SOLUTIONS	Accounting Services	\$6,725.00
REFUNDS FOR UTILITY BILLING	Refund Utility Billing	\$15.00
REGINA KIRKPATRICK	Petting Zoo - 4th of July	\$1,100.00
RH WATER & WASTEWATER, INC.	Wastewater Service	\$800.00
RIVAL SERVICES, LLC	Portable Toilet Kiowa Park	\$150.00
RUDY'S G.T.O.	Tires	\$2,583.00
SAFEBUILT LOCHBOX #88135, LLC	Residential Permits	\$1,220.91
SEIBER, NICHOLE	Per Diem/Mileage Reimbursement	\$780.81
SIMPLOT	SUPPLIES	\$1,845.00
SINGLEPOINT LLC	Copier Lease	\$203.19
SMASH ATHLETICS	Baseball Jerseys	\$5,170.31
STUB'S LLC	PD/PW Fuel	\$467.10
THOMAS SURVEY SERVICES LLC	Survey Svcs	\$3,539.00
TREATMENT TECHNOLOGY	Water/Sewer Treatment	\$2,706.00
UMB	Park Movies/Training/Supplies/Subscription	\$9,650.34
USA BLUEBOOK	Supplies	\$307.09
VIAERO WIRELESS	Cell Phones/Laptops	\$520.42
VICKERS, AUGUST	BB Umpire	\$510.00
WELDON VALLEY DITCH COMPANY	Kammerer Apr-May	\$109.50
WERNER, BEN	BB Umpire	\$60.00
WESTERN CLEAN UP CORPORATION	Bulk Water	\$1,150.00
WICKHAM TRACTOR COMPANY	Mower Repair	\$308.37
WIGGINS ELECTRIC INC.	Bulk Watre/Reducer/Gasket	\$227.06
WIGGINS FARM AND AUTO SUPPLY	Booster/JD/Locks	\$187.21
WOLF WASTE, LLC	Trash	\$353.00
XCEL ENERGY	Utilities	\$186.09
YUMA BASEBALL ORGANIZATION - YBO	12U Baseball Tournament	\$300.00

Approved By:



Date: 07/20/2025

\$303,209.00

TOWN OF WIGGINS  
COMBINED CASH INVESTMENT  
JULY 31, 2025

COMBINED CASH ACCOUNTS

01-10210	HIGH PLAINS-MAIN CHECKING	236,771.87
01-10211	XPRESS DEPOSIT ACCOUNT	98,113.37
01-10220	HIGH PLAINS-SWEEP ACCOUNT	3,259,445.00
01-10750	UTILITY CASH CLEARING ACCOUNT	( 122,703.15)
TOTAL COMBINED CASH		3,471,627.09
01-20200	ACCOUNTS PAYABLE	2,410.76
01-10100	CASH ALLOCATED TO OTHER FUNDS	( 3,703,668.77)
TOTAL UNALLOCATED CASH		( 229,630.92)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,687,767.39
20	ALLOCATION TO WATER ENTERPRISE	382,586.52
30	ALLOCATION TO SEWER ENTERPRISE	1,417,349.22
40	ALLOCATION TO SALES TAX CAPITAL IMPROVEMENT	( 176,873.57)
45	ALLOCATION TO SALES TAX STREETS	384,760.46
50	ALLOCATION TO CONSERVATION TRUST	8,078.75
TOTAL ALLOCATIONS TO OTHER FUNDS		3,703,668.77
ALLOCATION FROM COMBINED CASH FUND - 01-10100		( 3,703,668.77)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	1,687,767.39	
10-10110	PETTY CASH (T. MANAGER)	44.30	
10-10120	PETTY CASH (T. CLERK)	805.39	
10-10240	CASH IN BANK COMM HALL FUND SA	18,982.65	
10-10250	COLOTRUST FUND	123.41	
10-10260	CASH IN USE TAX FUND	267,277.31	
10-10310	CASH W/ COUNTY TREASURER	4,731.65	
10-10500	PROPERTY TAXES RECEIVABLE	713,869.00	
10-11500	ACCOUNTS RECEIVABLE	65,449.11	
10-11510	EMPLOYEE ADVANCES RECEIVABLE	2,908.35	
10-14100	PREPAID EXPENSES	180.27	
	TOTAL ASSETS		2,762,138.83

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE	( 1,799.72)	
10-22210	DEFERRED PROPERTY TAX	713,869.00	
10-22705	ACCRUED SALARIES & BENEFITS	20,025.46	
10-22710	FED/ FICA TAXES PAYABLE	10,953.30	
10-22720	STATE W/H TAXES PAYABLE	( 2,586.28)	
10-22740	POLICE PENSION PAYABLE	( 1,462.14)	
10-22760	DEFERRED COMP CONTRIB PAYABLE	1,064.29	
10-22770	UNEMPLOYMENT PAYABLE	472.02	
10-22820	HEALTH INSURANCE PAYABLE	( 50,777.97)	
10-22825	AFLAC PAYABLE	1,232.03	
10-22830	LIFE INSURANCE PAYABLE	50.40	
10-22840	VISION INSURANCE PAYABLE	126.27	
10-22905	DEVELOPER PERFORMANCE DEPOSIT	2,000.00	
10-25320	FUND BALANCE	1,906,680.87	
	TOTAL LIABILITIES		2,599,847.53

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	16,660.45		
BALANCE - CURRENT DATE		16,660.45	
TOTAL FUND EQUITY			16,660.45
TOTAL LIABILITIES AND EQUITY			2,616,507.98

TOWN OF WIGGINS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
10-30004 GENERAL MISCELLANEOUS	.00	1,569.57	50.00	( 1,519.57)	3139.1
10-31100 CURRENT PROPERTY TAX	.00	439,288.83	710,000.00	270,711.17	61.9
10-31200 SPECIFIC OWNERSHIP	.00	22,802.49	50,000.00	27,197.51	45.6
10-31300 1% TOWN SALES TAX	28,202.46	182,240.56	309,750.00	127,509.44	58.8
10-31301 USE TAX	.00	10,459.23	105,000.00	94,540.77	10.0
10-31420 CIGARETTE TAX	119.95	851.34	1,800.00	948.66	47.3
10-31810 SEVERENCE TAX	.00	.00	40,000.00	40,000.00	.0
10-31820 FRANCHISE FEE-MORGAN CTY REA	.00	6,459.00	8,000.00	1,541.00	80.7
10-31821 FRANCHISE FEE-XCEL ENERGY	.00	10,107.82	12,000.00	1,892.18	84.2
10-31823 FRANCHISE FEE--BLUE LIGHTNING	.00	1,545.50	2,700.00	1,154.50	57.2
10-31900 PENALTIES & INTEREST	.00	43.98	1,200.00	1,156.02	3.7
10-32110 LIQUOR LICENSE (15%)	.00	120.00	175.00	55.00	68.6
10-32210 BUILDING PERMITS	2,502.55	10,635.80	70,000.00	59,364.20	15.2
10-33412 DOLA EIAF 2021	.00	.00	11,000.00	11,000.00	.0
10-33413 DOLA REDI GRANT -ECON DEVEL	.00	.00	11,000.00	11,000.00	.0
10-33430 MISCELLANEOUS FEES	58.46	253.98	.00	( 253.98)	.0
10-33530 HIGHWAY USERS TAX	.00	38,037.08	.00	( 38,037.08)	.0
10-33550 ADDITIONAL MOTOR VEHICLE	.00	3,776.78	.00	( 3,776.78)	.0
10-33800 ROAD & BRIDGE	.00	50,122.56	.00	( 50,122.56)	.0
10-34210 SPECIAL POLICE SERVICES	25.00	225.00	300.00	75.00	75.0
10-34215 VIN INSPECTIONS	25.00	315.00	750.00	435.00	42.0
10-34220 BUILDING DEVELOPMENT REVIEW	.00	145.10	5,000.00	4,854.90	2.9
10-34221 BUILDING INSPECTION PLAN REV	.00	2,472.24	45,500.00	43,027.76	5.4
10-34281 ADULT ACTIVITIES FEE	350.00	350.00	700.00	350.00	50.0
10-34282 PARKS & REC FEES	90.00	13,965.00	4,000.00	( 9,965.00)	349.1
10-34283 SOFTBALL REG FEES	.00	350.00	2,000.00	1,650.00	17.5
10-34284 BASEBALL REG FEES	.00	475.00	9,000.00	8,525.00	5.3
10-34286 VOLLEYBALL REG FEES	.00	.00	1,000.00	1,000.00	.0
10-34287 SOCCER REG FEES	.00	.00	5,000.00	5,000.00	.0
10-35110 COURT FINES-MUNICIPAL	.00	4,427.00	30,000.00	25,573.00	14.8
10-36000 OTHER MISCELLANEOUS REVENUE	135.00	5,568.94	4,000.00	( 1,568.94)	139.2
10-36005 CASH OVER/SHORT	.00	33.56	.00	( 33.56)	.0
10-36010 DOG LICENSES/CLINIC	10.00	330.00	350.00	20.00	94.3
10-36011 BUSINESS LICENSES	.00	250.00	850.00	600.00	29.4
10-36012 CONTRACTOR LICENSES	25.00	1,025.00	1,300.00	275.00	78.9
10-36013 GOLF CART LICENSES	.00	100.00	500.00	400.00	20.0
10-36040 INSURANCE PROCEEDS	.00	164.47	.00	( 164.47)	.0
10-36050 CAPITAL CREDITS RECEIVED	.00	2,318.79	5,000.00	2,681.21	46.4
10-36100 INTEREST ON SAVINGS	.00	45,245.71	139,500.00	94,254.29	32.4
10-36310 BUILDING & FARM RENT	250.00	6,810.93	6,600.00	( 210.93)	103.2
10-36500 CONTRIBUTIONS/DONATIONS	.00	275.00	.00	( 275.00)	.0
10-36501 SPONSORSHIPS	( 125.00)	7,010.00	.00	( 7,010.00)	.0
10-36505 TEETS PARK PAVILION FEE & DEP	.00	( 125.00)	.00	125.00	.0
10-36512 GRANTS--DUI	.00	200.00	5,500.00	5,300.00	3.6
10-36515 GRANT--C.I.O.T.	.00	.00	2,000.00	2,000.00	.0
 TOTAL FUND REVENUE	 31,668.42	 870,246.26	 1,601,525.00	 731,278.74	 54.3

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL</u>					
10-410-13 FINANCIAL AUDIT	.00	1,640.00	6,531.00	4,891.00	25.1
10-410-22 EMPLOYEE EVAL/TESTING	.00	.00	500.00	500.00	.0
10-410-32 PROFESSIONAL SERVICES	.00	21,528.52	32,000.00	10,471.48	67.3
10-410-34 CODIFICATION	.00	.00	1,000.00	1,000.00	.0
10-410-35 COPIER LEASE	.00	1,646.27	2,000.00	353.73	82.3
10-410-40 EMPLOYEE TRAINING	.00	2,149.00	5,000.00	2,851.00	43.0
10-410-41 TELEPHONE & INTERNET	63.03	431.33	500.00	68.67	86.3
10-410-42 UTILITIES--ELECTRIC	.00	565.26	1,000.00	434.74	56.5
10-410-43 OFFICE BLDG REPAIRS & MAINT	.00	9,494.74	5,000.00	( 4,494.74)	189.9
10-410-44 POSTAGE METER LEASE	.00	71.93	1,600.00	1,528.07	4.5
10-410-45 UTILITIES-GAS	.00	2,307.89	2,500.00	192.11	92.3
10-410-46 CELL PHONE	.00	777.96	1,400.00	622.04	55.6
10-410-48 TRASH	125.00	375.00	300.00	( 75.00)	125.0
10-410-52 INSURANCE & BONDS	7,625.31	27,304.22	48,000.00	20,695.78	56.9
10-410-55 POSTAGE & SHIPPING	316.63	918.03	800.00	( 118.03)	114.8
10-410-58 TRAVEL & MEETINGS	896.15	5,794.17	6,000.00	205.83	96.6
10-410-61 OPERATING SUPPLIES	423.33	3,884.11	6,000.00	2,115.89	64.7
10-410-68 COPIER EXPENSE	.00	.00	1,500.00	1,500.00	.0
10-410-70 IT SUPPORT	626.99	8,589.88	20,000.00	11,410.12	43.0
10-410-71 COMPUTER SOFTWARE	100.99	1,016.67	3,000.00	1,983.33	33.9
10-410-87 EQUIPMENT/ COMPUTERS	109.99	276.96	2,000.00	1,723.04	13.9
10-410-90 DUES & SUBSCRIPTIONS	110.00	5,041.17	2,000.00	( 3,041.17)	252.1
10-410-91 NEWSLETTERS & PUBLICATIONS	.00	71.07	500.00	428.93	14.2
TOTAL GENERAL GOVERNMENTAL	10,397.42	93,884.18	149,131.00	55,246.82	63.0
<u>ADMINISTRATION DEPARTMENT</u>					
10-411-15 ADMINISTRATION DEPT EMPLOYEES	4,553.12	61,231.47	112,787.00	51,555.53	54.3
10-411-20 EMPLOYEE BENEFITS	.00	9,159.33	10,000.00	840.67	91.6
10-411-22 FICA & MEDICARE	354.57	4,769.96	8,628.00	3,858.04	55.3
10-411-23 457 RETIREMENT	95.06	1,250.23	5,365.00	4,114.77	23.3
10-411-25 UNEMPLOYMENT INS	.00	69.33	117.00	47.67	59.3
10-411-26 WORKERS' COMPENSATION	1,846.84	3,080.54	5,639.00	2,558.46	54.6
10-411-27 EMPLOYEE APPRECIATION	.00	607.55	1,500.00	892.45	40.5
10-411-28 TA VEHICLE STIPEND	.00	918.76	1,000.00	81.24	91.9
TOTAL ADMINISTRATION DEPARTMENT	6,849.59	81,087.17	145,036.00	63,948.83	55.9

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL DEPARTMENT</u>					
10-412-00 CONTRACT-JUDGE	.00	1,200.00	3,600.00	2,400.00	33.3
10-412-01 CONTRACT-TOWN PROSECUTOR	.00	1,715.00	5,000.00	3,285.00	34.3
10-412-11 COURT SPANISH INTERPRETOR	.00	.00	500.00	500.00	.0
10-412-35 COPIER LEASE	.00	321.57	.00	( 321.57)	.0
10-412-44 POSTAGE METER LEASE	.00	43.16	200.00	156.84	21.6
10-412-55 POSTAGE	189.98	550.81	400.00	( 150.81)	137.7
10-412-61 OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
10-412-68 COPIER EXPENSE	.00	.00	100.00	100.00	.0
TOTAL JUDICIAL DEPARTMENT	189.98	3,830.54	9,950.00	6,119.46	38.5
<u>MAYOR &amp; LEGISLATIVE BOARDS</u>					
10-413-10 MAYOR COMPENSATION	.00	2,000.00	4,800.00	2,800.00	41.7
10-413-11 MAYOR & TRUSTEES COMPENSATION	.00	6,042.31	5,760.00	( 282.31)	104.9
10-413-12 BOARD OF TRUSTEES APPRECIATION	.00	.00	500.00	500.00	.0
10-413-22 FICA & MEDICARE	.00	615.45	808.00	192.55	76.2
10-413-25 UNEMPLOYMENT	.00	1.66	.00	( 1.66)	.0
10-413-26 WORKERS' COMPENSATION	52.77	1,286.45	528.00	( 758.45)	243.7
10-413-40 BOARD OF TRUSTEES TRAINING	.00	.00	1,500.00	1,500.00	.0
10-413-51 E & O INSURANCE	.00	.00	1,600.00	1,600.00	.0
10-413-58 BOARD TRAVEL & MEETINGS	.00	.00	3,000.00	3,000.00	.0
10-413-70 IT SUPPORT	11.83	68.35	200.00	131.65	34.2
10-413-71 COMPUTER SOFTWARE	.00	.00	500.00	500.00	.0
10-413-90 DUES & SUBSCRIPTIONS	.00	.00	850.00	850.00	.0
TOTAL MAYOR & LEGISLATIVE BOARDS	64.60	10,014.22	20,046.00	10,031.78	50.0
<u>TREASURER'S OFFICE</u>					
10-415-15 COLLECTIONS (TREASURERS FEE)	.00	8,770.78	14,200.00	5,429.22	61.8
10-415-30 TOWN LEGAL	6,952.50	24,390.00	50,000.00	25,610.00	48.8
10-415-40 REPORTING & PUBLISHING	.00	5.04	.00	( 5.04)	.0
10-415-99 OTHER MISCELLANEOUS	43.00	18.31	.00	( 18.31)	.0
TOTAL TREASURER'S OFFICE	6,995.50	33,184.13	64,200.00	31,015.87	51.7
<u>ECONOMIC DEVELOPMENT</u>					
10-416-50 ECONOMIC DEVELOPMENT	.00	1,009.33	75,000.00	73,990.67	1.4
10-416-51 MEMBERSHP FEE/DUES	.00	.00	2,800.00	2,800.00	.0
TOTAL ECONOMIC DEVELOPMENT	.00	1,009.33	77,800.00	76,790.67	1.3

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-417-30 COMMUNITY MEETINGS	.00	.00	1,000.00	1,000.00	.0
10-417-35 COPIER LEASE	.00	357.79	400.00	42.21	89.5
10-417-44 POSTAGE MACHINE LEASE	.00	28.77	100.00	71.23	28.8
10-417-55 POSTAGE	.00	.00	100.00	100.00	.0
10-417-61 OFFICE SUPPLIES	.00	.00	50.00	50.00	.0
10-417-63 ABATEMENT	.00	1,795.47	3,000.00	1,204.53	59.9
10-417-68 COPIER EXPENSE	.00	.00	350.00	350.00	.0
10-417-70 IT SUPPORT	23.66	136.71	1,000.00	863.29	13.7
10-417-71 COMPUTER SOFTWARE	.00	.00	100.00	100.00	.0
10-417-85 CODE ENFORCEMENT	.00	.00	1,000.00	1,000.00	.0
10-417-91 NEWSLETTER	.00	989.38	1,000.00	10.62	98.9
TOTAL COMMUNITY DEVELOPMENT	23.66	3,308.12	8,100.00	4,791.88	40.8
<u>PLANNING &amp; ZONING</u>					
10-418-30 LEGAL/ENGINEERING SUPPORT	.00	9,712.50	40,000.00	30,287.50	24.3
10-418-35 COPIER LEASE	.00	357.76	500.00	142.24	71.6
10-418-40 STAFF TRAINING	.00	.00	2,000.00	2,000.00	.0
10-418-41 TELEPHONE & INTERNET	12.61	90.08	150.00	59.92	60.1
10-418-44 POSTAGE MACHINE LEASE	.00	43.16	200.00	156.84	21.6
10-418-49 COMMISSION TRAINING	.00	.00	500.00	500.00	.0
10-418-51 MEMBERSHIPS/PUBLICATIONS	.00	.00	100.00	100.00	.0
10-418-54 NOTICES/PUBLICATIONS	.00	4.92	100.00	95.08	4.9
10-418-55 POSTAGE	.00	.00	100.00	100.00	.0
10-418-61 OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
10-418-68 COPIER EXPENSE	.00	.00	300.00	300.00	.0
10-418-70 IT SUPPORT	23.66	136.71	1,000.00	863.29	13.7
10-418-71 COMPUTER SOFTWARE	.00	.00	300.00	300.00	.0
10-418-93 COMPREHENSIVE PLAN	.00	5,850.57	15,000.00	9,149.43	39.0
10-418-94 ZONING MAP	.00	.00	7,500.00	7,500.00	.0
10-418-97 LAND DEVELOPMENT CODE	.00	.00	125,000.00	125,000.00	.0
10-418-98 IMPACT FEE STUDY	.00	.00	15,000.00	15,000.00	.0
10-418-99 COUNTY FEES	.00	300.00	.00	( 300.00)	.0
TOTAL PLANNING & ZONING	36.27	16,495.70	207,850.00	191,354.30	7.9

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY PROGRAMS</u>					
10-419-00 FOURTH OF JULY FESTIVAL	6,367.44	6,680.53	35,000.00	28,319.47	19.1
10-419-01 WIGGINS OLD TIME CHRISTMAS	.00	1,024.27	5,000.00	3,975.73	20.5
10-419-02 FALL HARVEST FESTIVAL	.00	.00	15,000.00	15,000.00	.0
10-419-05 BUSINESS DIST BEAUTIFICATION	.00	466.97	3,000.00	2,533.03	15.6
10-419-10 SALARIES & WAGES	338.10	2,657.22	4,434.00	1,776.78	59.9
10-419-20 DONATIONS/GRANTS	.00	2,400.00	10,000.00	7,600.00	24.0
10-419-22 FICA P&R	25.86	203.27	339.00	135.73	60.0
10-419-25 UNEMPLOYMENT INSURANCE	.68	4.54	9.00	4.46	50.4
10-419-58 COMMUNITY MEETINGS	.00	.00	1,000.00	1,000.00	.0
10-419-61 OFFICE EQUIPMENT LEASES	.00	250.00	200.00	( 50.00)	125.0
10-419-62 MAIN STREET PROGRAMS	.00	.00	10,000.00	10,000.00	.0
10-419-65 TREES/TREE PLANTING	.00	1,804.63	10,000.00	8,195.37	18.1
10-419-66 PLANTERS	.00	.00	250.00	250.00	.0
10-419-91 NEWSLETTER/EVENT POSTCARD	.00	.00	1,000.00	1,000.00	.0
10-419-99 OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
TOTAL COMMUNITY PROGRAMS	6,732.08	15,491.43	96,232.00	80,740.57	16.1



TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-421-02 CONTRACT SERVICES	.00	483.00	1,200.00	717.00	40.3
10-421-15 POLICE SALARIES	11,315.77	132,696.43	216,254.00	83,557.57	61.4
10-421-20 EMPLOYEE BENEFITS	36.00	11,128.60	20,000.00	8,871.40	55.6
10-421-21 VEHICLE/MOBILE EQUIPMENT	.00	8,454.37	10,000.00	1,545.63	84.5
10-421-22 FICA & MEDICARE	156.74	1,855.98	3,136.00	1,280.02	59.2
10-421-23 PENSION-FPPA	1,183.22	13,914.64	22,707.00	8,792.36	61.3
10-421-24 DEATH & DISABILITY-FPPA	119.77	1,337.84	4,109.00	2,771.16	32.6
10-421-25 UNEMPLOYMENT INSURANCE	.00	122.42	649.00	526.58	18.9
10-421-26 WORKERS' COMPENSATION	1,319.17	2,552.85	4,500.00	1,947.15	56.7
10-421-28 FARM HOUSE UTILITIES-GAS/ELECT	.00	1,692.37	2,200.00	507.63	76.9
10-421-29 UNIFORMS	.00	310.00	3,000.00	2,690.00	10.3
10-421-30 PROFESSIONAL LEGAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-421-35 COPIER LEASE	.00	357.79	400.00	42.21	89.5
10-421-40 TRAINING	.00	.00	4,000.00	4,000.00	.0
10-421-41 TELEPHONE & INTERNET	72.08	347.76	700.00	352.24	49.7
10-421-42 MC COM CENTER PHONE LINE	.00	.00	1,300.00	1,300.00	.0
10-421-43 REPAIRS AND MAINTENANCE (AUTO)	.00	3,103.90	5,000.00	1,896.10	62.1
10-421-44 UTILITIES-ELECTRIC	.00	568.28	1,000.00	431.72	56.8
10-421-45 UTILITIES-GAS	.00	.00	1,000.00	1,000.00	.0
10-421-46 CELL PHONE	.00	1,582.28	2,000.00	417.72	79.1
10-421-48 TRASH	.00	125.00	200.00	75.00	62.5
10-421-49 OTHER MISCELLANEOUS	.00	8.97	1,000.00	991.03	.9
10-421-52 INSURANCE & BONDS	5,152.24	18,448.81	20,000.00	1,551.19	92.2
10-421-55 PRINTING	.00	.00	750.00	750.00	.0
10-421-61 OFFICE/GEN OPERATING SUPPLIES	293.54	733.83	500.00	( 233.83)	146.8
10-421-62 FUEL	.00	2,845.26	10,000.00	7,154.74	28.5
10-421-64 CRIME PREVENTION	.00	1,070.66	1,000.00	( 70.66)	107.1
10-421-68 COPIER EXPENSE	.00	.00	400.00	400.00	.0
10-421-70 IT SUPPORT	82.81	478.47	2,500.00	2,021.53	19.1
10-421-71 COMPUTER SOFTWARE	.00	275.00	5,000.00	4,725.00	5.5
10-421-72 AMMUNITION	.00	.00	2,500.00	2,500.00	.0
10-421-73 LEXIPOLE	.00	2,904.54	3,000.00	95.46	96.8
10-421-85 ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
10-421-87 EQUIPMENT/ COMPUTERS	.00	1,055.00	.00	( 1,055.00)	.0
10-421-90 MEMBERSHIP DUES	.00	63.00	200.00	137.00	31.5
TOTAL POLICE DEPARTMENT	19,731.34	208,517.05	352,205.00	143,687.95	59.2
<u>BUILDING INSPECTION DEPARTMENT</u>					
10-424-30 DEVELOPMENT REVIEW MISC EXP	.00	.00	250.00	250.00	.0
10-424-31 COMMERCIAL BUILDING REVIEW	.00	45.00	10,000.00	9,955.00	.5
10-424-32 RESIDENTIAL BUILDING REVIEW	.00	5,966.21	30,000.00	24,033.79	19.9
10-424-40 EMPLOYEE TRAINING	.00	.00	1,000.00	1,000.00	.0
TOTAL BUILDING INSPECTION DEPARTMEN	.00	6,011.21	41,250.00	35,238.79	14.6

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMINISTRATION</u>					
10-430-11 SALARY - PW MAINTENANCE(1)	6,865.16	41,165.19	153,909.00	112,743.81	26.8
10-430-15 SALARY-PW SEASONAL (MOWING)	1,253.92	1,453.37	.00 (	1,453.37)	.0
10-430-16 PW EMPLOYEES-FULL TIME	.00	34,121.15	.00 (	34,121.15)	.0
10-430-20 EMPLOYEE BENEFITS - PW	12.00	9,098.53	18,000.00	8,901.47	50.6
10-430-22 FICA & MEDICARE	602.28	5,642.26	11,774.00	6,131.74	47.9
10-430-23 457 RETIREMENT	242.40	2,288.20	3,100.00	811.80	73.8
10-430-25 UNEMPLOYMENT INSURANCE - PW	3.69	92.58	308.00	215.42	30.1
10-430-26 WORKERS' COMPENSATION - PW	949.80	2,183.48	6,156.00	3,972.52	35.5
TOTAL PUBLIC WORKS ADMINISTRATION	9,929.25	96,044.76	193,247.00	97,202.24	49.7
<u>PUBLIC WORKS &amp; STREETS DEPT</u>					
10-431-00 UNIFORMS - PW	412.60	429.67	2,000.00	1,570.33	21.5
10-431-20 REPAIRS-EQUIPMENT & VEHICLES	105.82	16,893.67	15,000.00 (	1,893.67)	112.6
10-431-21 STREETS-SIGNS & MATERIAL	.00	5,475.70	2,000.00 (	3,475.70)	273.8
10-431-22 SNOW REMOVAL	.00	.00	25,000.00	25,000.00	.0
10-431-23 EQUIPMENT RENTAL	.00	.00	200.00	200.00	.0
10-431-24 REPAIRS & MAINTENANCE-STREETS	.00	142.70	.00 (	142.70)	.0
10-431-25 FARM HOUSE MAINT	.00	1,509.27	5,000.00	3,490.73	30.2
10-431-28 FARM HOUSE UTILITIES	.00	974.39	.00 (	974.39)	.0
10-431-35 COPIER LEASE	.00	178.89	200.00	21.11	89.5
10-431-40 EMPLOYEE TRAINING	.00	.00	2,000.00	2,000.00	.0
10-431-41 UTILITIES - ELECTRIC	.00	636.85	1,500.00	863.15	42.5
10-431-43 BUIDING MAINT	.00	17,428.11	20,000.00	2,571.89	87.1
10-431-45 UTILITIES-GAS	.00	1,315.69	1,400.00	84.31	94.0
10-431-46 CELL PHONE	.00	1,029.65	1,600.00	570.35	64.4
10-431-47 TELEPHONE & INTERNET	23.80	134.85	500.00	365.15	27.0
10-431-48 TRASH	.00	603.00	1,000.00	397.00	60.3
10-431-52 INSURANCE - PW	3,709.61	13,283.13	17,000.00	3,716.87	78.1
10-431-55 POSTAGE & SHIPPING-PW	63.31	183.52	100.00 (	83.52)	183.5
10-431-60 STREET LIGHTING - PW	.00	8,699.00	17,000.00	8,301.00	51.2
10-431-61 OFFICE SUPPLIES	.00	476.21	500.00	23.79	95.2
10-431-62 FUEL - PW	443.82	3,897.28	10,000.00	6,102.72	39.0
10-431-63 CONTRACT REFUSE REMOVAL - PW	.00	.00	1,000.00	1,000.00	.0
10-431-65 TREE PROGRAM	.00	148.98	3,000.00	2,851.02	5.0
10-431-66 PEST/WEED CONTROL - PW	31.34	1,882.95	1,500.00 (	382.95)	125.5
10-431-68 COPIER EXPENSE	.00	.00	400.00	400.00	.0
10-431-70 IT SUPPORT	82.81	478.47	2,500.00	2,021.53	19.1
10-431-71 COMPUTER SOFTWARE	.00	.00	500.00	500.00	.0
10-431-74 EQUIPMENT- CAPITAL OUTLAY	.00	80,088.06	2,250.00 (	77,838.06)	3559.5
10-431-99 OTHER MISCELLANEOUS - PW	.00	5.32	1,000.00	994.68	.5
TOTAL PUBLIC WORKS & STREETS DEPT	4,873.11	155,895.36	134,150.00 (	21,745.36)	116.2

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER</u>					
10-432-59 STORMWATER ENGINEERING/DESIGN	.00	.00	6,000.00	6,000.00	.0
10-432-60 STORMWATER CONSTRUCTION	.00	6,766.45	5,000.00	( 1,766.45)	135.3
10-432-61 RETENTION/DETENTION POND MAINT	.00	157.00	750.00	593.00	20.9
10-432-62 CULVERT/DITCH MAINT	19.78	12,550.03	6,000.00	( 6,550.03)	209.2
10-432-63 3RD AVE STORM LIFT STATION	.00	.00	500.00	500.00	.0
10-432-64 STREET SWEEPING	.00	.00	1,200.00	1,200.00	.0
10-432-65 LEVEE REPAIR & MAINT	.00	425.61	5,000.00	4,574.39	8.5
TOTAL STORMWATER	19.78	19,899.09	24,450.00	4,550.91	81.4

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK &amp; RECREATION</u>					
10-451-11 SALARIES - P&R DIRECTOR (SEAS)	3,791.52	17,120.84	61,014.00	43,893.16	28.1
10-451-12 SALARIES - SUMMER HELP (SEAS)	1,214.46	7,805.24	16,547.00	8,741.76	47.2
10-451-16 SALARIES-PW FULL-TIME	.00	17,378.18	.00	( 17,378.18)	.0
10-451-20 EMPLOYEE BENEFITS	4.20	4,049.00	10,000.00	5,951.00	40.5
10-451-22 FICA P&R	382.97	3,236.31	5,933.00	2,696.69	54.6
10-451-23 RENTS	73.17	2,321.10	1,400.00	( 921.10)	165.8
10-451-25 UNEMPLOYMENT INSURANCE	10.01	81.54	233.00	151.46	35.0
10-451-26 WORKERS' COMPENSATION	52.77	1,286.45	2,327.00	1,040.55	55.3
10-451-30 SPECIAL EVENTS - P&R	.00	.00	1,000.00	1,000.00	.0
10-451-38 CELL PHONE	.00	263.71	400.00	136.29	65.9
10-451-39 TELEPHONE & INTERNET	23.81	134.86	300.00	165.14	45.0
10-451-40 TRAINING	.00	.00	1,000.00	1,000.00	.0
10-451-41 UTILITIES - ELECTRIC	.00	4,757.16	12,000.00	7,242.84	39.6
10-451-42 PARK BUILDING MAINTENANCE	.00	6,053.71	12,000.00	5,946.29	50.5
10-451-43 PARK REPAIR AND MAINTENANCE	258.01	11,340.41	20,000.00	8,659.59	56.7
10-451-44 CAPITAL OUTLAY - PARKS	.00	12,295.69	.00	( 12,295.69)	.0
10-451-45 PARKS PAVILION EXPENSE	.00	300.00	.00	( 300.00)	.0
10-451-46 TEETS PARK PAVILION DEP REFUN	.00	1,000.00	.00	( 1,000.00)	.0
10-451-48 TRASH	228.00	1,275.00	2,000.00	725.00	63.8
10-451-55 NEWSLETTERS/POSTCARDS/POSTAGE	480.12	523.26	1,200.00	676.74	43.6
10-451-60 BACKGROUND CHECKS	.00	( 336.45)	600.00	936.45	( 56.1)
10-451-61 OPERATING SUPPLIES - P&R	213.97	1,259.04	1,200.00	( 59.04)	104.9
10-451-62 PARKS & RECREATION PROGRAMS	207.44	840.12	1,800.00	959.88	46.7
10-451-70 IT SUPPORT	23.66	136.71	1,000.00	863.29	13.7
10-451-71 COMPUTER SOFTWARE	.00	350.00	1,000.00	650.00	35.0
10-451-81 ADULT ACTIVITIES	.00	.00	600.00	600.00	.0
10-451-83 SOFTBALL	.00	.00	1,000.00	1,000.00	.0
10-451-84 BASEBALL	570.00	12,714.80	7,000.00	( 5,714.80)	181.6
10-451-85 BASKETBALL	.00	.00	1,000.00	1,000.00	.0
10-451-86 VOLLEYBALL	.00	.00	500.00	500.00	.0
10-451-87 SOCCER	.00	884.76	2,000.00	1,115.24	44.2
10-451-88 SUMMER ACTIVITY	.00	1,247.66	1,000.00	( 247.66)	124.8
10-451-90 UNIFORMS & EQUIPMENT P&R	.00	42.93	100.00	57.07	42.9
10-451-91 MISC FEES	.00	431.49	300.00	( 131.49)	143.8
10-451-92 PARK CONCESSION EXPENSE	.00	.00	2,500.00	2,500.00	.0
10-451-93 MEMBERSHIP/PUBLICATIONS	.00	120.00	100.00	( 20.00)	120.0
<b>TOTAL PARK &amp; RECREATION</b>	<b>7,534.11</b>	<b>108,913.52</b>	<b>169,054.00</b>	<b>60,140.48</b>	<b>64.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>73,376.69</b>	<b>853,585.81</b>	<b>1,692,701.00</b>	<b>839,115.19</b>	<b>50.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 41,708.27)</b>	<b>16,660.45</b>	<b>( 91,176.00)</b>	<b>( 107,836.45)</b>	<b>18.3</b>

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

WATER ENTERPRISE

ASSETS

20-10100	CASH IN COMBINED CASH FUND	382,586.52	
20-10120	CASH ON HAND	50.00	
20-10210	WATER ENTERPRISE CLEARING ACCT	7,603.69	
20-10250	COLOTRUST-WATER FUND	123.41	
20-10251	HIGH PLAINS WATER ENTPR FUND	184,411.18	
20-10260	COLOTRUST - DEVELOPMENT FEES	123.51	
20-10261	2011 USDA DEBT SERV RESERVE	102,171.18	
20-10262	2013 USDA DEBT SERV RESERVE	155,964.81	
20-10270	COLOTRUST-WATER BOND ACCOUNT	23.55	
20-10271	63.23% BOTW DEBT SERVICE	35,162.58	
20-10273	2020 BOTW LOAN--SINKING FUND	913,800.20	
20-10280	COLOTRUST-WATER BOND RESERVE	124.70	
20-10281	BANK OF THE WEST WTR RESRVS	20,969.45	
20-10282	2020 BOTW LOAN--D.S. RESERVE	255,864.69	
20-10290	OPERATION & MAINTENANCE FUND	123.50	
20-11500	ACCOUNTS RECEIVABLE	126,325.14	
20-14000	CWCB LOAN PROCEEDS ESCROW	1,133,775.50	
20-16100	LAND	661,549.57	
20-16200	WATER RIGHTS	5,022,202.92	
20-16300	CONSTRUCTION IN PROGRESS	317,400.29	
20-16400	PLANT EQUIPMENT	7,706,959.65	
20-16401	OTHER EQUIPMENT	28,834.06	
20-16410	ACCUMULATED DEPRECIATION	( 2,258,817.76)	
TOTAL ASSETS			14,797,332.34

LIABILITIES AND EQUITY

LIABILITIES

20-20200	ACCOUNTS PAYABLE	( 10.47)	
20-20300	ACCRUED COMPENSATED ABSENCES	17,875.23	
20-20301	ACCR'D COMP ABS--CURR. PORTION	4,468.81	
20-20400	ACCRUED INTEREST PAYABLE	30,954.30	
20-22530	2013 USDA LOAN-LT PORTION	427,859.98	
20-22531	2013 USDA LOAN-CURRENT PORTION	11,115.00	
20-22540	REVENUE BOND PAY REA-LT PORT	2,447,879.50	
20-22541	REVENUE BOND PAY REA-CURRENT	69,957.00	
20-22550	BOTW LOAN--63.23% WATER LT POR	1,827,739.03	
20-22600	CAPITAL LEASES PAYABLE-LT PORT	113,504.55	
20-22601	CAPITAL LEASES PAY-CURRENT POR	34,221.00	
20-22650	2017 CWCB NOTE PAY-LT PORTION	2,408,850.00	
20-22705	ACCRUED SALARIES & BENEFITS	4,065.54	
20-22900	CUSTOMER DEPOSIT LIABILITY	67,282.85	
TOTAL LIABILITIES			7,465,762.32

FUND EQUITY

20-27900	RETAINED EARNINGS	7,236,103.32	
----------	-------------------	--------------	--

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

WATER ENTERPRISE

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	36,700.33		
BALANCE - CURRENT DATE		36,700.33	
TOTAL FUND EQUITY			7,272,803.65
TOTAL LIABILITIES AND EQUITY			14,738,565.97

TOWN OF WIGGINS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
20-34000 WATER SALES	.00	481,878.76	1,073,518.00	591,639.24	44.9
20-34002 BULK WATER SALES	.00	10.00	.00	( 10.00)	.0
20-34440 TAP FEES & ACQUISITION FEES	.00	.00	840,000.00	840,000.00	.0
20-34442 WATER METER SALES	.00	305.00	7,320.00	7,015.00	4.2
20-34450 MISCELLANEOUS WATER INCOME	.00	8,022.76	10,000.00	1,977.24	80.2
20-36001 RENTAL INCOME	515.50	11,640.00	42,000.00	30,360.00	27.7
20-36005 WIGGINS NORTH LAND RENT	.00	.00	2,500.00	2,500.00	.0
20-36012 GLASSEY REVENUE	.00	.00	100,000.00	100,000.00	.0
20-36100 INTEREST EARNED	.00	651.78	1,288.00	636.22	50.6
TOTAL FUND REVENUE	515.50	502,508.30	2,076,626.00	1,574,117.70	24.2

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
20-410-13 FINANCIAL AUDIT	.00	1,640.00	6,531.00	4,891.00	25.1
20-410-30 LEGAL SERVICE	.00	2,013.00	5,000.00	2,987.00	40.3
20-410-31 WATER RIGHTS EXPENSES (LEGAL)	.00	12,054.75	80,000.00	67,945.25	15.1
20-410-32 PROFESSIONAL SERVICES WATER	.00	44,346.49	100,000.00	55,653.51	44.4
20-410-33 POSTAGE	316.63	918.03	1,200.00	281.97	76.5
20-410-34 WATER DEPOSIT REFUND	.00	.00	1,000.00	1,000.00	.0
20-410-38 PROFESSIONAL SERVICES ACCT	.00	.00	10,000.00	10,000.00	.0
20-410-40 TRAVEL, MEETINGS & TRAINING	.00	.00	4,000.00	4,000.00	.0
20-410-44 POSTAGE MACHINE LEASE	.00	28.77	120.00	91.23	24.0
20-410-59 DESIGN/SYSTEM ENGINEERING	.00	.00	60,000.00	60,000.00	.0
20-410-68 COPIER EXPENSE	.00	.00	200.00	200.00	.0
TOTAL PROFESSIONAL SERVICES	316.63	61,001.04	268,051.00	207,049.96	22.8
<u>WATER ADMINISTRATION</u>					
20-411-12 EMPLOYEE SALARY-ADMINISTRATION	3,329.26	44,704.04	.00 (	44,704.04)	.0
20-411-15 SALARIES & WAGES	.00	.00	82,459.00	82,459.00	.0
20-411-20 EMPLOYEE BENEFITS	.00	4,066.62	5,016.00	949.38	81.1
20-411-22 FICA & MEDICARE	262.89	3,529.76	6,308.00	2,778.24	56.0
20-411-23 457 RETIREMENT	51.42	656.61	2,916.00	2,259.39	22.5
20-411-25 UNEMPLOYMENT INSURANCE	.00	46.91	165.00	118.09	28.4
20-411-26 WORKERS' COMPENSATION	.00	1,233.68	165.00 (	1,068.68)	747.7
TOTAL WATER ADMINISTRATION	3,643.57	54,237.62	97,029.00	42,791.38	55.9
<u>PUBLIC WORKS ADMINISTRATION</u>					
20-430-11 SALARY-PW MAINTENANCE	2,920.90	34,636.43	56,221.00	21,584.57	61.6
20-430-20 EMPLOYEE BENEFITS	5.00	4,105.30	7,084.00	2,978.70	58.0
20-430-22 FICA & MEDICARE	214.04	2,535.64	4,301.00	1,765.36	59.0
20-430-23 457 RETIREMENT	114.67	1,074.45	1,528.00	453.55	70.3
20-430-25 UNEMPLOYMENT INSURANCE	.00	39.88	106.00	66.12	37.6
20-430-26 WORKERS' COMPENSATION	527.67	527.67	1,013.00	485.33	52.1
TOTAL PUBLIC WORKS ADMINISTRATION	3,782.28	42,919.37	70,253.00	27,333.63	61.1
<u>SUPPLIES</u>					
20-431-22 EQUIPMENT REPAIRS AND MAINT	.00	.00	4,500.00	4,500.00	.0
20-431-62 FUEL	.00	816.08	2,000.00	1,183.92	40.8
20-431-75 VEHICLE REPAIR	.00	.00	1,500.00	1,500.00	.0
TOTAL SUPPLIES	.00	816.08	8,000.00	7,183.92	10.2



TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
20-432-00 LINE MAINTENANCE	103.02	20,036.78	50,000.00	29,963.22	40.1
20-432-05 UTILITY LOCATE EXPENSE	.00	209.89	400.00	190.11	52.5
20-432-30 CONTRACT OPERATOR	.00	2,980.00	6,000.00	3,020.00	49.7
20-432-35 COPIER LEASE	.00	178.89	600.00	421.11	29.8
20-432-37 ANALYTICAL/SAMPLING EXPENSE	571.00	10,589.40	25,000.00	14,410.60	42.4
20-432-40 TELEPHONE & INTERNET	270.22	2,006.39	2,500.00	493.61	80.3
20-432-41 UTILITIES-ELECTRIC	8.17	32,359.89	70,000.00	37,640.11	46.2
20-432-45 UTILITIES-GAS	.00	1,179.10	2,000.00	820.90	59.0
20-432-46 CELL PHONE	.00	.00	764.00	764.00	.0
20-432-48 TRASH	.00	75.00	100.00	25.00	75.0
20-432-49 UTILITIES-PROPANE	.00	.00	6,000.00	6,000.00	.0
20-432-50 PERMIT FEES	.00	.00	27,500.00	27,500.00	.0
20-432-52 INSURANCE AND BONDS	2,060.89	7,379.52	8,000.00	620.48	92.2
20-432-53 BOOSTER STATION MAINTENANCE	36.33	4,017.71	4,000.00	( 17.71)	100.4
20-432-54 WATER MAIN INSTALLATION EXP	.00	.00	2,000.00	2,000.00	.0
20-432-55 METER INSTALL EXPENSE	.00	2,693.26	7,000.00	4,306.74	38.5
20-432-56 MAINTENANCE (PLANT) RO	.00	13,413.93	80,000.00	66,586.07	16.8
20-432-57 TREATMENT/OPERATING SUPPLIES	.00	6,791.94	22,000.00	15,208.06	30.9
20-432-59 WATER WELL MAINTENANCE	.00	165.99	6,000.00	5,834.01	2.8
20-432-61 OFFICE SUPPLIES	35.00	35.00	500.00	465.00	7.0
20-432-68 COPIER EXPENSE	.00	.00	500.00	500.00	.0
20-432-70 IT SUPPORT	153.79	4,271.34	5,000.00	728.66	85.4
20-432-75 SYSTEM REPAIR & MAINTENANCE	.00	16.07	2,000.00	1,983.93	.8
20-432-76 EMERGENCY SUPPLY VAULT	.00	900.00	.00	( 900.00)	.0
20-432-85 WATER LEASES	.00	3,147.50	85,000.00	81,852.50	3.7
20-432-87 EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
20-432-99 OTHER MISCELLANEOUS EXPENSE	.00	168.38	1,000.00	831.62	16.8
TOTAL OPERATIONS	3,238.42	112,615.98	428,864.00	316,248.02	26.3
<u>DEBT SERVICE</u>					
20-471-09 LOAN PMT-CWCB	.00	.00	400,000.00	400,000.00	.0
20-471-11 LOAN PAYMENT-USDA	.00	73,536.00	147,072.00	73,536.00	50.0
20-471-12 LEASE/PURCHASE PMT-KAMMERER	.00	24,572.94	42,125.00	17,552.06	58.3
20-471-13 BOTW SINKING FUND PAYMENT	45,693.48	45,693.48	.00	( 45,693.48)	.0
20-471-14 BOTW INTEREST PAYMENT	.00	50,415.46	133,000.00	82,584.54	37.9
20-471-18 OTHER INTEREST EXPENSE	.00	.00	15,560.00	15,560.00	.0
20-471-50 LOAN ISSUANCE COSTS	.00	.00	20,000.00	20,000.00	.0
TOTAL DEBT SERVICE	45,693.48	194,217.88	757,757.00	563,539.12	25.6
TOTAL FUND EXPENDITURES	56,674.38	465,807.97	1,629,954.00	1,164,146.03	28.6
NET REVENUE OVER EXPENDITURES	( 56,158.88)	36,700.33	446,672.00	409,971.67	8.2

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

SEWER ENTERPRISE

ASSETS

30-10100	CASH IN COMBINED CASH FUND	1,417,349.22	
30-10250	COLOTRUST FUND	123.41	
30-10251	HIGH PLAINS SEWER ENTPR FUND	64,211.18	
30-10260	COLOTRUST SEWER PROJECT	123.41	
30-10271	36.77% BOTW DEBT SERVICE	20,448.45	
30-10273	2020 BOTW LOAN--SINKING FUND	531,399.80	
30-10282	2020 BOTW LOAN--D.S. RESERVE	148,792.31	
30-10290	CD 1726--STORM SEWER WGNS SCH	12,765.96	
30-11500	ACCOUNTS RECEIVABLE	56,595.80	
30-16100	LAND	821,659.00	
30-16200	BUILDINGS	130,310.00	
30-16300	CONSTRUCTION IN PROGRESS	36,921.15	
30-16400	EQUIPMENT	2,711,925.91	
30-16401	OTHER EQUIPMENT	25,098.72	
30-16410	ACCUMULATED DEPRECIATION-EQ	( 928,651.58)	
	TOTAL ASSETS		5,049,072.74

LIABILITIES AND EQUITY

LIABILITIES

30-20200	ACCOUNTS PAYABLE	153.14	
30-20300	ACCRUED COMPENSATED ABSENCES	17,681.97	
30-20301	ACCR'D COMP ABS--CURR. PORTION	4,420.49	
30-20400	ACCRUED INTEREST PAYABLE	6,752.60	
30-22550	BOTW 36.77% SEWER LOAN-LT PORT	1,062,880.97	
30-22705	ACCRUED SALARIES & BENEFITS	3,810.93	
30-22900	CUSTOMER DEPOSIT LIABILITY	5,692.90	
30-22905	DEVELOPER PERFORMANCE DEPOSIT	11,750.00	
	TOTAL LIABILITIES		1,113,143.00

FUND EQUITY

30-27900	RETAINED EARNINGS	3,873,883.84	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,077.25	
	BALANCE - CURRENT DATE	1,077.25	
	TOTAL FUND EQUITY		3,874,961.09
	TOTAL LIABILITIES AND EQUITY		4,988,104.09

TOWN OF WIGGINS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
30-34000 SEWER SALES	.00	244,647.64	482,908.00	238,260.36	50.7
30-34440 TAP FEES	.00	.00	240,000.00	240,000.00	.0
30-34450 MISCELLANEOUS SEWER INCOME	.00 (	30.00)	.00	30.00	.0
30-36100 INTEREST EARNED	.00	96.92	400.00	303.08	24.2
TOTAL FUND REVENUE	.00	244,714.56	723,308.00	478,593.44	33.8

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
30-410-13 FINANCIAL AUDIT	.00	1,640.00	6,531.00	4,891.00	25.1
30-410-30 LEGAL SERVICE	.00	.00	2,000.00	2,000.00	.0
30-410-32 PROFESSIONAL SERVICES	.00	10,643.86	15,000.00	4,356.14	71.0
30-410-33 POSTAGE	316.63	918.03	1,000.00	81.97	91.8
30-410-35 COPIER LEASE	.00	178.89	125.00	( 53.89)	143.1
30-410-40 TRAINING	.00	.00	2,000.00	2,000.00	.0
30-410-44 POSTAGE MACHINE LEASE	.00	28.77	105.00	76.23	27.4
30-410-67 OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
30-410-68 COPIER EXPENSE	.00	.00	200.00	200.00	.0
TOTAL PROFESSIONAL SERVICES	316.63	13,409.55	27,061.00	13,651.45	49.6
<u>SEWER ADMINISTRATION</u>					
30-411-14 EMPLOYEE SALARIES-ADMIN	3,329.27	44,704.19	.00	( 44,704.19)	.0
30-411-15 ADMINISTRATION DEPT EMPLOYEES	.00	.00	82,459.00	82,459.00	.0
30-411-20 EMPLOYEE BENEFITS	.00	4,066.62	5,015.00	948.38	81.1
30-411-22 FICA & MEDICARE	262.91	3,529.67	6,308.00	2,778.33	56.0
30-411-23 457 RETIREMENT	51.41	656.60	2,873.00	2,216.40	22.9
30-411-25 UNEMPLOYMENT INSURANCE	.00	46.93	45.00	( 1.93)	104.3
30-411-26 WORKERS' COMPENSATION	.00	.00	165.00	165.00	.0
30-411-70 IT SUPPORT	153.79	4,271.36	4,400.00	128.64	97.1
30-411-72 UTILITY SOFTWARE EXPENSE	.00	.00	1,000.00	1,000.00	.0
TOTAL SEWER ADMINISTRATION	3,797.38	57,275.37	102,265.00	44,989.63	56.0
<u>PUBLIC WORKS ADMINISTRATION</u>					
30-430-11 SALARIES & WAGES	2,485.42	7,633.02	47,943.00	40,309.98	15.9
30-430-12 SALARY-PW MAINTENANCE	.00	22,105.67	.00	( 22,105.67)	.0
30-430-20 EMPLOYEE BENEFITS	3.00	3,521.37	6,404.00	2,882.63	55.0
30-430-22 FICA & MEDICARE	180.72	2,160.88	3,668.00	1,507.12	58.9
30-430-23 457 RETIREMENT	101.62	934.97	1,404.00	469.03	66.6
30-430-25 UNEMPLOYMENT	.00	32.09	96.00	63.91	33.4
30-430-26 WORKERS' COMPENSATION	527.66	1,761.34	100.00	( 1,661.34)	1761.3
TOTAL PUBLIC WORKS ADMINISTRATION	3,298.42	38,149.34	59,615.00	21,465.66	64.0

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
30-431-22 EQUIPMENT MAINTENANCE/REPAIRS	.00	.00	1,500.00	1,500.00	.0
30-431-41 UTILITIES-ELECTRIC	.00	.00	500.00	500.00	.0
30-431-45 UTILITIES-GAS	.00	.00	400.00	400.00	.0
30-431-48 TRASH	.00	.00	876.00	876.00	.0
30-431-51 WWTP ENGINEERING & CONTINGENCY	.00	.00	6,500.00	6,500.00	.0
30-431-59 ENGINEERING DESIGN	.00	.00	14,000.00	14,000.00	.0
30-431-62 FUEL	.00	1,757.94	800.00	( 957.94)	219.7
30-431-74 CAPITAL OUTLAY WWTP	.00	.00	25,000.00	25,000.00	.0
30-431-75 VEHICLE REPAIRS	.00	.00	4,000.00	4,000.00	.0
TOTAL WWTP	.00	1,757.94	53,576.00	51,818.06	3.3
<u>OPERATIONS</u>					
30-432-00 LINE MAINTENANCE	.00	152.96	6,500.00	6,347.04	2.4
30-432-05 UTILITY LOCATE EXPENSE	.00	152.72	500.00	347.28	30.5
30-432-30 CONTRACT OPERATOR	.00	1,200.00	6,500.00	5,300.00	18.5
30-432-41 UTILITIES-ELECTRIC	.00	15,116.62	29,000.00	13,883.38	52.1
30-432-42 TELEPHONE/INTERNET	188.86	1,269.82	1,000.00	( 269.82)	127.0
30-432-45 UTILITIES --GAS	.00	158.07	500.00	341.93	31.6
30-432-46 CELL PHONE	.00	.00	300.00	300.00	.0
30-432-48 TRASH	25.00	203.00	500.00	297.00	40.6
30-432-50 PERMIT FEES	.00	.00	3,500.00	3,500.00	.0
30-432-51 ANALYTICAL/SAMPLING EXPENSE	214.00	1,668.00	8,000.00	6,332.00	20.9
30-432-52 INSURANCE AND BONDS	2,060.90	7,379.53	9,000.00	1,620.47	82.0
30-432-53 SEWER CLEANING/VIDEO	.00	.00	20,000.00	20,000.00	.0
30-432-54 INSTALLATION OF LINE EXPENSE	.00	84.96	500.00	415.04	17.0
30-432-55 GENERAL MAINT CENT LIFT ST	16.99	48.98	500.00	451.02	9.8
30-432-56 GENERAL MAINTENANCE OF PLANT	.00	13,589.79	17,500.00	3,910.21	77.7
30-432-57 GENERAL MAINT JOHNSON LT ST	.00	6,516.85	5,000.00	( 1,516.85)	130.3
30-432-59 ENGINEERING DESIGN	.00	.00	5,000.00	5,000.00	.0
30-432-60 TREATMENT OPERATIONS	20.88	8,409.08	8,500.00	90.92	98.9
30-432-61 OFFICE SUPPLIES	.00	77.94	200.00	122.06	39.0
30-432-75 CAPITAL OUTLAY - LINES	.00	.00	60,000.00	60,000.00	.0
30-432-99 OTHER MISCELLANEOUS EXPENSE	.00	29.31	100.00	70.69	29.3
TOTAL OPERATIONS	2,526.63	56,057.63	182,600.00	126,542.37	30.7
<u>DEBT SERVICE</u>					
30-471-13 BOTW SINKING FUND PAYMENT	26,572.02	26,572.02	.00	( 26,572.02)	.0
30-471-14 BOTW INTEREST PAYMENT	.00	50,415.46	105,000.00	54,584.54	48.0
TOTAL DEBT SERVICE	26,572.02	76,987.48	105,000.00	28,012.52	73.3
TOTAL FUND EXPENDITURES	36,511.08	243,637.31	530,117.00	286,479.69	46.0

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	( 36,511.08)	1,077.25	193,191.00	192,113.75	.6

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

SALES TAX CAPITAL IMPROVEMENT

ASSETS

40-10100	CASH IN COMBINED CASH FUND	(	176,873.57)	
40-10250	COLOTRUST FUND		123.41	
40-10251	HIGH PLAINS 1% TAX FUND		15,369.52	
40-11500	ACCOUNTS RECEIVABLE		53,509.85	
	TOTAL ASSETS		(	107,870.79)

LIABILITIES AND EQUITY

LIABILITIES

40-20200	ACCOUNTS PAYABLE	(	1,167.32)	
40-25320	FUND BALANCE	(	203,711.32)	
	TOTAL LIABILITIES		(	204,878.64)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	105,357.01			
BALANCE - CURRENT DATE		105,357.01		
TOTAL FUND EQUITY			105,357.01	
TOTAL LIABILITIES AND EQUITY			(	99,521.63)

TOWN OF WIGGINS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SALES TAX CAPITAL IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUES					
40-31300	1% TOWN SALES TAX	28,202.45	182,240.54	321,264.00	139,023.46	56.7
40-36100	INTEREST EARNED	.00	33.67	76.00	42.33	44.3
40-36503	GRANT--DOLA	.00	.00	46,000.00	46,000.00	.0
	TOTAL FUND REVENUE	28,202.45	182,274.21	367,340.00	185,065.79	49.6



TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SALES TAX CAPITAL IMPROVEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 410</u>					
40-410-13 FINANCIAL AUDIT	.00	1,640.00	.00	( 1,640.00)	.0
TOTAL DEPARTMENT 410	.00	1,640.00	.00	( 1,640.00)	.0
<u>CAPITAL PROJECTS</u>					
40-430-05 CIP-NORTH STORM DETENTION	.00	1,550.00	75,000.00	73,450.00	2.1
40-430-16 CIP-TOWN HALL DIGITAL SIGN	.00	.00	2,500.00	2,500.00	.0
40-430-18 CIP-NON POT WATER MAIN	24.34	73,727.20	105,000.00	31,272.80	70.2
40-430-22 CIP-ENTRY SIGN IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL PROJECTS	24.34	75,277.20	192,500.00	117,222.80	39.1
TOTAL FUND EXPENDITURES	24.34	76,917.20	192,500.00	115,582.80	40.0
NET REVENUE OVER EXPENDITURES	28,178.11	105,357.01	174,840.00	69,482.99	60.3

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

SALES TAX STREETS

ASSETS

45-10100	CASH IN COMBINED CASH FUND	384,760.46	
45-11500	ACCOUNTS RECEIVABLE	53,509.86	
	TOTAL ASSETS		438,270.32

LIABILITIES AND EQUITY

LIABILITIES

45-20200	ACCOUNTS PAYABLE	.01	
45-25320	FUND BALANCE	313,669.20	
	TOTAL LIABILITIES		313,669.21

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	149,227.93		
BALANCE - CURRENT DATE		149,227.93	
TOTAL FUND EQUITY			149,227.93
TOTAL LIABILITIES AND EQUITY			462,897.14

TOWN OF WIGGINS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SALES TAX STREETS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES						
45-31300	1% TOWN SALES TAX (2022)	28,202.45	182,240.53	320,556.00	138,315.47	56.9
45-36100	INTEREST EARNED	.00	.00	17,905.00	17,905.00	.0
TOTAL FUND REVENUE		28,202.45	182,240.53	338,461.00	156,220.47	53.8

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

SALES TAX STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 410</u>					
45-410-13 FINANCIAL AUDIT	.00	1,640.00	.00	( 1,640.00)	.0
TOTAL DEPARTMENT 410	.00	1,640.00	.00	( 1,640.00)	.0
<u>CAPITAL PROJECTS</u>					
45-430-11 CIP-CHAPMAN 3RD TO 4TH	.00	.00	300,000.00	300,000.00	.0
45-430-12 CIP-3RD AVE CHAPMAN TO MAIN ST	.00	.00	250,000.00	250,000.00	.0
45-430-59 CIP ENGINEERING SERVICES	.00	.00	15,000.00	15,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	565,000.00	565,000.00	.0
<u>DEPARTMENT 431</u>					
45-431-22 REPAIRS & MAINTENANCE-STREETS	.00	31,372.60	50,000.00	18,627.40	62.8
45-431-24 SNOW REMOVAL	.00	.00	15,000.00	15,000.00	.0
TOTAL DEPARTMENT 431	.00	31,372.60	65,000.00	33,627.40	48.3
TOTAL FUND EXPENDITURES	.00	33,012.60	630,000.00	596,987.40	5.2
NET REVENUE OVER EXPENDITURES	28,202.45	149,227.93	( 291,539.00)	( 440,766.93)	51.2

TOWN OF WIGGINS  
BALANCE SHEET  
JULY 31, 2025

CONSERVATION TRUST

ASSETS

50-10100	CASH IN COMBINED CASH FUND	8,078.75	
50-10250	COLOTRUST FUND	123.41	
50-10251	HIGH PLAINS CNSRVTN TRST FUND	14,351.59	
	TOTAL ASSETS		22,553.75

LIABILITIES AND EQUITY

LIABILITIES

50-20200	ACCOUNTS PAYABLE	605.02	
50-25320	FUND BALANCE	26,737.47	
	TOTAL LIABILITIES		27,342.49

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	( 2,064.77)		
BALANCE - CURRENT DATE	( 2,064.77)		
TOTAL FUND EQUITY		( 2,064.77)	
TOTAL LIABILITIES AND EQUITY			25,277.72

TOWN OF WIGGINS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

CONSERVATION TRUST

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
50-33501	CT - ST PROCEEDS (LOTTERY)	.00	9,326.57	17,100.00	7,773.43	54.5
50-36100	INTEREST EARNED	.00	22.60	54.00	31.40	41.9
	TOTAL FUND REVENUE	.00	9,349.17	17,154.00	7,804.83	54.5

TOWN OF WIGGINS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2025

CONSERVATION TRUST

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 430</u>					
50-430-16	TOWN PARKS IMPROVEMENTS	406.67	2,048.27	10,000.00	7,951.73	20.5
50-430-17	CAPITAL OUTLAY -BLEACHER SHADE	389.98	6,981.04	10,000.00	3,018.96	69.8
	TOTAL DEPARTMENT 430	796.65	9,029.31	20,000.00	10,970.69	45.2
	<u>PARK OPERATIONS</u>					
50-452-60	REPAIRS AND MAINTENANCE	.00	2,384.63	.00	( 2,384.63)	.0
	TOTAL PARK OPERATIONS	.00	2,384.63	.00	( 2,384.63)	.0
	TOTAL FUND EXPENDITURES	796.65	11,413.94	20,000.00	8,586.06	57.1
	NET REVENUE OVER EXPENDITURES	( 796.65)	( 2,064.77)	( 2,846.00)	( 781.23)	( 72.6)



## **STAFF SUMMARY**

### **Board of Trustees Meeting July 23, 2025**

---

**Date:** July 20, 2025

#### **ADGENDA ITEM NUMBER: 5**

**TOPIC:** Consideration of Resolution 19-2025 - A Resolution Amending the 2024 Budget by Increasing Appropriations for the 1% Sales Tax Capital Improvement Projects Fund and the Water Fund

**Responsible Staff Member:** Craig Miller, Town Manager

---

#### **BACKGROUND**

The Town has recently commissioned an independent audit of the Town's finances and the auditor has recommended budget amendments to certain funds within the 2024 Budget reflecting actual expenditures.

#### **SUMMARY**

The 2024 1% Sales Tax Capital Improvement Projects Fund Budget is amended to reflect an additional appropriation of \$145,100 for a transfer of the Non-potable Water Main to the Water Fund. Sufficient fund balances exist to cover the supplemental appropriation.

The 2024 Water Fund Budget is amended to reflect an additional appropriation of \$324,600 to cover the capital improvement costs undertaken by the Water Fund during 2024. Sufficient fund balances and transfers from the Sales Tax Capital Improvement Fund exist to cover the supplemental appropriation.

#### **FISCAL IMPACT**

Appropriation of these funds reflects the actual expenses within the funds.

#### **APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES**

Amending the budget by appropriating unanticipated expenditures provides transparency in budgeting to the citizens.

#### **OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES**

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.



**MOTION FOR APPROVAL**

I make a motion to adopt Resolution 19-2025 - A Resolution Amending the 2024 Budget by Increasing Appropriations for the 1% Sales Tax Capital Improvement Projects Fund and the Water Fund.

**ACTION REQUESTED**

MOTION, SECOND, ROLL-CALL VOTE

*(Resolutions require affirmative votes from the majority of Trustees present)*

**TOWN OF WIGGINS, COLORADO  
RESOLUTION NO. 19-2025**

**A RESOLUTION AMENDING THE 2024 BUDGET BY INCREASING APPROPRIATIONS FOR THE 1%  
SALES TAX CAPITAL IMPROVEMENT PROJECTS FUND AND THE WATER FUND**

**WHEREAS**, on December 11, 2024, the Board of Trustees of the Town of Wiggins adopted a budget for the 2024 fiscal year per Resolution 40-2024, pursuant to and in accordance with Colorado Local Government Budget Law; and

**WHEREAS**, a need exists to appropriate additional sums of money in the 1% Sales Tax Capital Improvement Projects Fund and the Water Fund; and

**WHEREAS**, the amended 2024 budget, as revised by this Resolution, does not result in a deficit as required by law;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:**

**Section 1.** The 2024 1% Sales Tax Capital Improvement Projects Fund Budget is amended to reflect an additional appropriation of \$145,100 for a transfer of the Non-potable Water Main to the Water Fund. Sufficient fund balances exist to cover the supplemental appropriation.

**Section 2.** The 2024 Water Fund Budget is amended to reflect an additional appropriation of \$324,600 to cover the capital improvement costs undertaken by the Water Fund during 2024. Sufficient fund balances and transfers from the Sales Tax Capital Improvement Fund exist to cover the supplemental appropriation.

**Section 3.** The foregoing appropriations are effective as of the date of this Resolution.

**INTRODUCED, READ, AND ADOPTED THIS 23<sup>rd</sup> DAY OF JULY, 2025.**

TOWN OF WIGGINS, COLORADO

\_\_\_\_\_  
Christopher Franzen, Mayor

ATTEST:

\_\_\_\_\_  
Nichole Seiber, Town Clerk



## **STAFF SUMMARY**

### **Board of Trustees Meeting July 23, 2025**

---

**Date:** July 20, 2025

#### **ADGENDA ITEM NUMBER: 6**

**TOPIC:** Consideration of Resolution 20-2025 - A Resolution Approving a Water Pipeline Easement

**Responsible Staff Member:** Craig Miller, Town Manager

---

#### **BACKGROUND**

The Town of Wiggins desires to acquire an easement for installation of a buried water pipeline and related appurtenances and improvements on land owned by Northern Colorado Communications, LLC dba Wiggins Telephone/Blue Lightning.

#### **SUMMARY**

The Board of Trustees by this Resolution desires to approve the Easement Deed and authorize its execution.

#### **FISCAL IMPACT**

Entering into this agreement has no negative impact on the Town's adopted budget.

#### **APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES**

Approval of the easements supports the Town's goals to be fiscally responsible with taxpayer resources.

#### **OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES**

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

#### **MOTION FOR APPROVAL**

I make a motion to adopt Resolution 20-2025 - A Resolution Approving a Water Pipeline Easement.

#### **ACTION REQUESTED**

MOTION, SECOND, ROLL-CALL VOTE

*(Resolutions require affirmative votes from the majority of Trustees present)*



### WATER PIPELINE EASEMENT

**KNOW ALL MEN BY THESE PRESENTS**, that **Wiggins Telephone/Blue Lightning**, whose address is 414 Main Street, Wiggins, CO 80654, ("Grantor"), in consideration of \$1.00 (one dollar) and other good and valuable consideration paid to it by and the **Town of Wiggins**, a Colorado municipal corporation whose address is 304 Central Avenue, Wiggins, Colorado 80654 (the "Town"), does hereby grant to the Town, its successors and assigns, the non-exclusive and perpetual easement ("Easement") over, under, and across a portion of the following described real property owned by Grantor ("Property"), as follows:

1. **Easement Purpose:** The purpose of this Easement is to allow the Town to survey, construct, install, lay, and thereafter use, operate, inspect, repair, maintain, replace with substantially the same, and remove a buried water pipeline, install an 8 foot by 12 foot concrete vault, and surface and subsurface appurtenances (collectively referred to as "Pipeline"), and the right of ingress and egress to access the Pipeline.
2. **Description of Property and Easement.** The Property and Easement are depicted on Exhibit A. The legal description of the Property is:
  - a. A portion of Wiggins Original Town, WI Block:06 lot:11 thru Lot 16 PT of Lots 11-16 B944 P338 (214 E. Corona Avenue) County of Morgan, State of Colorado.
3. **Restrictions on the Town.** Insofar as practicable, the Town shall:
  - a. Bury the Pipeline to a minimum depth of three (3) feet of cover at the time of construction and mark the location of the Pipeline with suitable markers so as not to interfere unreasonably with the ordinary cultivation or surface use of the Easement. An exposed concrete vault lid will be 8 foot by 12 foot at ground level.
  - b. Minimize disturbance of the surface and restore the Property to a level comparable to the condition existing prior to the Town's activities, however, the Town may cut and clear trees and brush within the Easement that may interfere with the operation and maintenance of the Town's activities and facilities within the Easement; and
  - c. Coordinate non-emergency disturbance of the surface of the Easement to minimize any disturbance of the surface.
4. **Grantor's Reservation of Rights.** Grantor reserves the right to use the Easement for any purpose that is not inconsistent with this Easement, including but not limited to other utility lines, fences, streets, sidewalks, and driveways, which may be installed upon, over, and across the Easement except that Grantor shall not cause or allow within the Easement (A) utility lines paralleling the

Pipeline less than 18 inches measured horizontally from the edge of the Pipeline; (B) any buildings, other improvements, and trees and shrubs which would prevent access to the Pipeline; or (C) the earth cover over the Pipeline to be less than three feet or more than ten feet, measured vertically from the top of the Pipeline. The Town agrees to maintain the lot for weed and vegetation mitigation.

5. **As-Built GIS Survey.** Upon completion of construction of the Pipeline and an as-built survey for the Pipeline, the Grantor agrees to execute the Amendment to Water Pipeline Easement attached as Exhibit B ("Amendment"). The Amendment shall include a legal description of the Easement limited to 20 feet in width centered on the as-built Pipeline and 20 feet diameter encircling the water apparatus. The Amendment shall include a plat or survey depicting the location of the amended Easement and the as-built Pipeline. Such plat or survey shall delete and replace Exhibit A.
6. **Lot Improvements.** Within 180 days of installation of the vault and water line within the easement the Town shall provide good clean fill dirt and grade the lot to effect proper drainage from the lot.
7. **Binding in Nature.** This Easement, and its terms and conditions, shall constitute a covenant running with the land for the benefit of the Town, its successors, agents and assigns. Grantor, and Grantor's heirs, successors, and assigns shall have the right to enforce the Town's obligations hereunder against the Town, its successors and assigns.
8. **Legal Authority.** Grantor warrants that it has full right and lawful authority to make the grant herein contained, and promises and agrees to defend the title to the Easement, subject to existing easements, rights of way, liens, or other encumbrances of record, if any.
9. **Modification.** Any modifications to this agreement shall be in writing and signed by the parties.

This Water Pipeline Easement is made and entered into on this 26<sup>TH</sup> day of JUNE, 2025

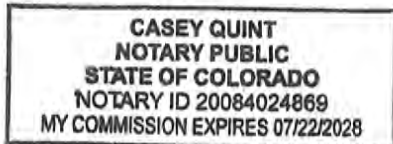
GRANTOR

Terry Hendrickson  
By:

Title: GM / CEO

STATE OF COLORADO )  
 ) ss.  
COUNTY OF Morgan )

The foregoing instrument was acknowledged before me this 26th day of June 2024, by Casey Quint as Notary Public. Witness my hand and official seal. My commission expires: 7-22-28



[Signature]  
Notary Public

ATTEST:

TOWN OF WIGGINS

By: Chris Franzen, Mayor

Nichole Seiber, Town Clerk

**EXHIBIT A**  
**Map of Grantor's Property and Easement Depiction**

# Property Record Card

Morgan

**NORTHERN COLORADO  
COMMUNICATIONS INC**

P O BOX 206  
WIGGINS, CO 80654

**Account: R016351**

Tax Area: 097 - RE 50J WI

Acres: 0.000

**Parcel: 1223-142-05-006**

Situs Address:  
214 E CORONA AVE  
WIGGINS, 80654

Account Type 2000 - COMMERCIAL

Economic Area

13 - WI, HI, LL COMM

## Value Summary

Value By:	Market	Override
Land (1)	\$15,600	N/A
Commercial (1)	\$2,400	N/A
Commercial (2)	\$61,690	N/A
Extra Feature (1)	\$380	N/A
<b>Total</b>	<b>\$80,070</b>	<b>\$80,070</b>

## Legal Description

Subd: WIGGINS ORIGINAL TOWN, WI Block: 06 Lot: 11 THRU:- Lot:  
16 PT OF LTS 11-16 B944 P338



## Public Remarks

Entry Date	Model	Remark
	Commercial Occurrence 1	MOVEABLE
	Commercial Occurrence 2	SITTING ON BLOCKS, ESTIMATED YEAR

## Sale Data

Doc. #	Sale Date	Deed Type	Validity	Verified	Sale Price	Ratio	Adj. Price	Ratio	Time Adj. Price	Ratio
730910	06/12/1992	WD	Q	Y	\$2,250	2225.33	\$2,250	2225.33	\$2,250	2225.33

## Land Occurrence 1

Property Code	2130 - SPECIAL PURPOSE - LAND	Neighborhood	2300 - WI,HI,LL C/I
Land Use Code	256 - C-WIG #2 SF	Land Size	7800



# Property Record Card

Morgan

## Land Occurrence 1

SubArea	FOOTPRINT	ACTUAL	EFFECTIVE	HEATED
Square Feet		7800		
Total		7,800.00		
	Value	Rate	Rate	Rate
	\$15,600		2.00	

## Commercial Occurrence 1

Property Code	2230 - SPECIAL PURPOSE - IMPS	Neighborhood	2300 - WI,HI,LL C/I
Building Type	30 - COMM/INDR CONST	Architectural Style	19 - EQUIP BLDG / HI,LL,WI
Exterior Wall	6 - STUCCO	Percent	100
Roof Cover	3 - BLT-UP T/G	Roof Structure	7 - LIGHT STEEL
Interior Wall	1 - STANDARD	Percent	100
Floor	1 - CONCRETE	Percent	100
Heating Fuel	0 - NONE	Heating Type	0 - NONE
Air Conditioning	0 - NONE	Construction Quality	3 - AVERAGE
Frame	9 - LIGHT STEEL	Shape	1 - 1
Stories	1 - STORY	Baths	0
Rooms	1	UnitCounts	0
Bedrooms	0	Story Height	8 - 8 FT
Perimeter	48	PerimeterRange	1 - 1 TO 150
Actual Year Built	1992	Effective Year Built	2003
Depreciation	DEP25 - DEP25		

SubArea	FOOTPRINT	ACTUAL	EFFECTIVE	HEATED
Warehouse Low	128	128	128	128
Total	128.00	128.00	128.00	128.00
	Value	Rate	Rate	Rate
	\$2,400	18.75	18.75	18.75

## Commercial Occurrence 2

Property Code	2230 - SPECIAL PURPOSE - IMPS	Neighborhood	2300 - WI,HI,LL C/I
Building Type	30 - COMM/INDR CONST	Architectural Style	19 - EQUIP BLDG / HI,LL,WI
Exterior Wall	7 - COLOR PANEL	Percent	100
Roof Cover	5 - COLOR PANEL	Roof Structure	6 - LIGHT FRAME
Interior Wall	1 - STANDARD	Percent	100
Floor	1 - CONCRETE	Percent	100
Heating Fuel	0 - NONE	Heating Type	0 - NONE
Air Conditioning	0 - NONE	Construction Quality	3 - AVERAGE
Frame	1 - POLE	Shape	1 - 1
Stories	1 - STORY	Baths	0
Rooms	1	UnitCounts	0
Bedrooms	0	Story Height	14 - 14 FT
Perimeter	202	PerimeterRange	201 - 201 TO 225
Actual Year Built	2003	Effective Year Built	2012
Depreciation	DEP25 - DEP25		

SubArea	FOOTPRINT	ACTUAL	EFFECTIVE	HEATED
Warehouse Low	2244	2244	2244	2244
Total	2,244.00	2,244.00	2,244.00	2,244.00
	Value	Rate	Rate	Rate
	\$61,690	27.49	27.49	27.49

# Property Record Card

Morgan

## Extra Feature Occurrence 1

Property Code	2230 - SPECIAL PURPOSE - IMPS	Neighborhood	2300 - WI,HI,LL C/I
XFOB Code	4185 - WOOD FENCE	Actual Year Built	1994
Effective Year Built	1994	Depreciation	DEP20
Description	WOOD FENCE		

SubArea	FOOTPRINT	ACTUAL	EFFECTIVE	HEATED
Units		200		
Total		200.00		
	Value	Rate	Rate	Rate
	\$380	1.90		

## Abstract Summary

Code	Classification	Actual Value	Value	Taxable Value	Actual Value Override	Taxable Override
2130	SPECIAL PURPOSE - LAND		\$15,600	\$4,350	NA	NA
2230	SPECIAL PURPOSE - IMPS		\$34,470	\$9,620	NA	NA
Total			\$50,070	\$13,970	NA	NA



**WIGGINS, COLORADO  
RESOLUTION NO. 20-2025**

**A RESOLUTION APPROVING A WATER PIPELINE EASEMENT**

**WHEREAS**, the Town of Wiggins desires to acquire an easement for installation of a buried water pipeline and related appurtenances and improvements on land owned by Northern Colorado Communications, LLC dba Wiggins Telephone/Blue Lightning; and

**WHEREAS**, a form of easement deed has been proposed for such purposes; and

**WHEREAS**, the Board of Trustees by this Resolution desires to approve the Easement Deed and authorize its execution.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:**

1. The proposed Easement Deed from Northern Colorado Communications, LLC dba Wiggins Telephone/Blue Lightning, Grantors, to the Town of Wiggins, Grantee, for a buried water pipeline easement on Grantors' property, is hereby approved in essentially the same form as the copy of such Easement Deed accompanying this Resolution.

2. The Mayor is authorized to execute the Easement Deed on behalf of the Town; further, the Mayor is hereby granted the authority to negotiate and approve such revisions to the Easement Deed as the Mayor determines are necessary or desirable for the protection of the Town, so long as the essential terms and conditions thereof are not altered.

**INTRODUCED, ADOPTED AND RESOLVED THIS 23<sup>RD</sup> DAY OF JULY, 2025.**

\_\_\_\_\_  
Chris Franzen, Mayor

ATTEST:

\_\_\_\_\_  
Nichole Seiber, Town Clerk



## **STAFF SUMMARY**

### **Board of Trustees Meeting July 23, 2025**

---

**Date:** July 20, 2025

**ADGENDA ITEM NUMBER: 7**

**TOPIC:** Consideration of Resolution 21-2025 - A Resolution Approving a Contract for Asphalt Repair Work

**Responsible Staff Member:** Craig Miller, Town Manager

---

**BACKGROUND**

The Town Board of Trustees identified maintenance of streets as a priority. Staff and the Board identified areas in need of asphalt repair work.

**SUMMARY**

The Board of Trustees by this Resolution desires to enter a contract with Coatings, Inc for asphalt repair.

**FISCAL IMPACT**

Entering this contract has no negative impact on the Town's adopted budget as there is a budget item line for this maintenance.

**APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES**

Approval of the easements supports the Town's goals to be fiscally responsible with taxpayer resources.

**OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES**

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

**MOTION FOR APPROVAL**

I make a motion to adopt Resolution 21-2025 - A Resolution Approving a Contract for Asphalt Repair Work.

**ACTION REQUESTED**

MOTION, SECOND, ROLL-CALL VOTE

*(Resolutions require affirmative votes from the majority of Trustees present)*

## CONSTRUCTION CONTRACT

This Agreement, is made and entered this \_\_\_\_\_ day of \_\_\_\_\_, 2025 by and between the **Town of Wiggins** ("Town"), a Colorado municipal corporation and **Coatings, Inc.**, a Colorado corporation ("Contractor").

### THE PARTIES AGREE AS FOLLOWS:

**1. Scope of Work – Price.** The Contractor agrees to perform for the Town all of the work set forth in Exhibit A attached hereto and incorporated herein by reference (hereinafter the "Work"). The Town agrees to pay, in full payment for the performance of the Work in compliance with this Agreement, an amount not to exceed \$21,600. Unit prices and unit costs for the Work shall not exceed those shown in Exhibit A. Contractor shall furnish, except as may otherwise be provided in writing, all labor, services, materials, tools, and equipment for the completion of the Work. Contractor will construct and complete the Work in a thorough and workmanlike manner in every respect to the satisfaction and approval of the Town, within the time specified herein.

**2. Contract Documents.** The Work shall be done in strict accordance with all scope of Work documents attached hereto as Exhibit A. All of such documents are hereby made a part of this Agreement and form the contract documents as fully as if the same were set forth at length herein.

**3. Compliance and Licensing.** a. Contractor shall be responsible for providing any measures necessary for insuring the safety of the public during the performance of the work, such as barricading and traffic control, in accordance with the requirements of the Town.

b. Contractor shall be responsible for obtaining and complying with all necessary permits, ordinances, and laws, including but not limited to grading permits and laws concerning the control of fugitive dust. The Contractor shall not be required to pay any grading permit fees, cut fees, water tap fees, or use taxes required by the Town of Wiggins.

c. Contractor and all subcontractors performing the Work provided for in this Agreement shall be licensed contractors in the Town of Wiggins in accordance with the ordinances of the Town of Wiggins and shall pay the required fees for such license.

d. Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Work site at all times during performance of the Work. The superintendent shall represent the Contractor and communications given to the superintendent shall be binding as if given to the Contractor. Contractor shall not employ a proposed superintendent to whom the Town has made reasonable and timely objection. Contractor shall not change the superintendent without the Town's consent, which shall not

unreasonably be withheld or delayed. The Town reserves the right to revoke its acceptance of the superintendent at any time on the basis of a reasonable objection. Upon such revocation, the Contractor shall submit an acceptable replacement for the rejected superintendent.

**4. Relationship of Contractor to Town.** Contractor covenants to furnish its best skill and judgment and to cooperate with the Town's Project Manager and Field Manager, as identified herein, and all other persons and entities in furthering the interests of the Town. Contractor agrees to furnish efficient superintendence and to use its best efforts to furnish at all times an adequate supply of workers and materials, and to perform the Work in the best way and in the most expeditious and economical manner consistent with the interests of the Town.

**5. Project and Field Manager.** The Town's Project Manager for the purposes of the Work is the following or such other person as the Town may designate in writing: Beau Miller. The Town's Field Manager for the purposes of communicating with Contractor in the field and coordinating Town efforts in the field is Beau Miller. Change orders may only be authorized by the persons listed in Section 17.

**6. Time of Commencement and Completion.** a. No Work shall be commenced until after a pre-construction meeting of the Contractor and Town representatives as appropriate, and until the Town has in writing instructed the Contractor to commence work.

b. The Contractor shall finally complete all Work in a manner acceptable to the Town, and in compliance with this Agreement, on or before \_\_\_\_\_, 2025. Prompt completion of the Work is essential to the Town, and time is of the essence in all respects regarding this Agreement and the Work. Payment for the Work shall only be made after the Work has been finally completed and accepted by the Town.

**7. Price of Work - Payment.**

a. Payments of the entire contract price shall be made to Contractor in a single, lump sum payment within 30 days after final completion of the Work and acceptance thereof by the Town. Except as provided in Section 7.b, the contract price set forth in Section 1, shall be inclusive of all costs of whatsoever nature associated with the Contractor's Work efforts, including but not limited to salaries, benefits, expenses, overhead, administration, profits, and outside fees. The scope of Work and payment therefor shall only be changed by a properly authorized amendment to this Agreement.

b. The contract price does not include the following costs: (1) water service, electric service, and associated utilities; and (2) the cost of the performance, payment and warranty bonds that may be required for the Work pursuant to Section 14, the cost of which bonds shall not exceed 2.5 percent of the amount set forth in Section 1.

**8. Scope of Payment.** The Contractor shall accept the compensation, as herein provided, in full payment for furnishing all materials, equipment, labor, tools, services, and incidentals necessary to complete the Work and for performing all Work. The Town's payment for the Work shall not relieve the Contractor of any obligations to correct any defective Work or materials. No funds payable under this Agreement shall become due and payable, if the Town so elects, until the Contractor shall satisfy the Town that it has fully settled or paid for all materials and equipment used in or upon the Work and labor done in connection therewith. The Town may pay any or all such claims or bills, wholly or in part, and deduct the amount or amounts so paid from any funds due Contractor. In the event the surety on any contract, performance bond, payment bond, or warranty bond given by the Contractor becomes insolvent, or is placed in the hands of a receiver, or has its right to do business in the state revoked, the Town may withhold payment of funds due Contractor until the Contractor has provided a bond or other security to the satisfaction of the Town in lieu of the bond so executed by such surety.

**9. Observation of All Laws.** It is assumed that Contractor is familiar with all laws, codes, ordinances, and regulations which in any manner affect those engaged or employed in the Work or the material or equipment used in or upon the site, or in any way affect the Work. No pleas or claims of misunderstanding or ignorance by Contractor shall in any way serve to modify the provisions of the Agreement. Contractor shall at all times observe and comply with all federal, state, county, local, and municipal laws, codes, ordinances, and regulations in any manner affecting the conduct of the Work.

**10. Contractor's Responsibility for Work.** Until the final acceptance of the Work by the Town in writing, Contractor shall have the charge and care thereof, and shall take every necessary precaution against injury or damage to any part thereof by the effects of the elements or from any other cause. Contractor, at its own expense, shall rebuild, repair, restore, and correct all injuries or damages to any portion of the Work occasioned by any causes before its completion and acceptance. In case of suspension of Work from any cause whatsoever, Contractor shall be responsible for all materials and shall properly store same, if necessary, and shall provide suitable drainage, barricades, and warning signs where necessary. Contractor shall correct or replace, at its own expense and as required by Town, any material which may be destroyed, lost, damaged, or in any way made useless for the purpose and use intended prior to final acceptance of the Work, or portions thereof. Contractor shall be relieved of the responsibilities provided in this Section upon final acceptance of the Work by Town, except no such relief shall apply to damages or injuries caused by or related to actions of Contractor or its subcontractors.

**11. Termination of Contractor's Responsibility.** The Work will be considered complete when all Work has been finished, the final inspection made, and the Work accepted by Town in writing, and all claims for payment of labor, materials, or services of any kind used in connection with the Work thereof have been paid or settled by Contractor or its surety. Contractor will then



be released from further obligation except as set forth in any surety bond, and except as required in this Agreement regarding the Contractor's guaranty of work.

**12. Indemnification.** To the fullest extent permitted by law, the Contractor agrees to indemnify and hold harmless the Town, and its officers and its employees, from and against all liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the work, if such injury, loss, or damage, or any portion thereof, is caused by, or claimed to be caused by, the act, omission, or other fault of the Contractor or any subcontractor of the Contractor, or any officer, employee, or agent of the Contractor or any subcontractor, or any other person for whom Contractor is responsible. The Contractor shall investigate, handle, respond to, and provide defense for and defend against any such liability, claims, and demands, and to bear all other costs and expenses related thereto, including court costs and attorneys' fees. The Contractor's indemnification obligation shall not be construed to extend to any injury, loss, or damage which is caused by the act, omission, or other fault of the Town.

**13. Insurance and Bonds.** a. The Contractor shall not begin the Work until it has obtained all insurance required by this Section and such insurance has been approved by Town. The Contractor shall not allow any subcontractor to begin any efforts on the Work until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must maintain the insurance coverage required in this Section.

b. The Contractor agrees to procure and maintain, at its own cost, the following policy or policies of insurance. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types. Contractor shall procure and maintain, and shall cause each Subcontractor of the Contractor to procure and maintain (or shall insure the activity of Contractor's Subcontractors in Contractor's own policy with respect to), the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.

(1) Workers' Compensation insurance to cover obligations imposed by the Workers' Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.

(2) Comprehensive General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee

acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests provision.

(3) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate with respect to each of Contractor's owned, hired and/or non-owned vehicles assigned to or used in performance of the Work. The policy shall contain a severability of interests provision.

c. The policies required above, except for the Workers' Compensation insurance, shall be endorsed to include the Town, and its officers and employees, as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the Town, its officers, or its employees, shall be excess and not contributory insurance to that provided by Contractor. The additional insured endorsement for the Comprehensive General Liability insurance required above shall not contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under each of the policies required above.

d. Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. Each certificate shall identify the Work and shall provide that the coverages afforded under the policies shall not be cancelled, terminated or materially changed until at least 30 days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy.

e. Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which the Town may immediately terminate the contract, or at its discretion may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the Town shall be repaid by Contractor to the Town upon demand, or the Town may offset the cost of the premiums against monies due to Contractor.

f. The parties hereto understand and agree that the Town is relying on, and does not waive or intend to waive by any provision of this contract, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the Town, its officers, or its employees.

g. If the contract price set forth in Section 1 exceeds \$50,000, the Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Project Manager, but in any event at least equal to the contract price, as security for the faithful performance and payment of all Contractor's obligations hereunder, including but not limited to the guaranty period provided in Section 16. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in forms acceptable to the Town and executed by such sureties licensed to conduct business in Colorado that are acceptable to the Town.

**14. Evidence of Satisfaction of Liens.** Contractor shall provide Town with written evidence that all persons who have done and portion of the Work or have furnished material under this Agreement and are entitled to liens therefor under any laws of the State of Colorado have been fully paid or are not entitled to such liens. Final payment shall not be made to Contractor until the Town is reasonably satisfied that all claims or liens have been satisfied by Contractor or have been secured against as provided in C.R.S. section 38-26-101 et seq.

**15. Acceptance of Work.** No act of the Town, or of any representative thereof, either in superintending or directing the Work, or any extension of time for the completion of the Work, shall be regarded as an acceptance of such Work or any part thereof, or of materials used therein, either wholly or in part. Acceptance shall be evidenced only by the final certificate of Town. Before any final certificate shall be issued, Contractor shall execute an affidavit on the certificate that it accepts the same in full payment and settlement of all claims on account of Work done and materials furnished under this contract, and that all claims for materials provided or labor performed have been paid or set aside in full. No waiver of any breach of this contract by Town or anyone acting on their behalf shall be held as a waiver of any other subsequent breach thereof. Any remedies provided herein shall be cumulative.

**16. Guaranty of Work.** Contractor agrees to guarantee all Work under this Agreement for five years from the date of final acceptance by the Town. If any unsatisfactory condition or damage develops within the time of this guaranty due to materials or workmanship that are defective, inferior, or not in accordance with the Agreement, as reasonably determined by Town, then the Contractor shall, when notified by Town, immediately place such guaranteed Work in a condition satisfactory to Town. The Town shall have all available remedies to enforce such guaranty, except that Town shall not have any work performed independently to fulfill such guaranty and require Contractor to pay Town such sums as were expended by the Town for such work, unless the Town has first given notice to the Contractor of the deficiency and given the Contractor a reasonable opportunity to cure the same.

**17. Timing of Change Orders.** The Town shall use reasonable efforts to grant or deny change orders requested by the Contractor in as timely a manner. Contractor shall provide all supporting documentation for any requested change order prior to Town action thereon.

**18. No Assignment.** This Agreement and any rights and obligations hereunder, including but not limited to rights to moneys due or that may become due, shall not be assigned by the Contractor without the prior written approval of the Town.

**19. Governing Law.** This Agreement shall be deemed entered into in Morgan County, Colorado, and shall be governed by the laws of the State of Colorado. The parties agree to the jurisdiction and venue of the courts of Morgan County in connection with any dispute arising out of or in any matter connected with this Agreement.

**20. Independent Contractor.**

a. Contractor and any persons employed by Contractor for the performance of Work hereunder shall be independent contractors and not employees or agents of the Town. Nothing herein shall be construed as establishing a quality standard for any individual, or as establishing any right on the part of the Town to oversee the actual work of the Contractor or to instruct any individual as to how the Work will be performed.

b. Contractor shall have the right to employ such assistance as may be required for the performance of Work under this Agreement. Said Contractor shall be responsible for the compensation, insurance, and all clerical detail pertaining to such assistants, and shall be solely responsible for providing any training, tools, benefits, materials, and equipment.

c. **THE PARTIES HERETO UNDERSTAND THAT THE CONTRACTOR AND THE CONTRACTOR'S EMPLOYEES AND SUBCONTRACTORS ARE NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS UNDER ANY WORKERS' COMPENSATION INSURANCE POLICY OF THE TOWN, AND THAT CONTRACTOR IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX AND OTHER APPLICABLE TAXES AND OTHER AMOUNTS DUE ON ANY MONEYS PURSUANT TO THIS AGREEMENT.**

**21. Execution.** The person executing this Agreement on behalf of Contractor represents and warrants that he or she has been duly authorized to execute this Agreement on Contractor's behalf and has the power to bind Contractor to the terms and conditions hereof.

BY THEIR SIGNATURES, the parties agree to the terms of this Agreement this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

TOWN OF WIGGINS

CONTRACTOR:  
COATINGS, INC.

By: \_\_\_\_\_  
Craig Miller, Town Manager

By: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Nichole Seiber, Town Clerk

**EXHIBIT A  
SCOPE OF WORK**

#	Product or Service	Description	Qty	Rate	Amount
1	02 Site Work	Mill asphalt for curb	3.5	\$8,792.00	\$30,772.00
2	02 Site Work	24-inch rollover curb and gutter with 4 feet sidewalk	1256	\$62.00	\$77,872.00
3	02 Site Work	ADA ramp	1	\$4,000	\$4,000
4	02 Site Work	3x3 Storm collection box with grate	1	\$8,500	\$8,500
5	02 Site Work	Surveying and curb model	1	\$1,500	\$1,500
6	02 Site Work	4-inch asphalt paving	3223	\$38.00	\$122,474
			<b>Total</b>	<b>\$245,118.00</b>	

**WIGGINS, COLORADO  
RESOLUTION 21-2025**

**A RESOLUTION APPROVING A CONTRACT FOR ASPHALT REPAIR WORK**

**WHEREAS**, a contract has been proposed between the Town of Wiggins and Coatings, Inc. for asphalt repair work; and

**WHEREAS**, the Board of Trustees desires to approve such contract and to authorize the Town Manager to execute the contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:**

**Section 1.** The Construction Contract between the Town of Wiggins and Coatings, Inc. (the "Agreement") is hereby approved in essentially the same form as the copy of such Agreement accompanying this Resolution.

**Section 2.** The Town Manager is authorized to execute the Agreement in substantially the same form as the copy attached hereto; further, the Town Manager is hereby granted the authority to negotiate and approve such revisions to the Agreement as determined necessary or desirable for the protection of the Town, so long as the material terms and conditions of the Agreement are not altered.

**INTRODUCED, ADOPTED AND RESOLVED THIS 23<sup>rd</sup> JULY, 2025.**

TOWN OF WIGGINS, COLORADO

\_\_\_\_\_  
Chris Franzen, Mayor

ATTEST:

\_\_\_\_\_  
Nichole Seiber, Town Clerk