



**TOWN OF WIGGINS
BOARD MEETING AGENDA**

JUNE 18, 2025 at 7:00 P.M.

**304 CENTRAL AVENUE
WIGGINS, CO 80654**

**THE PUBLIC IS INVITED & ENCOURAGED TO ATTEND THE MEETING VIA ZOOM OR WATCH ON
YOUTUBE IF THEY ARE UNABLE TO ATTEND MEETING IN PERSON**

GO TO <https://us06web.zoom.us/j/85304053718> FOR THE MEETING LINK

I. INTRODUCTIONS

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

II. APPROVAL OF CONSENT AGENDA

1. Approval of Minutes from the Board Meeting held on May 28, 2025

III. REPORTS

1. Town Staff Report
2. Board of Trustees
3. Approval of Bills June 2025
4. Financials-Budget to Actual

IV. PUBLIC COMMENTS

The Board of Trustees welcomes you and thanks you for your time. If you wish to address the Board of Trustees about a specific concern or to comment on an item, this is the only time set on the agenda for you to do so. We ask that you be respectful and courteous when addressing the board. When you are recognized, please step to the microphone, state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up.

V. CONSIDERATION OF ORDINANCE NO. 05-2025

An Ordinance Amending the Wiggins Municipal Code Concerning Open Containers of Alcohol at the Teets Park Pavilion

1. Ordinance No. 05-2025

VI. CONSIDERATION OF RESOLUTION NO. 13-2025

A Resolution Adopting an Open Container Permit Fee

1. Resolution No. 13-2025

VII. CONSIDERATION OF RESOLUTION NO. 14-2025

A Resolution Adopting New Bulk Water Rates

1. Resolution No. 14-2025

VIII. CONSIDERATION OF RESOLUTION NO. 15-2025

A Resolution Approving Professional Services Agreement with Miller & Associates, Consulting Engineers

1. Resolution No. 15-2025

IX. CONSIDERATION OF RESOLUTION NO. 16-2025

A Resolution Authorizing the Expenditure of Funds for the MCQWD Emergency Water Interconnection and Authorizing the Town Manager to Execute Contracts for the Project

1. Resolution No. 16-2025

X. CONSIDERATION OF RESOLUTION NO. 17-2025

A Resolution Authorizing the Expenditure of Funds for Borehole Siting for Recharge Pond Operations and Authorizing the Town Manager to Execute Contracts for the Project

1. Resolution No. 17-2025

XI. CONSIDERATION OF RESOLUTION NO. 18-2025

A Resolution Accepting a Bid for the Chapman Street and Third Avenue Project and Authorizing the Town Manager to Execute a Contract for Such Work

1. Resolution No. 18-2025

XII. LIQUOR LICENSE AUTHORITY

Festival Permit Application

1. Pope Farms LLC

XIII. EXECUTIVE SESSION

- a. For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: an employee who has requested the matter be discussed in open session; any member of this board or the appointment of any person to this board; or general personnel policies, specifically regarding Town Manager performance goals and employee comp time

XIV. REPORT FROM EXECUTIVE SESSION

- a. Town Manager performance goals and employee comp time – for discussion, direction or action

XV. ADJOURNMENT

1. Closing Remarks by Mayor and Adjournment of Meeting



MINUTES OF MEETING
TOWN OF WIGGINS
BOARD OF TRUSTEES SPECIAL MEETING

May 28, 2025 at 7:00 P.M.

CALL TO ORDER & ROLL CALL

A meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, May 28, 2025. Mayor Chris Franzen called the meeting to order at 7:00 P.M. The following answered roll call: Mayor Pro-Tem Steven Perrott, and Trustees: Bruce Miller, Berry Tomlinson, Michael Seiber, Steven Klecka, Robert McKeighan. Staff present were Craig Miller, Town Manager; Nichole Seiber, Town Clerk/Treasurer; Beau Warden, Public Works Supervisor; Ashley Sidell, Parks and Recreation Coordinator; Melinda Culley, Town Attorney

APPROVAL OF THE AGENDA

- Motion made by Trustee Miller, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

APPROVAL OF CONSENT AGENDA

- Motion made by Trustee Miller, seconded by Trustee McKeighan. Roll Call: Unanimously Approved.

TOWN STAFF REPORTS:

Town Clerk: New Public Works employee Cory Clemetson.

Public Works: Non-Pot line update; Pachek lights installation update; 3rd/Karen culvert update.

Board of Trustees: Trustee Miller: Police Department recognition for code enforcement. Trustee Klecka: Car Show update. Mayor Franzen: Culvert clean-out update, Quality Water agreement update, Chapman/3rd bids, Bulk Water sales.

Police Department: Code enforcement update: City code enforced rather than HOA rules.

Parks and Recreation: Updates: Car Show 05-31-25; Movies in the Park; 4th of July vendors and volunteers needed; Olde Time Christmas; Spring/Summer Cleanup; Quarterly newsletter; Wiggins Days ideas needed.

APPROVAL OF BILLS – APRIL 2025:

- Non-Pot Budget; GL 40-430-18; Clerk will run GL reconciliation report.
- 13th/14th Period Non-Pot Budget report shows \$185,967.91.
- Trustee Tomlinson: REA bill; \$18 per light pole/68 poles in town.

- Motion made by Mayor Pro-Tem Perrott to approve April 2025 bills, seconded by Trustee Klecka. Roll Call: Unanimously Approved.

APPROVAL OF FINANCIALS, ACTUAL TO BUDGET:

- Mayor Franzen: Bulk Water sales confirmation; Glassey revenue; GL Code reduction.
- Motion made by Trustee Miller, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

PUBLIC COMMENTS:

- Mark Strickland: lightning protection for R/O, Booster Station update; MCQWD emergency inter-connect update; Kiowa Park HOA meeting regarding mowing responsibilities

CONSIDERATION OF RESOLUTION 12-2025

- A Resolution Approving an Exclusive Right-to-Sell Listing Contract; Sale will not include water.
- Motion made by Trustee Klecka to approve Resolution 12-2025. Motion was seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

ADJOURNMENT

- Closing Remarks by Town Manager Miller, Mayor Franzen and Adjournment of Meeting.
- Meeting adjourned at 8:05 P.M.

INCIDENT ANALYSIS - DAY

Date 06/13/2025

Time 12:04:22PM

Report CFS03

Agency Wiggins Police Dept.

Dates 05/01/2025

Thru 05/31/2025

| Activity | Sun | Mon | Tue | Wed | Thur | Fri | Sat | Total |
|-----------------------------------|-----|-----|-----|-----|------|-----|-----|-------|
| Agency: WPD Wiggins Police Dept. | | | | | | | | |
| | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| 00500 Burglary | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| 00600 Theft | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| 01100 Fraud | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 2 |
| 01510 Shots Fired | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| 02000 Off Agnst Fam & Chld | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 02415 Domestic Violence | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| 02430 Loud Noise | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| 02660 Harass/threat | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| 02670 Local Ordinance Violation | 3 | 2 | 2 | 2 | 4 | 2 | 0 | 15 |
| 02671 Dog At Large | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 3 |
| 02678 Watering Violation | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| 02700 Susp Pers/veh/inc | 0 | 0 | 0 | 3 | 0 | 2 | 1 | 6 |
| 03000 Community Policing | 0 | 0 | 0 | 0 | 2 | 3 | 3 | 8 |
| 03010 Assist Other Agency | 2 | 1 | 1 | 0 | 2 | 4 | 2 | 12 |
| 03020 Bar Check | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 3 |
| 03050 Escort | 0 | 0 | 0 | 6 | 0 | 0 | 1 | 7 |
| 03070 Keep The Peace | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 3 |
| 03080 Medical Assist | 1 | 2 | 0 | 0 | 0 | 2 | 0 | 5 |
| 03100 Welfare Check | 0 | 0 | 2 | 1 | 1 | 3 | 0 | 7 |
| 03120 Extra Patrol | 7 | 8 | 0 | 4 | 15 | 9 | 5 | 48 |
| 03540 Traffic Accident | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 2 |
| 03600 Driving Complaint | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 03615 Parking Control | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| 03640 Animal Control | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 03641 Animal Control-DAR | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 03670 Animal Bite | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 03680 Warrant Attempt/arrest | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| 03730 Lost/found | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 03750 Meet Party | 0 | 0 | 0 | 1 | 4 | 1 | 0 | 6 |
| 03760 Information | 1 | 2 | 0 | 0 | 1 | 1 | 0 | 5 |
| 03770 Return Phone Call | 0 | 0 | 1 | 1 | 4 | 1 | 0 | 7 |
| 04000 Alarm | 0 | 1 | 0 | 0 | 0 | 1 | 2 | 4 |
| 05007 Restraining Order Violati | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| 07410 Disturbance | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| 07520 Motorist Assist | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 2 |
| 07530 Traffic Contact | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 10 |
| 07570 Unlock Vehicle | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| 07580 Vehicle Inspection | 0 | 0 | 0 | 1 | 2 | 1 | 0 | 4 |
| 07700 Juv Problem | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 2 |
| 09000 Fire Investigation LE | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 09001 911-Welfare Check | 0 | 0 | 3 | 0 | 1 | 2 | 3 | 9 |
| 09006 Registered Sex Offender | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 3 |
| 09900 Follow Up/Investigation | 3 | 5 | 4 | 2 | 6 | 3 | 2 | 25 |
| 09901 Summons Service | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 3 |
| 09902 Civil Issues | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 3 |
| REPO Repossession | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 2 |
| SEO Select Enforce Off Init | 0 | 0 | 1 | 1 | 6 | 6 | 0 | 14 |
| Wiggins Police Dept. Agency Total | 24 | 29 | 20 | 25 | 64 | 53 | 27 | 242 |



TOWN STAFF'S REPORT

**Board of Trustees Meeting
June 18, 2025**


- Town Manager Updates
- Admin Updates
- Public Works Updates
- Planning and Zoning Updates
- Parks and Rec Updates
- Police Department Updates

TOWN OF WIGGINS - BILLS PAID

JUNE 2025

| Vendor Name | Description | Amount Paid |
|------------------------------------|------------------------------|-------------|
| BLOEDORN LUMBER | MH for Shed | \$808.81 |
| BLUE LIGHTNING | Phone/Internet | \$528.58 |
| BMO HARRIS N.A. - PAYMENTS (9474) | Active Screening | \$316.00 |
| BTE CONCRETE CONSTRUCTION INC. | Concrete | \$8,456.00 |
| CITY OF BRUSH | Baseball Tournament | \$300.00 |
| CITY OF FORT MORGAN UTILITIES | Glassey Pump 89 | \$8.17 |
| COLORADO ANALYTICAL LABORATORY | Water Testing | \$1,883.40 |
| CORE & MAIN | Non-Pot/Sewer Line | \$5,190.88 |
| COUNTRY HARDWARE | Non-Pot/Parks/Pachek | \$6,734.44 |
| GERTGE TECHNOLOGY, LLC | Phone/Support | \$124.43 |
| GRAINGER | Non-Pot Line | \$389.35 |
| GREAT COPIER SERVICE | Split distribution | \$119.48 |
| HARMAN, STEPHANIE | CIS/NIBRS | \$210.00 |
| HE LLC | Contract Work | \$1,728.00 |
| JARVIS | Monthly Registrations | \$175.00 |
| JESS BACKHOE SERVICE LLC | Culvert Replacement | \$550.00 |
| JONES IRRIGATION SERVICE | Non-Pot/Grading/Wellhouse x5 | \$42,518.00 |
| KELLY, PC | Legal Fees | \$4,140.00 |
| KING LEE TECHNOLOGIES | RO Plant | \$2,946.04 |
| LAW OFFICE OF AMY C. PENFOLD LLC | Prosecuting Attorney Fees | \$770.00 |
| LEAF | Copier Lease | \$159.00 |
| MILLER & ASSOCIATES | Legal Fees | \$1,982.50 |
| MILLER & ASSOCIATES AUCTIONEER | Traffic Cones | \$1,215.40 |
| MILLER'S LANDSCAPING | Teets Park | \$852.28 |
| MORGAN COUNTY REA | Street Lights | \$13,296.34 |
| OUT EAST CONTRACTING, LLC | Recycled Asphalt/Roadbase | \$2,950.00 |
| PROFESSIONAL MANAGEMENT SOLUTIONS | Accounting Fees | \$6,453.75 |
| PROSPECTIVE BUSINESS SOLUTIONS LLC | 2024 Audit | \$8,200.00 |
| REFUNDS FOR PAVILION RENTAL | Refund for Pavilion Rental | \$200.00 |
| RUDY'S G.T.O. | Tires 2012 F150 | \$943.36 |
| SAFEBUILT LOCHBOX #88135, LLC | Residential Permits | \$491.40 |
| SEIBER, NICHOLE | Mileage Reimbursement | \$75.60 |
| SINGLEPOINT LLC | Copier Lease | \$203.19 |
| STOCKYARDS RANCH SUPPLY | Supplies | \$716.04 |
| UNCC | Re-Notifications | \$4.65 |
| WIGGINS ELECTRIC INC. | Non-Pot Line | \$9.00 |
| WIGGINS FARM AND AUTO SUPPLY | Polaris/Deere/Coyote | \$240.53 |
| WIGGINS SUPER'S 1846 | Teets Park | \$53.64 |
| WOLF WASTE, LLC | Waste Removal | \$378.00 |
| XCEL ENERGY | Utilities | \$226.10 |
| XTREME LLC | Culvert Couplers | \$765.00 |

Approved:



Dated: 06/13/2025

Total:

\$124,432.12

TOWN OF WIGGINS
COMBINED CASH INVESTMENT
JUNE 30, 2025

COMBINED CASH ACCOUNTS

| | | |
|------------------------|-------------------------------|-----------------|
| 01-10210 | HIGH PLAINS-MAIN CHECKING | 122,654.85 |
| 01-10211 | XPRESS DEPOSIT ACCOUNT | 80,188.44 |
| 01-10220 | HIGH PLAINS-SWEEP ACCOUNT | 3,479,445.00 |
| 01-10750 | UTILITY CASH CLEARING ACCOUNT | (181,932.88) |
| TOTAL COMBINED CASH | | 3,500,355.41 |
| 01-20200 | ACCOUNTS PAYABLE | 2,410.76 |
| 01-10100 | CASH ALLOCATED TO OTHER FUNDS | (3,652,996.80) |
| TOTAL UNALLOCATED CASH | | (150,230.63) |

CASH ALLOCATION RECONCILIATION

| | | |
|---|---|-----------------|
| 10 | ALLOCATION TO GENERAL FUND | 1,606,282.17 |
| 20 | ALLOCATION TO WATER ENTERPRISE | 418,230.35 |
| 30 | ALLOCATION TO SEWER ENTERPRISE | 1,411,214.15 |
| 40 | ALLOCATION TO SALES TAX CAPITAL IMPROVEMENT | (176,650.11) |
| 45 | ALLOCATION TO SALES TAX STREETS | 384,760.46 |
| 50 | ALLOCATION TO CONSERVATION TRUST | 9,159.78 |
| TOTAL ALLOCATIONS TO OTHER FUNDS | | 3,652,996.80 |
| ALLOCATION FROM COMBINED CASH FUND - 01-10100 | | (3,652,996.80) |
| ZERO PROOF IF ALLOCATIONS BALANCE | | .00 |

TOWN OF WIGGINS

BALANCE SHEET

JUNE 30, 2025

GENERAL FUND

ASSETS

| | | | |
|--------------|--------------------------------|--------------|--------------|
| 10-10100 | CASH IN COMBINED CASH FUND | 1,606,282.17 | |
| 10-10110 | PETTY CASH (T. MANAGER) | 44.30 | |
| 10-10120 | PETTY CASH (T. CLERK) | 805.39 | |
| 10-10240 | CASH IN BANK COMM HALL FUND SA | 18,971.37 | |
| 10-10250 | COLOTRUST FUND | 123.41 | |
| 10-10260 | CASH IN USE TAX FUND | 267,277.31 | |
| 10-10310 | CASH W/ COUNTY TREASURER | 4,731.65 | |
| 10-10500 | PROPERTY TAXES RECEIVABLE | 713,869.00 | |
| 10-11500 | ACCOUNTS RECEIVABLE | 65,449.11 | |
| 10-11510 | EMPLOYEE ADVANCES RECEIVABLE | 2,908.35 | |
| 10-14100 | PREPAID EXPENSES | 180.27 | |
| TOTAL ASSETS | | | 2,680,642.33 |

LIABILITIES AND EQUITYLIABILITIES

| | | | |
|-------------------|-------------------------------|--------------|--------------|
| 10-20200 | ACCOUNTS PAYABLE | (4,811.55) | |
| 10-22210 | DEFERRED PROPERTY TAX | 713,869.00 | |
| 10-22705 | ACCRUED SALARIES & BENEFITS | 20,025.46 | |
| 10-22710 | FED/ FICA TAXES PAYABLE | 7,249.52 | |
| 10-22720 | STATE W/H TAXES PAYABLE | (750.28) | |
| 10-22740 | POLICE PENSION PAYABLE | (3,093.10) | |
| 10-22760 | DEFERRED COMP CONTRIB PAYABLE | 182.77 | |
| 10-22770 | UNEMPLOYMENT PAYABLE | 845.42 | |
| 10-22790 | GARNISHMENT PAYABLE | (312.40) | |
| 10-22820 | HEALTH INSURANCE PAYABLE | (55,025.97) | |
| 10-22825 | AFLAC PAYABLE | 777.35 | |
| 10-22830 | LIFE INSURANCE PAYABLE | 14.00 | |
| 10-22840 | VISION INSURANCE PAYABLE | 82.27 | |
| 10-22905 | DEVELOPER PERFORMANCE DEPOSIT | 2,000.00 | |
| 10-25320 | FUND BALANCE | 1,906,680.87 | |
| TOTAL LIABILITIES | | | 2,587,733.36 |

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:
REVENUE OVER EXPENDITURES - YTD

43,933.38

BALANCE - CURRENT DATE

43,933.38

TOTAL FUND EQUITY

43,933.38

TOTAL LIABILITIES AND EQUITY

2,631,666.74

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--|---------------|----------------|------------------|----------------|----------|
| <u>REVENUES</u> | | | | | |
| 10-30004 GENERAL MISCELLANEOUS | .00 | 1,569.57 | 50.00 | (1,519.57) | 3139.1 |
| 10-31100 CURRENT PROPERTY TAX | .00 | 332,646.45 | 710,000.00 | 377,353.55 | 46.9 |
| 10-31200 SPECIFIC OWNERSHIP | .00 | 18,251.47 | 50,000.00 | 31,748.53 | 36.5 |
| 10-31300 1% TOWN SALES TAX | .00 | 128,631.32 | 309,750.00 | 181,118.68 | 41.5 |
| 10-31301 USE TAX | 722.16 | 7,927.47 | 105,000.00 | 97,072.53 | 7.6 |
| 10-31420 CIGARETTE TAX | 97.77 | 731.39 | 1,800.00 | 1,068.61 | 40.6 |
| 10-31810 SEVERENCE TAX | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 10-31820 FRANCHISE FEE-MORGAN CTY REA | 6,459.00 | 6,459.00 | 8,000.00 | 1,541.00 | 80.7 |
| 10-31821 FRANCHISE FEE-XCEL ENERGY | 1,113.98 | 9,319.26 | 12,000.00 | 2,680.74 | 77.7 |
| 10-31823 FRANCHISE FEE--BLUE LIGHTNING | .00 | 1,545.50 | 2,700.00 | 1,154.50 | 57.2 |
| 10-31900 PENALTIES & INTEREST | .00 | 43.98 | 1,200.00 | 1,156.02 | 3.7 |
| 10-32110 LIQUOR LICENSE (15%) | .00 | 120.00 | 175.00 | 55.00 | 68.6 |
| 10-32210 BUILDING PERMITS | 1,158.55 | 6,906.95 | 70,000.00 | 63,093.05 | 9.9 |
| 10-33412 DOLA EIAF 2021 | .00 | .00 | 11,000.00 | 11,000.00 | .0 |
| 10-33413 DOLA REDI GRANT -ECON DEVEL | .00 | .00 | 11,000.00 | 11,000.00 | .0 |
| 10-33430 MISCELLANEOUS FEES | .00 | 195.52 | .00 | (195.52) | .0 |
| 10-33530 HIGHWAY USERS TAX | .00 | 24,728.27 | .00 | (24,728.27) | .0 |
| 10-33550 ADDITIONAL MOTOR VEHICLE | .00 | 2,776.33 | .00 | (2,776.33) | .0 |
| 10-33800 ROAD & BRIDGE | .00 | 37,955.95 | .00 | (37,955.95) | .0 |
| 10-34210 SPECIAL POLICE SERVICES | 25.00 | 200.00 | 300.00 | 100.00 | 66.7 |
| 10-34215 VIN INSPECTIONS | 15.00 | 235.00 | 750.00 | 515.00 | 31.3 |
| 10-34220 BUILDING DEVELOPMENT REVIEW | .00 | 145.10 | 5,000.00 | 4,854.90 | 2.9 |
| 10-34221 BUILDING INSPECTION PLAN REV | .00 | 2,472.24 | 45,500.00 | 43,027.76 | 5.4 |
| 10-34281 ADULT ACTIVITIES FEE | .00 | .00 | 700.00 | 700.00 | .0 |
| 10-34282 PARKS & REC FEES | .00 | 8,065.00 | 4,000.00 | (4,065.00) | 201.6 |
| 10-34283 SOFTBALL REG FEES | 350.00 | 350.00 | 2,000.00 | 1,650.00 | 17.5 |
| 10-34284 BASEBALL REG FEES | 300.00 | 475.00 | 9,000.00 | 8,525.00 | 5.3 |
| 10-34286 VOLLEYBALL REG FEES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-34287 SOCCER REG FEES | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-35110 COURT FINES-MUNICIPAL | .00 | 4,177.00 | 30,000.00 | 25,823.00 | 13.9 |
| 10-36000 OTHER MISCELLANEOUS REVENUE | .00 | 3,899.14 | 4,000.00 | 100.86 | 97.5 |
| 10-36010 DOG LICENSES/CLINIC | .00 | 300.00 | 350.00 | 50.00 | 85.7 |
| 10-36011 BUSINESS LICENSES | .00 | 250.00 | 850.00 | 600.00 | 29.4 |
| 10-36012 CONTRACTOR LICENSES | 100.00 | 900.00 | 1,300.00 | 400.00 | 69.2 |
| 10-36013 GOLF CART LICENSES | .00 | 100.00 | 500.00 | 400.00 | 20.0 |
| 10-36040 INSURANCE PROCEEDS | 164.47 | 164.47 | .00 | (164.47) | .0 |
| 10-36050 CAPITAL CREDITS RECEIVED | .00 | 2,318.79 | 5,000.00 | 2,681.21 | 46.4 |
| 10-36100 INTEREST ON SAVINGS | .00 | 44,156.15 | 139,500.00 | 95,343.85 | 31.7 |
| 10-36310 BUILDING & FARM RENT | .00 | 5,810.93 | 6,600.00 | 789.07 | 88.0 |
| 10-36500 CONTRIBUTIONS/DONATIONS | .00 | 275.00 | .00 | (275.00) | .0 |
| 10-36501 SPONSORSHIPS | 2,065.00 | 6,495.00 | .00 | (6,495.00) | .0 |
| 10-36505 TEETS PARK PAVILION FEE & DEP | .00 | (125.00) | .00 | 125.00 | .0 |
| 10-36512 GRANTS--DUI | .00 | 200.00 | 5,500.00 | 5,300.00 | 3.6 |
| 10-36515 GRANT--C.I.O.T. | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| TOTAL FUND REVENUE | 12,570.93 | 660,672.25 | 1,601,525.00 | 940,852.75 | 41.3 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|------------|-------------|-------|
| <u>GENERAL GOVERNMENTAL</u> | | | | | |
| 10-410-13 FINANCIAL AUDIT | .00 | 1,640.00 | 6,531.00 | 4,891.00 | 25.1 |
| 10-410-22 EMPLOYEE EVAL/TESTING | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-410-32 PROFESSIONAL SERVICES | .00 | 15,512.35 | 32,000.00 | 16,487.65 | 48.5 |
| 10-410-34 CODIFICATION | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-410-35 COPIER LEASE | .00 | 1,408.37 | 2,000.00 | 591.63 | 70.4 |
| 10-410-40 EMPLOYEE TRAINING | .00 | 2,149.00 | 5,000.00 | 2,851.00 | 43.0 |
| 10-410-41 TELEPHONE & INTERNET | 62.68 | 368.30 | 500.00 | 131.70 | 73.7 |
| 10-410-42 UTILITIES--ELECTRIC | .00 | 487.25 | 1,000.00 | 512.75 | 48.7 |
| 10-410-43 OFFICE BLDG REPAIRS & MAINT | .00 | 9,123.86 | 5,000.00 | (4,123.86) | 182.5 |
| 10-410-44 POSTAGE METER LEASE | .00 | 71.93 | 1,600.00 | 1,528.07 | 4.5 |
| 10-410-45 UTILITIES-GAS | .00 | 2,261.37 | 2,500.00 | 238.63 | 90.5 |
| 10-410-46 CELL PHONE | .00 | 666.78 | 1,400.00 | 733.22 | 47.6 |
| 10-410-48 TRASH | 125.00 | 250.00 | 300.00 | 50.00 | 83.3 |
| 10-410-52 INSURANCE & BONDS | .00 | 19,678.91 | 48,000.00 | 28,321.09 | 41.0 |
| 10-410-55 POSTAGE & SHIPPING | .00 | 601.40 | 800.00 | 198.60 | 75.2 |
| 10-410-58 TRAVEL & MEETINGS | .00 | 1,072.27 | 6,000.00 | 4,927.73 | 17.9 |
| 10-410-61 OPERATING SUPPLIES | .00 | 3,320.78 | 6,000.00 | 2,679.22 | 55.4 |
| 10-410-68 COPIER EXPENSE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 10-410-70 IT SUPPORT | .00 | 7,392.68 | 20,000.00 | 12,607.32 | 37.0 |
| 10-410-71 COMPUTER SOFTWARE | .00 | 915.68 | 3,000.00 | 2,084.32 | 30.5 |
| 10-410-87 EQUIPMENT/ COMPUTERS | .00 | 166.97 | 2,000.00 | 1,833.03 | 8.4 |
| 10-410-90 DUES & SUBSCRIPTIONS | .00 | 4,749.18 | 2,000.00 | (2,749.18) | 237.5 |
| 10-410-91 NEWSLETTERS & PUBLICATIONS | .00 | 71.07 | 500.00 | 428.93 | 14.2 |
| TOTAL GENERAL GOVERNMENTAL | 187.68 | 71,908.15 | 149,131.00 | 77,222.85 | 48.2 |
| <u>ADMINISTRATION DEPARTMENT</u> | | | | | |
| 10-411-15 ADMINISTRATION DEPT EMPLOYEES | .00 | 43,234.90 | 112,787.00 | 69,552.10 | 38.3 |
| 10-411-20 EMPLOYEE BENEFITS | .00 | 3,382.17 | 10,000.00 | 6,617.83 | 33.8 |
| 10-411-22 FICA & MEDICARE | .00 | 3,368.16 | 8,628.00 | 5,259.84 | 39.0 |
| 10-411-23 457 RETIREMENT | .00 | 881.67 | 5,365.00 | 4,483.33 | 16.4 |
| 10-411-25 UNEMPLOYMENT INS | .00 | 65.41 | 117.00 | 51.59 | 55.9 |
| 10-411-26 WORKERS' COMPENSATION | .00 | 1,233.70 | 5,639.00 | 4,405.30 | 21.9 |
| 10-411-27 EMPLOYEE APPRECIATION | .00 | 607.55 | 1,500.00 | 892.45 | 40.5 |
| 10-411-28 TA VEHICLE STIPEND | .00 | 450.04 | 1,000.00 | 549.96 | 45.0 |
| TOTAL ADMINISTRATION DEPARTMENT | .00 | 53,223.60 | 145,036.00 | 91,812.40 | 36.7 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|-------------|-------------|-------|
| <u>JUDICIAL DEPARTMENT</u> | | | | | |
| 10-412-00 CONTRACT-JUDGE | .00 | 600.00 | 3,600.00 | 3,000.00 | 16.7 |
| 10-412-01 CONTRACT-TOWN PROSECUTOR | .00 | 1,715.00 | 5,000.00 | 3,285.00 | 34.3 |
| 10-412-11 COURT SPANISH INTERPRETOR | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-412-35 COPIER LEASE | .00 | 312.97 | .00 | (312.97) | .0 |
| 10-412-44 POSTAGE METER LEASE | .00 | 43.16 | 200.00 | 156.84 | 21.6 |
| 10-412-55 POSTAGE | .00 | 360.83 | 400.00 | 39.17 | 90.2 |
| 10-412-61 OFFICE SUPPLIES | .00 | .00 | 150.00 | 150.00 | .0 |
| 10-412-68 COPIER EXPENSE | .00 | .00 | 100.00 | 100.00 | .0 |
| TOTAL JUDICIAL DEPARTMENT | .00 | 3,031.96 | 9,950.00 | 6,918.04 | 30.5 |
| <u>MAYOR & LEGISLATIVE BOARDS</u> | | | | | |
| 10-413-10 MAYOR COMPENSATION | .00 | 1,600.00 | (4,800.00) | (6,400.00) | 33.3 |
| 10-413-11 MAYOR & TRUSTEES COMPENSATION | .00 | 3,842.31 | 10,560.00 | 6,717.69 | 36.4 |
| 10-413-12 BOARD OF TRUSTEES APPRECIATION | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-413-22 FICA & MEDICARE | .00 | 416.49 | 808.00 | 391.51 | 51.6 |
| 10-413-25 UNEMPLOYMENT | .00 | 1.36 | .00 | (1.36) | .0 |
| 10-413-26 WORKERS' COMPENSATION | .00 | 1,233.68 | 528.00 | (705.68) | 233.7 |
| 10-413-40 BOARD OF TRUSTEES TRAINING | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 10-413-51 E & O INSURANCE | .00 | .00 | 1,600.00 | 1,600.00 | .0 |
| 10-413-58 BOARD TRAVEL & MEETINGS | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 10-413-70 IT SUPPORT | .00 | 56.23 | 200.00 | 143.77 | 28.1 |
| 10-413-71 COMPUTER SOFTWARE | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-413-90 DUES & SUBSCRIPTIONS | .00 | .00 | 850.00 | 850.00 | .0 |
| TOTAL MAYOR & LEGISLATIVE BOARDS | .00 | 7,150.07 | 15,246.00 | 8,095.93 | 46.9 |
| <u>TREASURER'S OFFICE</u> | | | | | |
| 10-415-15 COLLECTIONS (TREASURERS FEE) | .00 | 6,653.81 | 14,200.00 | 7,546.19 | 46.9 |
| 10-415-30 TOWN LEGAL | 4,140.00 | 17,437.50 | 50,000.00 | 32,562.50 | 34.9 |
| 10-415-99 OTHER MISCELLANEOUS | .00 | (24.69) | .00 | 24.69 | .0 |
| TOTAL TREASURER'S OFFICE | 4,140.00 | 24,066.62 | 64,200.00 | 40,133.38 | 37.5 |
| <u>ECONOMIC DEVELOPMENT</u> | | | | | |
| 10-416-50 ECONOMIC DEVELOPMENT | .00 | 1,009.33 | 75,000.00 | 73,990.67 | 1.4 |
| 10-416-51 MEMBERSHP FEE/DUES | .00 | .00 | 2,800.00 | 2,800.00 | .0 |
| TOTAL ECONOMIC DEVELOPMENT | .00 | 1,009.33 | 77,800.00 | 76,790.67 | 1.3 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------|---------------|------------|------------|------------|------|
| <u>COMMUNITY DEVELOPMENT</u> | | | | | |
| 10-417-30 COMMUNITY MEETINGS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-417-35 COPIER LEASE | .00 | 312.97 | 400.00 | 87.03 | 78.2 |
| 10-417-44 POSTAGE MACHINE LEASE | .00 | 28.77 | 100.00 | 71.23 | 28.8 |
| 10-417-55 POSTAGE | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-417-61 OFFICE SUPPLIES | .00 | .00 | 50.00 | 50.00 | .0 |
| 10-417-63 ABATEMENT | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 10-417-68 COPIER EXPENSE | .00 | .00 | 350.00 | 350.00 | .0 |
| 10-417-70 IT SUPPORT | .00 | 112.46 | 1,000.00 | 887.54 | 11.3 |
| 10-417-71 COMPUTER SOFTWARE | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-417-85 CODE ENFORCEMENT | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-417-91 NEWSLETTER | .00 | 989.38 | 1,000.00 | 10.62 | 98.9 |
| TOTAL COMMUNITY DEVELOPMENT | .00 | 1,443.58 | 8,100.00 | 6,656.42 | 17.8 |
| <u>PLANNING & ZONING</u> | | | | | |
| 10-418-30 LEGAL/ENGINEERING SUPPORT | .00 | 9,712.50 | 40,000.00 | 30,287.50 | 24.3 |
| 10-418-35 COPIER LEASE | .00 | 312.93 | 500.00 | 187.07 | 62.6 |
| 10-418-40 STAFF TRAINING | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 10-418-41 TELEPHONE & INTERNET | 12.44 | 77.47 | 150.00 | 72.53 | 51.7 |
| 10-418-44 POSTAGE MACHINE LEASE | .00 | 43.16 | 200.00 | 156.84 | 21.6 |
| 10-418-49 COMMISSION TRAINING | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-418-51 MEMBERSHIPS/PUBLICATIONS | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-418-54 NOTICES/PUBLICATIONS | .00 | 4.92 | 100.00 | 95.08 | 4.9 |
| 10-418-55 POSTAGE | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-418-61 OFFICE SUPPLIES | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-418-68 COPIER EXPENSE | .00 | .00 | 300.00 | 300.00 | .0 |
| 10-418-70 IT SUPPORT | .00 | 112.46 | 1,000.00 | 887.54 | 11.3 |
| 10-418-71 COMPUTER SOFTWARE | .00 | .00 | 300.00 | 300.00 | .0 |
| 10-418-93 COMPREHENSIVE PLAN | .00 | 5,850.57 | 15,000.00 | 9,149.43 | 39.0 |
| 10-418-94 ZONING MAP | .00 | .00 | 7,500.00 | 7,500.00 | .0 |
| 10-418-97 LAND DEVELOPMENT CODE | .00 | .00 | 125,000.00 | 125,000.00 | .0 |
| 10-418-98 IMPACT FEE STUDY | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 10-418-99 COUNTY FEES | .00 | 300.00 | .00 | (300.00) | .0 |
| TOTAL PLANNING & ZONING | 12.44 | 16,414.01 | 207,850.00 | 191,435.99 | 7.9 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|-----------|------------|-------|
| <u>COMMUNITY PROGRAMS</u> | | | | | |
| 10-419-00 FOURTH OF JULY FESTIVAL | .00 | 313.09 | 35,000.00 | 34,686.91 | .9 |
| 10-419-01 WIGGINS OLD TIME CHRISTMAS | .00 | 1,024.27 | 5,000.00 | 3,975.73 | 20.5 |
| 10-419-02 FALL HARVEST FESTIVAL | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 10-419-05 BUSINESS DIST BEAUTIFICATION | .00 | 466.97 | 3,000.00 | 2,533.03 | 15.6 |
| 10-419-10 SALARIES & WAGES | .00 | 1,412.97 | 4,434.00 | 3,021.03 | 31.9 |
| 10-419-20 DONATIONS/GRANTS | .00 | 2,400.00 | 10,000.00 | 7,600.00 | 24.0 |
| 10-419-22 FICA P&R | .00 | 78.60 | 339.00 | 260.40 | 23.2 |
| 10-419-25 UNEMPLOYMENT INSURANCE | .00 | 2.05 | 9.00 | 6.95 | 22.8 |
| 10-419-58 COMMUNITY MEETINGS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-419-61 OFFICE EQUIPMENT LEASES | .00 | 250.00 | 200.00 | (50.00) | 125.0 |
| 10-419-62 MAIN STREET PROGRAMS | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 10-419-65 TREES/TREE PLANTING | .00 | 1,804.63 | 10,000.00 | 8,195.37 | 18.1 |
| 10-419-66 PLANTERS | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-419-91 NEWSLETTER/EVENT POSTCARD | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-419-99 OTHER MISCELLANEOUS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| TOTAL COMMUNITY PROGRAMS | .00 | 7,752.58 | 96,232.00 | 88,479.42 | 8.1 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|------------|------------|------|
| <u>POLICE DEPARTMENT</u> | | | | | |
| 10-421-02 CONTRACT SERVICES | .00 | 252.00 | 1,200.00 | 948.00 | 21.0 |
| 10-421-15 POLICE SALARIES | .00 | 90,729.64 | 216,254.00 | 125,524.36 | 42.0 |
| 10-421-20 EMPLOYEE BENEFITS | .00 | 3,288.00 | 20,000.00 | 16,712.00 | 16.4 |
| 10-421-21 VEHICLE/MOBILE EQUIPMENT | .00 | 8,454.37 | 10,000.00 | 1,545.63 | 84.5 |
| 10-421-22 FICA & MEDICARE | .00 | 1,315.60 | 3,136.00 | 1,820.40 | 42.0 |
| 10-421-23 PENSION-FPPA | .00 | 9,784.13 | 22,707.00 | 12,922.87 | 43.1 |
| 10-421-24 DEATH & DISABILITY-FPPA | .00 | 911.69 | 4,109.00 | 3,197.31 | 22.2 |
| 10-421-25 UNEMPLOYMENT INSURANCE | .00 | 122.42 | 649.00 | 526.58 | 18.9 |
| 10-421-26 WORKERS' COMPENSATION | .00 | 1,233.68 | 4,500.00 | 3,266.32 | 27.4 |
| 10-421-28 FARM HOUSE UTILITIES-GAS/ELECT | .00 | 1,531.24 | 2,200.00 | 668.76 | 69.6 |
| 10-421-29 UNIFORMS | .00 | 310.00 | 3,000.00 | 2,690.00 | 10.3 |
| 10-421-30 PROFESSIONAL LEGAL SERVICES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-421-35 COPIER LEASE | .00 | 312.97 | 400.00 | 87.03 | 78.2 |
| 10-421-40 TRAINING | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 10-421-41 TELEPHONE & INTERNET | 71.86 | 275.68 | 700.00 | 424.32 | 39.4 |
| 10-421-42 MC COM CENTER PHONE LINE | .00 | .00 | 1,300.00 | 1,300.00 | .0 |
| 10-421-43 REPAIRS AND MAINTENANCE (AUTO) | .00 | 3,103.90 | 5,000.00 | 1,896.10 | 62.1 |
| 10-421-44 UTILITIES-ELECTRIC | .00 | 490.27 | 1,000.00 | 509.73 | 49.0 |
| 10-421-45 UTILITIES-GAS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-421-46 CELL PHONE | .00 | 1,356.08 | 2,000.00 | 643.92 | 67.8 |
| 10-421-48 TRASH | .00 | 125.00 | 200.00 | 75.00 | 62.5 |
| 10-421-49 OTHER MISCELLANEOUS | .00 | 8.97 | 1,000.00 | 991.03 | .9 |
| 10-421-52 INSURANCE & BONDS | .00 | 13,296.57 | 20,000.00 | 6,703.43 | 66.5 |
| 10-421-55 PRINTING | .00 | .00 | 750.00 | 750.00 | .0 |
| 10-421-61 OFFICE/GEN OPERATING SUPPLIES | .00 | 440.29 | 500.00 | 59.71 | 88.1 |
| 10-421-62 FUEL | .00 | 2,321.55 | 10,000.00 | 7,678.45 | 23.2 |
| 10-421-64 CRIME PREVENTION | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-421-68 COPIER EXPENSE | .00 | .00 | 400.00 | 400.00 | .0 |
| 10-421-70 IT SUPPORT | .00 | 393.61 | 2,500.00 | 2,106.39 | 15.7 |
| 10-421-71 COMPUTER SOFTWARE | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-421-72 AMMUNITION | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 10-421-73 LEXIPOLE | .00 | 2,904.54 | 3,000.00 | 95.46 | 96.8 |
| 10-421-85 ANIMAL CONTROL | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-421-90 MEMBERSHIP DUES | .00 | 63.00 | 200.00 | 137.00 | 31.5 |
| TOTAL POLICE DEPARTMENT | 71.86 | 143,025.20 | 352,205.00 | 209,179.80 | 40.6 |
| <u>BUILDING INSPECTION DEPARTMENT</u> | | | | | |
| 10-424-30 DEVELOPMENT REVIEW MISC EXP | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-424-31 COMMERCIAL BUILDING REVIEW | .00 | 45.00 | 10,000.00 | 9,955.00 | .5 |
| 10-424-32 RESIDENTIAL BUILDING REVIEW | .00 | 4,745.30 | 30,000.00 | 25,254.70 | 15.8 |
| 10-424-40 EMPLOYEE TRAINING | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| TOTAL BUILDING INSPECTION DEPARTMEN | .00 | 4,790.30 | 41,250.00 | 36,459.70 | 11.6 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|------------|--------------|--------|
| <u>PUBLIC WORKS ADMINISTRATION</u> | | | | | |
| 10-430-11 SALARY - PW MAINTENANCE(1) | .00 | 20,615.99 | 153,909.00 | 133,293.01 | 13.4 |
| 10-430-15 SALARY-PW SEASONAL (MOWING) | .00 | 95.92 | .00 | (95.92) | .0 |
| 10-430-16 PW EMPLOYEES-FULL TIME | .00 | 31,068.28 | .00 | (31,068.28) | .0 |
| 10-430-20 EMPLOYEE BENEFITS - PW | .00 | 5,287.33 | 18,000.00 | 12,712.67 | 29.4 |
| 10-430-22 FICA & MEDICARE | .00 | 3,676.97 | 11,774.00 | 8,097.03 | 31.2 |
| 10-430-23 457 RETIREMENT | .00 | 1,432.27 | 3,100.00 | 1,667.73 | 46.2 |
| 10-430-25 UNEMPLOYMENT INSURANCE - PW | .00 | 79.36 | 308.00 | 228.64 | 25.8 |
| 10-430-26 WORKERS' COMPENSATION - PW | .00 | 1,233.68 | 6,156.00 | 4,922.32 | 20.0 |
| TOTAL PUBLIC WORKS ADMINISTRATION | .00 | 63,489.80 | 193,247.00 | 129,757.20 | 32.9 |
| <u>PUBLIC WORKS & STREETS DEPT</u> | | | | | |
| 10-431-00 UNIFORMS - PW | .00 | 17.07 | 2,000.00 | 1,982.93 | .9 |
| 10-431-20 REPAIRS-EQUIPMENT & VEHICLES | .00 | 13,673.10 | 15,000.00 | 1,326.90 | 91.2 |
| 10-431-21 STREETS-SIGNS & MATERIAL | .00 | 4,981.66 | 2,000.00 | (2,981.66) | 249.1 |
| 10-431-22 SNOW REMOVAL | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 10-431-23 EQUIPMENT RENTAL | .00 | .00 | 200.00 | 200.00 | .0 |
| 10-431-24 REPAIRS & MAINTENANCE-STREETS | .00 | 109.73 | .00 | (109.73) | .0 |
| 10-431-25 FARM HOUSE MAINT | .00 | 1,235.30 | 5,000.00 | 3,764.70 | 24.7 |
| 10-431-28 FARM HOUSE UTILITIES | .00 | 915.93 | .00 | (915.93) | .0 |
| 10-431-35 COPIER LEASE | .00 | 156.48 | 200.00 | 43.52 | 78.2 |
| 10-431-40 EMPLOYEE TRAINING | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 10-431-41 UTILITIES - ELECTRIC | .00 | 535.98 | 1,500.00 | 964.02 | 35.7 |
| 10-431-43 BUIDING MAINT | .00 | 17,428.11 | 20,000.00 | 2,571.89 | 87.1 |
| 10-431-45 UTILITIES-GAS | .00 | 1,269.17 | 1,400.00 | 130.83 | 90.7 |
| 10-431-46 CELL PHONE | .00 | 884.31 | 1,600.00 | 715.69 | 55.3 |
| 10-431-47 TELEPHONE & INTERNET | 23.64 | 111.05 | 500.00 | 388.95 | 22.2 |
| 10-431-48 TRASH | .00 | 603.00 | 1,000.00 | 397.00 | 60.3 |
| 10-431-52 INSURANCE - PW | .00 | 9,573.52 | 17,000.00 | 7,426.48 | 56.3 |
| 10-431-55 POSTAGE & SHIPPING-PW | .00 | 120.21 | 100.00 | (20.21) | 120.2 |
| 10-431-60 STREET LIGHTING - PW | .00 | 7,195.92 | 17,000.00 | 9,804.08 | 42.3 |
| 10-431-61 OFFICE SUPPLIES | .00 | 476.21 | 500.00 | 23.79 | 95.2 |
| 10-431-62 FUEL - PW | .00 | 2,669.04 | 10,000.00 | 7,330.96 | 26.7 |
| 10-431-63 CONTRACT REFUSE REMOVAL - PW | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-431-65 TREE PROGRAM | .00 | 148.98 | 3,000.00 | 2,851.02 | 5.0 |
| 10-431-66 PEST/WEED CONTROL - PW | .00 | 6.61 | 1,500.00 | 1,493.39 | .4 |
| 10-431-68 COPIER EXPENSE | .00 | .00 | 400.00 | 400.00 | .0 |
| 10-431-70 IT SUPPORT | .00 | 393.61 | 2,500.00 | 2,106.39 | 15.7 |
| 10-431-71 COMPUTER SOFTWARE | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-431-74 EQUIPMENT- CAPITAL OUTLAY | .00 | 80,088.06 | 2,250.00 | (77,838.06) | 3559.5 |
| 10-431-99 OTHER MISCELLANEOUS - PW | .00 | 5.32 | 1,000.00 | 994.68 | .5 |
| TOTAL PUBLIC WORKS & STREETS DEPT | 23.64 | 142,598.37 | 134,150.00 | (8,448.37) | 106.3 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------|--------------------------------|---------------|------------|-----------|------------|------|
| | <u>STORMWATER</u> | | | | | |
| 10-432-59 | STORMWATER ENGINEERING/DESIGN | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 10-432-60 | STORMWATER CONSTRUCTION | .00 | 2,956.45 | 5,000.00 | 2,043.55 | 59.1 |
| 10-432-61 | RETENTION/DETENTION POND MAINT | .00 | 7.00 | 750.00 | 743.00 | .9 |
| 10-432-62 | CULVERT/DITCH MAINT | .00 | 1,993.04 | 6,000.00 | 4,006.96 | 33.2 |
| 10-432-63 | 3RD AVE STORM LIFT STATION | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-432-64 | STREET SWEEPING | .00 | .00 | 1,200.00 | 1,200.00 | .0 |
| 10-432-65 | LEVEE REPAIR & MAINT | .00 | 425.61 | 5,000.00 | 4,574.39 | 8.5 |
| | TOTAL STORMWATER | .00 | 5,382.10 | 24,450.00 | 19,067.90 | 22.0 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|-----------------|-------------------|---------------------|----------------------|-------------|
| <u>PARK & RECREATION</u> | | | | | |
| 10-451-11 SALARIES - P&R DIRECTOR (SEAS) | .00 | 5,651.85 | 61,014.00 | 55,362.15 | 9.3 |
| 10-451-12 SALARIES - SUMMER HELP (SEAS) | .00 | 2,838.55 | 16,547.00 | 13,708.45 | 17.2 |
| 10-451-16 SALARIES-PW FULL-TIME | .00 | 17,378.18 | .00 | (17,378.18) | .0 |
| 10-451-20 EMPLOYEE BENEFITS | .00 | 3,167.20 | 10,000.00 | 6,832.80 | 31.7 |
| 10-451-22 FICA P&R | .00 | 1,861.02 | 5,933.00 | 4,071.98 | 31.4 |
| 10-451-23 RENTS | .00 | 2,126.34 | 1,400.00 | (726.34) | 151.9 |
| 10-451-25 UNEMPLOYMENT INSURANCE | .00 | 48.68 | 233.00 | 184.32 | 20.9 |
| 10-451-26 WORKERS' COMPENSATION | .00 | 1,233.68 | 2,327.00 | 1,093.32 | 53.0 |
| 10-451-30 SPECIAL EVENTS - P&R | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-451-38 CELL PHONE | .00 | 226.01 | 400.00 | 173.99 | 56.5 |
| 10-451-39 TELEPHONE & INTERNET | 23.64 | 111.05 | 300.00 | 188.95 | 37.0 |
| 10-451-40 TRAINING | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-451-41 UTILITIES - ELECTRIC | .00 | 4,298.85 | 12,000.00 | 7,701.15 | 35.8 |
| 10-451-42 PARK BUILDING MAINTENANCE | .00 | 5,570.16 | 12,000.00 | 6,429.84 | 46.4 |
| 10-451-43 PARK REPAIR AND MAINTENANCE | .00 | 4,749.12 | 20,000.00 | 15,250.88 | 23.8 |
| 10-451-44 CAPITAL OUTLAY - PARKS | .00 | 12,295.69 | .00 | (12,295.69) | .0 |
| 10-451-45 PARKS PAVILION EXPENSE | .00 | 300.00 | .00 | (300.00) | .0 |
| 10-451-46 TEETS PARK PAVILION DEP REFUN | .00 | 1,000.00 | .00 | (1,000.00) | .0 |
| 10-451-48 TRASH | 228.00 | 1,037.00 | 2,000.00 | 963.00 | 51.9 |
| 10-451-55 NEWSLETTERS/POSTCARDS/POSTAGE | .00 | 43.14 | 1,200.00 | 1,156.86 | 3.6 |
| 10-451-60 BACKGROUND CHECKS | .00 | (258.75) | 600.00 | 858.75 | (43.1) |
| 10-451-61 OPERATING SUPPLIES - P&R | 53.64 | 597.41 | 1,200.00 | 602.59 | 49.8 |
| 10-451-62 PARKS & RECREATION PROGRAMS | 175.00 | 632.68 | 1,800.00 | 1,167.32 | 35.2 |
| 10-451-70 IT SUPPORT | .00 | 112.46 | 1,000.00 | 887.54 | 11.3 |
| 10-451-71 COMPUTER SOFTWARE | .00 | 350.00 | 1,000.00 | 650.00 | 35.0 |
| 10-451-81 ADULT ACTIVITIES | .00 | .00 | 600.00 | 600.00 | .0 |
| 10-451-83 SOFTBALL | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-451-84 BASEBALL | 316.00 | 5,320.53 | 7,000.00 | 1,679.47 | 76.0 |
| 10-451-85 BASKETBALL | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-451-86 VOLLEYBALL | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-451-87 SOCCER | .00 | 518.76 | 2,000.00 | 1,481.24 | 25.9 |
| 10-451-88 SUMMER ACTIVITY | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-451-90 UNIFORMS & EQUIPMENT P&R | .00 | 42.93 | 100.00 | 57.07 | 42.9 |
| 10-451-91 MISC FEES | .00 | 200.66 | 300.00 | 99.34 | 66.9 |
| 10-451-92 PARK CONCESSION EXPENSE | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 10-451-93 MEMBERSHIP/PUBLICATIONS | .00 | .00 | 100.00 | 100.00 | .0 |
| TOTAL PARK & RECREATION | 796.28 | 71,453.20 | 169,054.00 | 97,600.80 | 42.3 |
| TOTAL FUND EXPENDITURES | 5,231.90 | 616,738.87 | 1,687,901.00 | 1,071,162.13 | 36.5 |
| NET REVENUE OVER EXPENDITURES | 7,339.03 | 43,933.38 | (86,376.00) | (130,309.38) | 50.9 |

TOWN OF WIGGINS

BALANCE SHEET

JUNE 30, 2025

WATER ENTERPRISE

ASSETS

| | | | |
|--------------|--------------------------------|-----------------|---------------|
| 20-10100 | CASH IN COMBINED CASH FUND | 418,230.35 | |
| 20-10120 | CASH ON HAND | 50.00 | |
| 20-10210 | WATER ENTERPRISE CLEARING ACCT | 7,603.69 | |
| 20-10250 | COLOTRUST-WATER FUND | 123.41 | |
| 20-10251 | HIGH PLAINS WATER ENTPR FUND | 184,354.60 | |
| 20-10260 | COLOTRUST - DEVELOPMENT FEES | 123.51 | |
| 20-10261 | 2011 USDA DEBT SERV RESERVE | 102,110.45 | |
| 20-10262 | 2013 USDA DEBT SERV RESERVE | 155,916.96 | |
| 20-10270 | COLOTRUST-WATER BOND ACCOUNT | 23.55 | |
| 20-10271 | 63.23% BOTW DEBT SERVICE | 35,162.58 | |
| 20-10273 | 2020 BOTW LOAN--SINKING FUND | 868,106.72 | |
| 20-10280 | COLOTRUST-WATER BOND RESERVE | 124.70 | |
| 20-10281 | BANK OF THE WEST WTR RESRVS | 20,986.91 | |
| 20-10282 | 2020 BOTW LOAN--D.S. RESERVE | 255,864.69 | |
| 20-10290 | OPERATION & MAINTENANCE FUND | 123.50 | |
| 20-11500 | ACCOUNTS RECEIVABLE | 97,553.41 | |
| 20-14000 | CWCB LOAN PROCEEDS ESCROW | 1,133,775.50 | |
| 20-16100 | LAND | 661,549.57 | |
| 20-16200 | WATER RIGHTS | 5,022,202.92 | |
| 20-16300 | CONSTRUCTION IN PROGRESS | 317,400.29 | |
| 20-16400 | PLANT EQUIPMENT | 7,706,959.65 | |
| 20-16401 | OTHER EQUIPMENT | 28,834.06 | |
| 20-16410 | ACCUMULATED DEPRECIATION | (2,258,817.76) | |
| TOTAL ASSETS | | | 14,758,363.26 |

LIABILITIES AND EQUITYLIABILITIES

| | | | |
|-------------------|--------------------------------|--------------|--------------|
| 20-20200 | ACCOUNTS PAYABLE | 2,882.92 | |
| 20-20300 | ACCRUED COMPENSATED ABSENCES | 17,875.23 | |
| 20-20301 | ACCR'D COMP ABS--CURR. PORTION | 4,468.81 | |
| 20-20400 | ACCRUED INTEREST PAYABLE | 30,954.30 | |
| 20-22530 | 2013 USDA | 438,974.98 | |
| 20-22540 | REVENUE BOND PAYABLE-REA | 2,517,836.50 | |
| 20-22550 | BOTW LOAN--63.23% WATER | 1,827,739.03 | |
| 20-22600 | CAPITAL LEASES PAYABLE | 147,725.55 | |
| 20-22650 | 2017 CWCB NOTE PAYABLE | 2,408,850.00 | |
| 20-22705 | ACCRUED SALARIES & BENEFITS | 4,065.54 | |
| 20-22900 | CUSTOMER DEPOSIT LIABILITY | 67,048.85 | |
| TOTAL LIABILITIES | | | 7,468,421.71 |

FUND EQUITY

| | | | |
|---------------------------------|-------------------|--------------|-----------|
| 20-27900 | RETAINED EARNINGS | 7,236,103.32 | |
| UNAPPROPRIATED FUND BALANCE: | | | |
| REVENUE OVER EXPENDITURES - YTD | | 36,787.20 | |
| BALANCE - CURRENT DATE | | | 36,787.20 |

TOWN OF WIGGINS
BALANCE SHEET
JUNE 30, 2025

WATER ENTERPRISE

| | |
|------------------------------|---------------|
| TOTAL FUND EQUITY | 7,272,890.52 |
| TOTAL LIABILITIES AND EQUITY | 14,741,312.23 |

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

WATER ENTERPRISE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--------------------------------------|---------------|------------|--------------|--------------|------|
| <u>REVENUES</u> | | | | | |
| 20-34000 WATER SALES | .00 | 282,909.48 | 1,073,518.00 | 790,608.52 | 26.4 |
| 20-34002 BULK WATER SALES | .00 | 10.00 | .00 | (10.00) | .0 |
| 20-34440 TAP FEES & ACQUISITION FEES | .00 | .00 | 840,000.00 | 840,000.00 | .0 |
| 20-34442 WATER METER SALES | .00 | 305.00 | 7,320.00 | 7,015.00 | 4.2 |
| 20-34450 MISCELLANEOUS WATER INCOME | .00 | 5,302.76 | 10,000.00 | 4,697.24 | 53.0 |
| 20-36001 RENTAL INCOME | 562.50 | 11,124.50 | 42,000.00 | 30,875.50 | 26.5 |
| 20-36005 WIGGINS NORTH LAND RENT | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 20-36012 GLASSEY REVENUE | .00 | .00 | 100,000.00 | 100,000.00 | .0 |
| 20-36100 INTEREST EARNED | .00 | 486.62 | 1,288.00 | 801.38 | 37.8 |
| | | | | | |
| TOTAL FUND REVENUE | 562.50 | 300,138.36 | 2,076,626.00 | 1,776,487.64 | 14.5 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

WATER ENTERPRISE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|------------|--------------|-------|
| <u>PROFESSIONAL SERVICES</u> | | | | | |
| 20-410-13 FINANCIAL AUDIT | .00 | 1,640.00 | 6,531.00 | 4,891.00 | 25.1 |
| 20-410-30 LEGAL SERVICE | .00 | 2,013.00 | 5,000.00 | 2,987.00 | 40.3 |
| 20-410-31 WATER RIGHTS EXPENSES (LEGAL) | .00 | 6,683.00 | 80,000.00 | 73,317.00 | 8.4 |
| 20-410-32 PROFESSIONAL SERVICES WATER | .00 | 37,550.49 | 100,000.00 | 62,449.51 | 37.6 |
| 20-410-33 POSTAGE | .00 | 601.40 | 1,200.00 | 598.60 | 50.1 |
| 20-410-34 WATER DEPOSIT REFUND | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 20-410-38 PROFESSIONAL SERVICES ACCT | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 20-410-40 TRAVEL, MEETINGS & TRAINING | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 20-410-44 POSTAGE MACHINE LEASE | .00 | 28.77 | 120.00 | 91.23 | 24.0 |
| 20-410-59 DESIGN/SYSTEM ENGINEERING | .00 | .00 | 60,000.00 | 60,000.00 | .0 |
| 20-410-68 COPIER EXPENSE | .00 | .00 | 200.00 | 200.00 | .0 |
| TOTAL PROFESSIONAL SERVICES | .00 | 48,516.66 | 268,051.00 | 219,534.34 | 18.1 |
| <u>WATER ADMINISTRATION</u> | | | | | |
| 20-411-12 EMPLOYEE SALARY-ADMINISTRATION | .00 | 31,548.71 | .00 | (31,548.71) | .0 |
| 20-411-15 SALARIES & WAGES | .00 | .00 | 82,459.00 | 82,459.00 | .0 |
| 20-411-20 EMPLOYEE BENEFITS | .00 | 2,017.60 | 5,016.00 | 2,998.40 | 40.2 |
| 20-411-22 FICA & MEDICARE | .00 | 2,490.54 | 6,308.00 | 3,817.46 | 39.5 |
| 20-411-23 457 RETIREMENT | .00 | 461.85 | 2,916.00 | 2,454.15 | 15.8 |
| 20-411-25 UNEMPLOYMENT INSURANCE | .00 | 42.98 | 165.00 | 122.02 | 26.1 |
| 20-411-26 WORKERS' COMPENSATION | .00 | 1,233.68 | 165.00 | (1,068.68) | 747.7 |
| TOTAL WATER ADMINISTRATION | .00 | 37,795.36 | 97,029.00 | 59,233.64 | 39.0 |
| <u>PUBLIC WORKS ADMINISTRATION</u> | | | | | |
| 20-430-11 SALARY-PW MAINTENANCE | .00 | 24,009.13 | 56,221.00 | 32,211.87 | 42.7 |
| 20-430-20 EMPLOYEE BENEFITS | .00 | 2,326.00 | 7,084.00 | 4,758.00 | 32.8 |
| 20-430-22 FICA & MEDICARE | .00 | 1,703.54 | 4,301.00 | 2,597.46 | 39.6 |
| 20-430-23 457 RETIREMENT | .00 | 669.09 | 1,528.00 | 858.91 | 43.8 |
| 20-430-25 UNEMPLOYMENT INSURANCE | .00 | 36.21 | 106.00 | 69.79 | 34.2 |
| 20-430-26 WORKERS' COMPENSATION | .00 | .00 | 1,013.00 | 1,013.00 | .0 |
| TOTAL PUBLIC WORKS ADMINISTRATION | .00 | 28,743.97 | 70,253.00 | 41,509.03 | 40.9 |
| <u>SUPPLIES</u> | | | | | |
| 20-431-22 EQUIPMENT REPAIRS AND MAINT | .00 | .00 | 4,500.00 | 4,500.00 | .0 |
| 20-431-62 FUEL | .00 | 816.08 | 2,000.00 | 1,183.92 | 40.8 |
| 20-431-75 VEHICLE REPAIR | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| TOTAL SUPPLIES | .00 | 816.08 | 8,000.00 | 7,183.92 | 10.2 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

WATER ENTERPRISE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|--------------|--------------|------|
| <u>OPERATIONS</u> | | | | | |
| 20-432-00 LINE MAINTENANCE | .00 | 14,263.57 | 50,000.00 | 35,736.43 | 28.5 |
| 20-432-05 UTILITY LOCATE EXPENSE | .00 | 209.89 | 400.00 | 190.11 | 52.5 |
| 20-432-30 CONTRACT OPERATOR | .00 | 2,180.00 | 6,000.00 | 3,820.00 | 36.3 |
| 20-432-35 COPIER LEASE | .00 | 156.48 | 600.00 | 443.52 | 26.1 |
| 20-432-37 ANALYTICAL/SAMPLING EXPENSE | 1,642.40 | 10,018.40 | 25,000.00 | 14,981.60 | 40.1 |
| 20-432-40 TELEPHONE & INTERNET | 273.11 | 1,736.17 | 2,500.00 | 763.83 | 69.5 |
| 20-432-41 UTILITIES-ELECTRIC | .00 | 25,947.15 | 70,000.00 | 44,052.85 | 37.1 |
| 20-432-45 UTILITIES-GAS | .00 | 1,132.58 | 2,000.00 | 867.42 | 56.6 |
| 20-432-46 CELL PHONE | .00 | .00 | 764.00 | 764.00 | .0 |
| 20-432-48 TRASH | .00 | 75.00 | 100.00 | 25.00 | 75.0 |
| 20-432-49 UTILITIES-PROPANE | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 20-432-50 PERMIT FEES | .00 | .00 | 27,500.00 | 27,500.00 | .0 |
| 20-432-52 INSURANCE AND BONDS | .00 | 5,318.63 | 8,000.00 | 2,681.37 | 66.5 |
| 20-432-53 BOOSTER STATION MAINTENANCE | .00 | 1,050.51 | 4,000.00 | 2,949.49 | 26.3 |
| 20-432-54 WATER MAIN INSTALLATION EXP | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 20-432-55 METER INSTALL EXPENSE | .00 | 2,693.26 | 7,000.00 | 4,306.74 | 38.5 |
| 20-432-56 MAINTENANCE (PLANT) RO | .00 | 13,079.34 | 80,000.00 | 66,920.66 | 16.4 |
| 20-432-57 TREATMENT/OPERATING SUPPLIES | 2,946.04 | 5,438.94 | 22,000.00 | 16,561.06 | 24.7 |
| 20-432-59 WATER WELL MAINTENANCE | .00 | 165.99 | 6,000.00 | 5,834.01 | 2.8 |
| 20-432-61 OFFICE SUPPLIES | .00 | .00 | 500.00 | 500.00 | .0 |
| 20-432-68 COPIER EXPENSE | .00 | .00 | 500.00 | 500.00 | .0 |
| 20-432-70 IT SUPPORT | .00 | 3,559.07 | 5,000.00 | 1,440.93 | 71.2 |
| 20-432-75 SYSTEM REPAIR & MAINTENANCE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 20-432-76 EMERGENCY SUPPLY VAULT | .00 | 900.00 | .00 | (900.00) | .0 |
| 20-432-85 WATER LEASES | .00 | 3,038.00 | 85,000.00 | 81,962.00 | 3.6 |
| 20-432-87 EQUIPMENT | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 20-432-99 OTHER MISCELLANEOUS EXPENSE | .00 | 150.92 | 1,000.00 | 849.08 | 15.1 |
| TOTAL OPERATIONS | 4,861.55 | 91,113.90 | 428,864.00 | 337,750.10 | 21.3 |
| <u>DEBT SERVICE</u> | | | | | |
| 20-471-09 LOAN PMT-CWCB | .00 | .00 | 400,000.00 | 400,000.00 | .0 |
| 20-471-11 LOAN PAYMENT-USDA | .00 | 10,223.00 | 147,072.00 | 136,849.00 | 7.0 |
| 20-471-12 LEASE/PURCHASE PMT-KAMMERER | .00 | 21,062.52 | 42,125.00 | 21,062.48 | 50.0 |
| 20-471-14 BOTW INTEREST PAYMENT | .00 | 25,079.67 | 133,000.00 | 107,920.33 | 18.9 |
| 20-471-18 OTHER INTEREST EXPENSE | .00 | .00 | 15,560.00 | 15,560.00 | .0 |
| 20-471-50 LOAN ISSUANCE COSTS | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| TOTAL DEBT SERVICE | .00 | 56,365.19 | 757,757.00 | 701,391.81 | 7.4 |
| TOTAL FUND EXPENDITURES | 4,861.55 | 263,351.16 | 1,629,954.00 | 1,366,602.84 | 16.2 |
| NET REVENUE OVER EXPENDITURES | (4,299.05) | 36,787.20 | 446,672.00 | 409,884.80 | 8.2 |

TOWN OF WIGGINS
BALANCE SHEET
JUNE 30, 2025

SEWER ENTERPRISE

ASSETS

| | | | |
|--------------|-------------------------------|---------------|--------------|
| 30-10100 | CASH IN COMBINED CASH FUND | 1,411,214.15 | |
| 30-10250 | COLOTRUST FUND | 123.41 | |
| 30-10251 | HIGH PLAINS SEWER ENTPR FUND | 64,191.48 | |
| 30-10260 | COLOTRUST SEWER PROJECT | 123.41 | |
| 30-10271 | 36.77% BOTW DEBT SERVICE | 20,448.45 | |
| 30-10273 | 2020 BOTW LOAN--SINKING FUND | 504,827.78 | |
| 30-10282 | 2020 BOTW LOAN--D.S. RESERVE | 148,792.31 | |
| 30-10290 | CD 1726--STORM SEWER WGNS SCH | 12,765.96 | |
| 30-11500 | ACCOUNTS RECEIVABLE | 59,877.62 | |
| 30-16100 | LAND | 821,659.00 | |
| 30-16200 | BUILDINGS | 130,310.00 | |
| 30-16300 | CONSTRUCTION IN PROGRESS | 36,921.15 | |
| 30-16400 | EQUIPMENT | 2,711,925.91 | |
| 30-16401 | OTHER EQUIPMENT | 25,098.72 | |
| 30-16410 | ACCUMULATED DEPRECIATION-EQ | (928,651.58) | |
| TOTAL ASSETS | | | 5,019,627.77 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-------------------|--------------------------------|--------------|--------------|
| 30-20200 | ACCOUNTS PAYABLE | 350.17 | |
| 30-20300 | ACCRUED COMPENSATED ABSENCES | 17,681.97 | |
| 30-20301 | ACCR'D COMP ABS--CURR. PORTION | 4,420.49 | |
| 30-20400 | ACCRUED INTEREST PAYABLE | 6,752.60 | |
| 30-22550 | BOTH 36.77% SEWER LOAN | 1,062,880.97 | |
| 30-22705 | ACCRUED SALARIES & BENEFITS | 3,810.93 | |
| 30-22900 | CUSTOMER DEPOSIT LIABILITY | 5,926.90 | |
| 30-22905 | DEVELOPER PERFORMANCE DEPOSIT | 11,750.00 | |
| TOTAL LIABILITIES | | | 1,113,574.03 |

FUND EQUITY

| | | | |
|---------------------------------|-------------------|--------------|--------------|
| 30-27900 | RETAINED EARNINGS | 3,873,883.84 | |
| UNAPPROPRIATED FUND BALANCE: | | | |
| REVENUE OVER EXPENDITURES - YTD | | 19,659.97 | |
| BALANCE - CURRENT DATE | | 19,659.97 | |
| TOTAL FUND EQUITY | | | 3,893,543.81 |
| TOTAL LIABILITIES AND EQUITY | | | 5,007,117.84 |

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SEWER ENTERPRISE

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|----------|----------------------------|---------------|------------|------------|------------|------|
| | <u>REVENUES</u> | | | | | |
| 30-34000 | SEWER SALES | .00 | 163,382.20 | 482,908.00 | 319,525.80 | 33.8 |
| 30-34440 | TAP FEES | .00 | .00 | 240,000.00 | 240,000.00 | .0 |
| 30-34450 | MISCELLANEOUS SEWER INCOME | .00 (| 30.00) | .00 | 30.00 | .0 |
| 30-36100 | INTEREST EARNED | .00 | 77.22 | 400.00 | 322.78 | 19.3 |
| | | | | | | |
| | TOTAL FUND REVENUE | .00 | 163,429.42 | 723,308.00 | 559,878.58 | 22.6 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SEWER ENTERPRISE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|------------|--------------|--------|
| <u>PROFESSIONAL SERVICES</u> | | | | | |
| 30-410-13 FINANCIAL AUDIT | .00 | 1,640.00 | 6,531.00 | 4,891.00 | 25.1 |
| 30-410-30 LEGAL SERVICE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 30-410-32 PROFESSIONAL SERVICES | .00 | 8,424.61 | 15,000.00 | 6,575.39 | 56.2 |
| 30-410-33 POSTAGE | .00 | 601.40 | 1,000.00 | 398.60 | 60.1 |
| 30-410-35 COPIER LEASE | .00 | 156.48 | 125.00 | (31.48) | 125.2 |
| 30-410-40 TRAINING | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 30-410-44 POSTAGE MACHINE LEASE | .00 | 28.77 | 105.00 | 76.23 | 27.4 |
| 30-410-67 OFFICE SUPPLIES | .00 | .00 | 100.00 | 100.00 | .0 |
| 30-410-68 COPIER EXPENSE | .00 | .00 | 200.00 | 200.00 | .0 |
| TOTAL PROFESSIONAL SERVICES | .00 | 10,851.26 | 27,061.00 | 16,209.74 | 40.1 |
| <u>SEWER ADMINISTRATION</u> | | | | | |
| 30-411-14 EMPLOYEE SALARIES-ADMIN | .00 | 31,548.81 | .00 | (31,548.81) | .0 |
| 30-411-15 ADMINISTRATION DEPT EMPLOYEES | .00 | .00 | 82,459.00 | 82,459.00 | .0 |
| 30-411-20 EMPLOYEE BENEFITS | .00 | 2,017.60 | 5,015.00 | 2,997.40 | 40.2 |
| 30-411-22 FICA & MEDICARE | .00 | 2,490.49 | 6,308.00 | 3,817.51 | 39.5 |
| 30-411-23 457 RETIREMENT | .00 | 461.85 | 2,873.00 | 2,411.15 | 16.1 |
| 30-411-25 UNEMPLOYMENT INSURANCE | .00 | 43.01 | 45.00 | 1.99 | 95.6 |
| 30-411-26 WORKERS' COMPENSATION | .00 | .00 | 165.00 | 165.00 | .0 |
| 30-411-70 IT SUPPORT | .00 | 3,559.09 | 4,400.00 | 840.91 | 80.9 |
| 30-411-72 UTILITY SOFTWARE EXPENSE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| TOTAL SEWER ADMINISTRATION | .00 | 40,120.85 | 102,265.00 | 62,144.15 | 39.2 |
| <u>PUBLIC WORKS ADMINISTRATION</u> | | | | | |
| 30-430-11 SALARIES & WAGES | .00 | 265.61 | 47,943.00 | 47,677.39 | .6 |
| 30-430-12 SALARY-PW MAINTENANCE | .00 | 20,353.58 | .00 | (20,353.58) | .0 |
| 30-430-20 EMPLOYEE BENEFITS | .00 | 1,994.67 | 6,404.00 | 4,409.33 | 31.2 |
| 30-430-22 FICA & MEDICARE | .00 | 1,461.88 | 3,668.00 | 2,206.12 | 39.9 |
| 30-430-23 457 RETIREMENT | .00 | 574.84 | 1,404.00 | 829.16 | 40.9 |
| 30-430-25 UNEMPLOYMENT | .00 | 29.89 | 96.00 | 66.11 | 31.1 |
| 30-430-26 WORKERS' COMPENSATION | .00 | 1,233.68 | 100.00 | (1,133.68) | 1233.7 |
| TOTAL PUBLIC WORKS ADMINISTRATION | .00 | 25,914.15 | 59,615.00 | 33,700.85 | 43.5 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SEWER ENTERPRISE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|------------|-------------|-------|
| <u>WWTP</u> | | | | | |
| 30-431-22 EQUIPMENT MAINTENANCE/REPAIRS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 30-431-41 UTILITIES-ELECTRIC | .00 | .00 | 500.00 | 500.00 | .0 |
| 30-431-45 UTILITIES-GAS | .00 | .00 | 400.00 | 400.00 | .0 |
| 30-431-48 TRASH | .00 | .00 | 876.00 | 876.00 | .0 |
| 30-431-51 WWTP ENGINEERING & CONTINGENCY | .00 | .00 | 6,500.00 | 6,500.00 | .0 |
| 30-431-59 ENGINEERING DESIGN | .00 | .00 | 14,000.00 | 14,000.00 | .0 |
| 30-431-62 FUEL | .00 | 1,757.94 | 800.00 | (957.94) | 219.7 |
| 30-431-74 CAPITAL OUTLAY WWTP | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 30-431-75 VEHICLE REPAIRS | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| TOTAL WWTP | .00 | 1,757.94 | 53,576.00 | 51,818.06 | 3.3 |
| <u>OPERATIONS</u> | | | | | |
| 30-432-00 LINE MAINTENANCE | .00 | 152.96 | 6,500.00 | 6,347.04 | 2.4 |
| 30-432-05 UTILITY LOCATE EXPENSE | .00 | 152.72 | 500.00 | 347.28 | 30.5 |
| 30-432-30 CONTRACT OPERATOR | .00 | 1,200.00 | 6,500.00 | 5,300.00 | 18.5 |
| 30-432-41 UTILITIES-ELECTRIC | .00 | 12,758.95 | 29,000.00 | 16,241.05 | 44.0 |
| 30-432-42 TELEPHONE/INTERNET | 185.64 | 1,080.96 | 1,000.00 | (80.96) | 108.1 |
| 30-432-45 UTILITIES --GAS | .00 | 111.54 | 500.00 | 388.46 | 22.3 |
| 30-432-46 CELL PHONE | .00 | .00 | 300.00 | 300.00 | .0 |
| 30-432-48 TRASH | 25.00 | 178.00 | 500.00 | 322.00 | 35.6 |
| 30-432-50 PERMIT FEES | .00 | .00 | 3,500.00 | 3,500.00 | .0 |
| 30-432-51 ANALYTICAL/SAMPLING EXPENSE | 241.00 | 1,454.00 | 8,000.00 | 6,546.00 | 18.2 |
| 30-432-52 INSURANCE AND BONDS | .00 | 5,318.63 | 9,000.00 | 3,681.37 | 59.1 |
| 30-432-53 SEWER CLEANING/VIDEO | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 30-432-54 INSTALLATION OF LINE EXPENSE | .00 | 84.96 | 500.00 | 415.04 | 17.0 |
| 30-432-55 GENERAL MAINT CENT LIFT ST | .00 | 31.99 | 500.00 | 468.01 | 6.4 |
| 30-432-56 GENERAL MAINTENANCE OF PLANT | .00 | 3,861.58 | 17,500.00 | 13,638.42 | 22.1 |
| 30-432-57 GENERAL MAINT JOHNSON LT ST | .00 | 6,516.85 | 5,000.00 | (1,516.85) | 130.3 |
| 30-432-59 ENGINEERING DESIGN | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 30-432-60 TREATMENT OPERATIONS | .00 | 7,035.20 | 8,500.00 | 1,464.80 | 82.8 |
| 30-432-61 OFFICE SUPPLIES | .00 | 77.94 | 200.00 | 122.06 | 39.0 |
| 30-432-75 CAPITAL OUTLAY - LINES | .00 | .00 | 60,000.00 | 60,000.00 | .0 |
| 30-432-99 OTHER MISCELLANEOUS EXPENSE | .00 | 29.31 | 100.00 | 70.69 | 29.3 |
| TOTAL OPERATIONS | 451.64 | 40,045.59 | 182,600.00 | 142,554.41 | 21.9 |
| <u>DEBT SERVICE</u> | | | | | |
| 30-471-14 BOTW INTEREST PAYMENT | .00 | 25,079.66 | 105,000.00 | 79,920.34 | 23.9 |
| TOTAL DEBT SERVICE | .00 | 25,079.66 | 105,000.00 | 79,920.34 | 23.9 |
| TOTAL FUND EXPENDITURES | 451.64 | 143,769.45 | 530,117.00 | 386,347.55 | 27.1 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SEWER ENTERPRISE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|---------------|------------|------------|------------|------|
| NET REVENUE OVER EXPENDITURES | (451.64) | 19,659.97 | 193,191.00 | 173,531.03 | 10.2 |

TOWN OF WIGGINS
BALANCE SHEET
JUNE 30, 2025

SALES TAX CAPITAL IMPROVEMENT

ASSETS

| | | | | |
|----------|----------------------------|---|-------------|-------------|
| 40-10100 | CASH IN COMBINED CASH FUND | (| 176,650.11) | |
| 40-10250 | COLOTRUST FUND | | 123.41 | |
| 40-10251 | HIGH PLAINS 1% TAX FUND | | 15,362.79 | |
| 40-11500 | ACCOUNTS RECEIVABLE | | 53,509.85 | |
| | | | | |
| | TOTAL ASSETS | | (| 107,654.06) |

LIABILITIES AND EQUITY

LIABILITIES

| | | | | |
|----------|-------------------|---|-------------|-------------|
| 40-20200 | ACCOUNTS PAYABLE | (| 1,167.32) | |
| 40-25320 | FUND BALANCE | (| 203,711.32) | |
| | | | | |
| | TOTAL LIABILITIES | | (| 204,878.64) |

FUND EQUITY

| | | | | |
|---------------------------------|-----------|-----------|-----------|-------------|
| UNAPPROPRIATED FUND BALANCE: | | | | |
| REVENUE OVER EXPENDITURES - YTD | 56,144.04 | | | |
| | | | | |
| BALANCE - CURRENT DATE | | 56,144.04 | | |
| | | | | |
| TOTAL FUND EQUITY | | | 56,144.04 | |
| | | | | |
| TOTAL LIABILITIES AND EQUITY | | | (| 148,734.60) |

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SALES TAX CAPITAL IMPROVEMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|----------|--------------------|---------------|------------|------------|------------|------|
| | <u>REVENUES</u> | | | | | |
| 40-31300 | 1% TOWN SALES TAX | .00 | 128,631.32 | 321,264.00 | 192,632.68 | 40.0 |
| 40-36100 | INTEREST EARNED | .00 | 26.94 | 76.00 | 49.06 | 35.5 |
| 40-36503 | GRANT--DOLA | .00 | .00 | 46,000.00 | 46,000.00 | .0 |
| | | | | | | |
| | TOTAL FUND REVENUE | .00 | 128,658.26 | 367,340.00 | 238,681.74 | 35.0 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SALES TAX CAPITAL IMPROVEMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------------|---------------|------------|------------|-------------|------|
| <u>DEPARTMENT 410</u> | | | | | |
| 40-410-13 FINANCIAL AUDIT | .00 | 1,640.00 | .00 | (1,640.00) | .0 |
| TOTAL DEPARTMENT 410 | .00 | 1,640.00 | .00 | (1,640.00) | .0 |
| <u>CAPITAL PROJECTS</u> | | | | | |
| 40-430-05 CIP-NORTH STORM DETENTION | .00 | .00 | 75,000.00 | 75,000.00 | .0 |
| 40-430-16 CIP-TOWN HALL DIGITAL SIGN | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 40-430-18 CIP-NON POT WATER MAIN | 642.97 | 70,874.22 | 105,000.00 | 34,125.78 | 67.5 |
| 40-430-22 CIP-ENTRY SIGN IMPROVEMENTS | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| TOTAL CAPITAL PROJECTS | 642.97 | 70,874.22 | 192,500.00 | 121,625.78 | 36.8 |
| TOTAL FUND EXPENDITURES | 642.97 | 72,514.22 | 192,500.00 | 119,985.78 | 37.7 |
| NET REVENUE OVER EXPENDITURES | (642.97) | 56,144.04 | 174,840.00 | 118,695.96 | 32.1 |

TOWN OF WIGGINS
BALANCE SHEET
JUNE 30, 2025

SALES TAX STREETS

ASSETS

| | | | |
|----------|----------------------------|------------|------------|
| 45-10100 | CASH IN COMBINED CASH FUND | 384,760.46 | |
| 45-11500 | ACCOUNTS RECEIVABLE | 53,509.86 | |
| | | | |
| | TOTAL ASSETS | | 438,270.32 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|----------|-------------------|------------|------------|
| 45-20200 | ACCOUNTS PAYABLE | .01 | |
| 45-25320 | FUND BALANCE | 313,669.20 | |
| | | | |
| | TOTAL LIABILITIES | | 313,669.21 |

FUND EQUITY

| | | | |
|---------------------------------|------------|------------|------------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| REVENUE OVER EXPENDITURES - YTD | 103,248.20 | | |
| | | | |
| BALANCE - CURRENT DATE | | 103,248.20 | |
| | | | |
| TOTAL FUND EQUITY | | | 103,248.20 |
| | | | |
| TOTAL LIABILITIES AND EQUITY | | | 416,917.41 |

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

SALES TAX STREETS

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|----------|--------------------------|---------------|------------|------------|------------|------|
| | <u>REVENUES</u> | | | | | |
| 45-31300 | 1% TOWN SALES TAX (2022) | .00 | 128,631.31 | 320,556.00 | 191,924.69 | 40.1 |
| 45-36100 | INTEREST EARNED | .00 | .00 | 17,905.00 | 17,905.00 | .0 |
| | | | | | | |
| | TOTAL FUND REVENUE | .00 | 128,631.31 | 338,461.00 | 209,829.69 | 38.0 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

| | | SALES TAX STREETS | | | | |
|-------------------------|--------------------------------|-------------------|------------|---------------|---------------|------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| <u>DEPARTMENT 410</u> | | | | | | |
| 45-410-13 | FINANCIAL AUDIT | .00 | 1,640.00 | .00 | (1,640.00) | .0 |
| | TOTAL DEPARTMENT 410 | .00 | 1,640.00 | .00 | (1,640.00) | .0 |
| <u>CAPITAL PROJECTS</u> | | | | | | |
| 45-430-11 | CIP-CHAPMAN 3RD TO 4TH | .00 | .00 | 300,000.00 | 300,000.00 | .0 |
| 45-430-12 | CIP-3RD AVE CHAPMAN TO MAIN ST | .00 | .00 | 250,000.00 | 250,000.00 | .0 |
| 45-430-59 | CIP ENGINEERING SERVICES | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| | TOTAL CAPITAL PROJECTS | .00 | .00 | 565,000.00 | 565,000.00 | .0 |
| <u>DEPARTMENT 431</u> | | | | | | |
| 45-431-22 | REPAIRS & MAINTENANCE-STREETS | 10,031.00 | 23,743.11 | 50,000.00 | 26,256.89 | 47.5 |
| 45-431-24 | SNOW REMOVAL | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| | TOTAL DEPARTMENT 431 | 10,031.00 | 23,743.11 | 65,000.00 | 41,256.89 | 36.5 |
| | TOTAL FUND EXPENDITURES | 10,031.00 | 25,383.11 | 630,000.00 | 604,616.89 | 4.0 |
| | NET REVENUE OVER EXPENDITURES | (10,031.00) | 103,248.20 | (291,539.00) | (394,787.20) | 35.4 |

TOWN OF WIGGINS
BALANCE SHEET
JUNE 30, 2025

CONSERVATION TRUST

ASSETS

| | | | |
|----------|-------------------------------|-----------|-----------|
| 50-10100 | CASH IN COMBINED CASH FUND | 9,159.78 | |
| 50-10250 | COLOTRUST FUND | 123.41 | |
| 50-10251 | HIGH PLAINS CNSRVTN TRST FUND | 14,347.19 | |
| | | | |
| | TOTAL ASSETS | | 23,630.38 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|----------|-------------------|-----------|-----------|
| 50-20200 | ACCOUNTS PAYABLE | 999.06 | |
| 50-25320 | FUND BALANCE | 26,737.47 | |
| | | | |
| | TOTAL LIABILITIES | | 27,736.53 |

FUND EQUITY

| | | | |
|---------------------------------|-------------|-------------|-----------|
| UNAPPROPRIATED FUND BALANCE: | | | |
| REVENUE OVER EXPENDITURES - YTD | (5,633.91) | | |
| | | | |
| BALANCE - CURRENT DATE | (5,633.91) | | |
| | | | |
| TOTAL FUND EQUITY | | (5,633.91) | |
| | | | |
| TOTAL LIABILITIES AND EQUITY | | | 22,102.62 |

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

CONSERVATION TRUST

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|----------|----------------------------|---------------|------------|-----------|-----------|------|
| | <u>REVENUES</u> | | | | | |
| 50-33501 | CT - ST PROCEEDS (LOTTERY) | .00 | 4,803.81 | 17,100.00 | 12,296.19 | 28.1 |
| 50-36100 | INTEREST EARNED | .00 | 18.20 | 54.00 | 35.80 | 33.7 |
| | | | | | | |
| | TOTAL FUND REVENUE | .00 | 4,822.01 | 17,154.00 | 12,331.99 | 28.1 |

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

CONSERVATION TRUST

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------|--------------------------------|---------------|-------------|-------------|-------------|---------|
| | <u>DEPARTMENT 430</u> | | | | | |
| 50-430-16 | TOWN PARKS IMPROVEMENTS | .00 | 1,641.60 | 10,000.00 | 8,358.40 | 16.4 |
| 50-430-17 | CAPITAL OUTLAY -BLEACHER SHADE | 716.04 | 6,429.69 | 10,000.00 | 3,570.31 | 64.3 |
| | TOTAL DEPARTMENT 430 | 716.04 | 8,071.29 | 20,000.00 | 11,928.71 | 40.4 |
| | <u>PARK OPERATIONS</u> | | | | | |
| 50-452-60 | REPAIRS AND MAINTENANCE | .00 | 2,384.63 | .00 | (2,384.63) | .0 |
| | TOTAL PARK OPERATIONS | .00 | 2,384.63 | .00 | (2,384.63) | .0 |
| | TOTAL FUND EXPENDITURES | 716.04 | 10,455.92 | 20,000.00 | 9,544.08 | 52.3 |
| | NET REVENUE OVER EXPENDITURES | (716.04) | (5,633.91) | (2,846.00) | 2,787.91 | (198.0) |



STAFF SUMMARY

Board of Trustees Meeting JUNE 18, 2025

Date: June 13, 2025

ADGENDA ITEM NUMBER: 5

TOPIC: Consideration of Ordinance 05-2025 An Ordinance Amending the Wiggins Municipal Code Concerning Open Containers of Alcohol at the Teets Park Pavilion

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

In 2024 the Town constructed a permanent metal building in Teets Park known as the Pavilion. Since construction ended the building has been rented out by citizens for multiple events. The current Municipal Code generally prohibits alcohol consumption in public places, such as parks, except in those public places where consumption of alcohol beverages has been specifically authorized by ordinance, resolution, or rule, adopted by a municipality.

SUMMARY

The Board of Trustees desires to allow the consumption of alcohol at the Teets Park Pavilion if authorized under an open container permit.

FISCAL IMPACT

Adoption of this Resolution has a positive impact on the budget.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Ordinance 05-2025 An Ordinance Amending the Wiggins Municipal Code Concerning Open Containers of Alcohol at the Teets Park Pavilion.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

**WIGGINS, COLORADO
ORDINANCE NO. 05-2025**

AN ORDINANCE AMENDING THE WIGGINS MUNICIPAL CODE CONCERNING OPEN CONTAINERS OF ALCOHOL AT THE TEETS PARK PAVILION

WHEREAS, State law – specifically C.R.S. § 44-3-901(1)(i) – generally prohibits alcohol consumption in public places, such as parks, except in those public places where consumption of alcohol beverages has been specifically authorized by ordinance, resolution, or rule, adopted by a municipality; and

WHEREAS, the Board of Trustees desires to allow the consumption of alcohol at the Teets Park Pavilion if authorized under an open container permit.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. Section 133.02 of the Wiggins Municipal Code is hereby amended to read as follows (words to be added are underlined; words to be deleted are ~~stricken through~~):

§ 133.02 OPEN CONTAINERS OF ALCOHOLIC BEVERAGES.

It shall be unlawful for any person to possess or carry any open container of any fermented malt beverage, malt, vinous or spiritous liquor in any public park or any public street, sidewalk, alley or other public way in the town or in any vehicle or conveyance thereon, or on the grounds of any public school in the town, except this section shall not prohibit the following:

1. The possession or consumption of alcohol beverages at Teets Park Pavilion by persons who are 21 years of age or older if authorized under an open container permit issued pursuant to Section 112.06 of this Code.

Section 2. Chapter 112 of the Wiggins Municipal Code is hereby amended by the addition of a new Section 112.06 to read as follows:

§ 112.06 OPEN CONTAINER PERMITS.

A. *Open Container Permit.* The Town Clerk is authorized to issue an open container permit to allow the consumption of alcohol beverages at an event or private gathering at Teets Park Pavilion by persons 21 years of age or older. Application for an open container permit shall be on a form provided by the Town Clerk.

B. *Criteria for Approval.* An open container permit may be issued if all of the following criteria are met:

1. The application is filed at least ten days prior to the date of the event and is accompanied by an application fee in an amount set by resolution of the Board of Trustees;

2. The applicant is 21 years of age or older;

3. The time, location, and duration of the event do not interfere with public services;

4. The number and concentration of participants at the event will not result in crowds exceeding applicable code limitations or cause a significant inconvenience to the residents of surrounding neighborhoods;

5. The applicant agrees to take such actions as are necessary to supervise and secure the area to ensure that underage persons and persons under the influence of alcohol will not be served alcohol beverages;

6. The applicant agrees to be personally responsible for cleaning, trash disposal, or repairs necessary as a result of the event;

7. The applicant agrees to indemnify and hold harmless the Town, its employees, and agents for all liability claims arising out of the event;

8. The applicant agrees to honor all recommendations of the Chief of Police or designee regarding establishing a security plan for the event; and

9. The applicant meets all other requirements established by the Town.

C. *Grounds for Denial.* An application for an open container permit may be denied if:

1. Approval of the permit would be detrimental to the public safety, health, order, or welfare due to the nature of the event, the likelihood that the event would create a public nuisance or result in the consumption of alcohol beverages by minors, or the failure of the applicant to conduct a past event in compliance with applicable laws and regulations.

2. Another event has been previously scheduled for that location on the same date and time, the event would have an adverse impact on the event site, or the event would unreasonably interfere with normal activities and customary and general use and enjoyment of the pavilion.

D. *Referral to Town Board.* If the Town Clerk finds that there may be cause to deny an application for an open container permit, the Town Clerk may forward the application to the Town Board for a decision.

E. *Permit regulations.* Any open container permit issued shall be subject to the following requirements:

1. Only persons 21 years of age or older may possess or consume alcohol beverages;
2. The sale of alcohol beverages is prohibited;
3. All trash and rubbish shall be removed from pavilion at the cost of the permittee;
4. No person possessing or consuming alcohol beverages shall behave in an unruly or disorderly manner;
5. Noise violations will be strictly enforced;
6. Alcohol consumption shall be limited to the hours set forth in the permit and no later than 9 PM; and
7. All rules and regulations for the use of Town parks and the pavilion shall be followed.

F. *Revocation.* Failure to comply with this section or any other applicable rules may result in the immediate revocation of the permit by the Town.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. If any section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED BY TITLE ONLY
this 18th day of JUNE, 2025.**

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk

I, Nichole Seiber, Town Clerk of the Town of Wiggins, Colorado, hereby certify and attest that the foregoing Ordinance No. _____ was introduced, read, adopted and ordered published by title only, at a regular meeting of the Board of Trustees of the Town of Wiggins, Colorado on the ____ day of _____, 2025. This Ordinance was published in The Fort Morgan Times on _____, 2025.

Dated _____.



STAFF SUMMARY

Board of Trustees Meeting June 18, 2025

Date: June 10, 2025

ADGENDA ITEM NUMBER: 6

TOPIC: Consideration of Resolution 13-2025 - A Resolution Adopting an Open Container Permit Fee

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

In 2024 the Town constructed a permanent metal building in Teets Park known as the Pavilion. Since construction ended the building has been rented out by citizens for multiple events. The Town passed Ordinance 05-2025 amending the Municipal Code to allow open containers of alcohol in the Teets Park Pavilion using an Open Container Permit.

SUMMARY

The Town wishes to establish an application fee for the Open Container Permit.

FISCAL IMPACT

Adoption of this Resolution will have a positive impact on the budget.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 13-2025 - A Resolution Adopting an Open Container Permit Fee.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

**WIGGINS, COLORADO
RESOLUTION NO. 13-2025**

A RESOLUTION ADOPTING AN OPEN CONTAINER PERMIT FEE

WHEREAS, the Board of Trustees has adopted a new ordinance authorizing the issuance of an open container permit to allow the consumption of alcohol beverages at an event or private gathering at Teets Park Pavilion; and

WHEREAS, pursuant to Section 112.06.B of the Town Code, the Board of Trustees may establish an application fee for an open container permit; and

WHEREAS, the Board of Trustees finds that such fee should be established as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO, AS FOLLOWS:

Section 1. The application fee for an open container permit issued pursuant to Wiggins Municipal Code Section 112.06 shall be \$25.00.

INTRODUCED, ADOPTED AND RESOLVED THIS 18TH DAY OF JUNE, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk



STAFF SUMMARY

Board of Trustees Meeting June 18, 2025

Date: June 13, 2025

ADGENDA ITEM NUMBER: 7

TOPIC: Consideration of Resolution 14-2025 - A Resolution Adopting New Bulk Water Rates
Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

The Board of Trustees and staff recently discussed potentially increasing bulk water rates and if they are increased, what amount they should be set at. Bulk water rates were last increased in May 2022.

SUMMARY

Currently the Town collects a \$2500 refundable deposit for the use of the Town's bulk water meters. Staff has determined that this deposit amount is no longer sufficient to meet the Town's meter replacement cost should a bulk water meter need to be replaced. If a meter is damaged, the cost to repair is taken out of the deposit. Contractors are refunded their remaining amounts of deposits if the cost of repairs does not exceed the deposit amount. If a meter needs to be replaced, the contractor is responsible for the full amount. Staff recommends the deposit requirement be set at \$3,200.

FISCAL IMPACT

Revenue from the sale of water is used to fund capital improvement projects for Water Enterprise Funds. Adopting this Resolution has a positive impact to the Town's 2025 Budget. The fees charged are designed to cover the cost of repairs and/or replacement of equipment used for services.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

These actions support the Board of Trustees' goal of being good stewards of Town resources and the priority to provide bulk water services to the customers that request this service.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt 14-2025 - A Resolution Adopting New Bulk Water Rates.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

**WIGGINS, COLORADO
RESOLUTION NO. 14-2025**

A RESOLUTION ADOPTING NEW BULK WATER RATES

WHEREAS, the Board of Trustees is authorized to establish and adopt a schedule of rates and charges for water service; and

WHEREAS, the Board of Trustees finds it necessary and appropriate to update its rates and charges for bulk water as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO, AS FOLLOWS:

Section 1. The bulk water rates set forth in the Town's Fee Schedule are hereby amended to read as follows (words added **underlined**; words deleted ~~stricken~~):

| BULK WATER FEES/DEPOSITS | | |
|-----------------------------------|---------------------------------------|--|
| Bulk Water Meter Deposit | Refundable | \$2,500.00 <u>\$3,200.00</u> |
| Bulk Water Monthly Fee | Non-Refundable | \$89.00 |
| Bulk Water Deposit | | Equal to 1 month's usage |
| Bulk Water Rate | Per 1,000 gallons up to 4,000 gallons | \$25.00 <u>\$50.00</u> |
| | 4,001 and above per 1,000 gallons | \$12.00 <u>\$25.00</u> |

Section 2. Town staff is hereby directed to update the Town's Fee Schedule to reflect the foregoing rates and charges.

INTRODUCED, ADOPTED AND RESOLVED THIS 18th DAY OF JUNE, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk



STAFF SUMMARY

Board of Trustees Meeting June 18, 2025

Date: June 13, 2025

ADGENDA ITEM NUMBER: 8

TOPIC: Consideration of Resolution 15-2025 - A Resolution Approving Professional Services Agreement with Miller & Associates, Consulting Engineers

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

The Town of Wiggins has used Miller & Associates, Consulting Engineers, P.C. for services since 2022. An agreement has been proposed for on-call engineering services. The Consultant represents that it has the special expertise, qualifications and background necessary to complete the Services.

SUMMARY

The terms as outlined in the agreement are appropriate to the Board of Trustees and they desire to approve the agreement.

FISCAL IMPACT

The adoption of this resolution has a neutral impact on the adopted budget as it provides payment to Miller & Associates, Consulting Engineers, P.C. for services rendered. However, the Town of Wiggins will experience savings with the locked-in rates set until December 31, 2025. Also, the Town has budgeted a line items in the 2025 budget for engineering services.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

This supports the Board's desire to be fiscally responsible in future projects with in Town of Wiggins.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 15-2025 - A Resolution Approving Professional Services Agreement with Miller & Associates, Consulting Engineers.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

**AN AGREEMENT BY AND BETWEEN THE TOWN OF WIGGINS
AND MILLER & ASSOCIATES, CONSULTING ENGINEERS, P.C.
FOR CONSULTING SERVICES**

1.0 PARTIES

This AGREEMENT FOR CONSULTING SERVICES (this “**Agreement**”) is made and entered into this ____ day of _____, 2025 (the “**Effective Date**”), by and between the **Town of Wiggins**, a Colorado municipal corporation (the “**Town**”), and **Miller & Associates, Consulting Engineers, P.C.**, a Nebraska corporation (the “**Consultant**”).

2.0 RECITALS AND PURPOSE

- 2.1 The Town desires to engage the Consultant for the purpose of providing on-call engineering services as further set forth in the Consultant’s Scope of Services (the “**Services**”).
- 2.2 The Consultant represents that it has the special expertise, qualifications and background necessary to complete the Services.

3.0 SCOPE OF SERVICES

The Consultant agrees to provide the Town with the specific Services and to perform the specific tasks, duties and responsibilities set forth in Scope of Services attached hereto as **Exhibit A** and incorporated herein by reference.

4.0 COMPENSATION

- 4.1 The Town shall pay the Consultant for services under this agreement an amount not to exceed the amounts set forth in **Exhibit A** attached hereto and incorporated herein by this reference. The Town shall not pay mileage and other reimbursable expenses (such as meals, parking, travel expenses, necessary memberships, etc.), unless such expenses are (1) clearly set forth in the Scope of Services, and (2) necessary for performance of the Services (“**Pre-Approved Expenses**”). The foregoing amounts of compensation shall be inclusive of all costs of whatsoever nature associated with the Consultant’s efforts, including but not limited to salaries, benefits, overhead, administration, profits, expenses, and outside consultant fees. The Scope of Services and payment therefor shall only be changed by a properly authorized amendment to this Agreement. No Town employee has the authority to bind the Town with regard to any payment for any services which exceeds the amount payable under the terms of this Agreement.
- 4.2 The Consultant shall submit monthly an invoice to the Town for Services rendered and a detailed expense report for Pre-Approved Expenses incurred during the previous month. The invoice shall document the Services provided during the preceding month, identifying

by work category and subcategory the work and tasks performed and such other information as may be required by the Town. The Consultant shall provide such additional backup documentation as may be required by the Town. The Town shall pay the invoice within thirty (30) days of receipt unless the Services or the documentation therefor are unsatisfactory. Payments made after thirty (30) days may be assessed an interest charge of one percent (1%) per month unless the delay in payment resulted from unsatisfactory work or documentation therefor.

5.0 PROJECT REPRESENTATION

- 5.1 The Town designates the Town Manager as the responsible Town staff to provide direction to the Consultant during the conduct of the Services. The Consultant shall comply with the directions given by the Town Manager and such person's designees.
- 5.2 The Consultant designates Lauren Benton as its project manager and as the principal in charge who shall be providing the Services under this Agreement. Should any of the representatives be replaced, and such replacement require the Town or the Consultant to undertake additional reevaluations, coordination, orientations, etc., the Consultant shall be fully responsible for all such additional costs and services.

6.0 TERM

- 6.1 The term of this Agreement shall be from the Effective Date until the Services have been completed, unless sooner terminated pursuant to Section 13, below. The Consultant's Services under this Agreement shall commence on the Effective Date and Consultant shall proceed with diligence and promptness so that the Services are completed in a timely fashion consistent with the Town's requirements.
- 6.2 Nothing in this Agreement is intended or shall be deemed or construed as creating any multiple-fiscal year direct or indirect debt or financial obligation on the part of the Town within the meaning of Colorado Constitution Article X, Section 20 or any other constitutional or statutory provision. All financial obligations of the Town under this Agreement are subject to annual budgeting and appropriation by the Wiggins Board of Trustees, in its sole discretion. Notwithstanding anything in this Agreement to the contrary, in the event of non-appropriation, this Agreement shall terminate effective December 31 of the then-current fiscal year.

7.0 INSURANCE

- 7.1 The Consultant agrees to procure and maintain, at its own cost, the policies of insurance set forth in Subsections 7.1.1 through 7.1.4. The Consultant shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types. The coverages required

below shall be procured and maintained with forms and insurers acceptable to the Town. All coverages shall be continuously maintained from the date of commencement of services hereunder. The required coverages are:

- 7.1.1 Workers' Compensation insurance as required by the Labor Code of the State of Colorado and Employers Liability Insurance. Evidence of qualified self-insured status may be substituted.
- 7.1.2 General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall include the Town of Wiggins, its officers and its employees, as additional insureds, with primary coverage as respects the Town of Wiggins, its officers and its employees, and shall contain a severability of interests provision.
- 7.1.3 Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000) per person in any one occurrence and ONE MILLION DOLLARS (\$1,000,000) for two or more persons in any one occurrence, and auto property damage insurance of at least FIFTY THOUSAND DOLLARS (\$50,000) per occurrence, with respect to each of Consultant's owned, hired or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interests provision.
- 7.1.4 Professional Liability coverage with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate.
- 7.2 The Consultant's general liability insurance and automobile liability insurance shall be endorsed to include the Town, and its elected and appointed officers and employees, as additional insureds, unless the Town in its sole discretion waives such requirement. Every policy required above shall be primary insurance, and any insurance carried by the Town, its officers, or its employees, shall be excess and not contributory insurance to that provided by the Consultant. Such policies shall contain a severability of interests provision. The Consultant shall be solely responsible for any deductible losses under each of the policies required above.
- 7.3 Certificates of insurance shall be provided by the Consultant as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. No required coverage shall be cancelled, terminated or materially changed until at least 30 days' prior written notice has been given to the Town. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

- 7.4 Failure on the part of the Consultant to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which the Town may immediately terminate this Agreement.
- 7.5 The parties understand and agree that the Town is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to the Town, its officers, or its employees.

8.0 INDEMNIFICATION

- 8.1 To the fullest extent permitted by law, the Consultant agrees to indemnify and hold harmless the Town, and its elected and appointed officers and its employees, from and against liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the services hereunder, if and to the extent such injury, loss, or damage is caused by the negligent act, omission, or other fault of the Consultant or any subcontractor of the Consultant, or any officer, employee, or agent of the Consultant or any subcontractor, or any other person for whom Consultant is responsible.
- 8.2 If the Consultant is providing architectural, engineering, surveying or other design services under this Agreement, the extent of the Consultant's obligation to indemnify and hold harmless the Town may be determined only after the Consultant's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the parties, as provided by C.R.S. § 13-50.5-102(8)(c).
- 8.3 The Town shall be entitled to its costs and attorneys' fees incurred in negligent action to enforce the provisions of this Section 8.0.
- 8.4 The Consultant's indemnification obligation shall not be construed to extend to any injury, loss, or damage which is caused by the act, omission, or other fault of the Town.

9.0 QUALITY OF WORK

Consultant's professional services shall be in accordance with the prevailing standard of practice normally exercised in the performance of services of a similar nature in the Denver metropolitan area.

10.0 INDEPENDENT CONTRACTOR

It is the expressed intent of the parties that the Consultant is an independent contractor and not the agent, employee or servant of the Town, and that:

- 10.1. Consultant shall satisfy all tax and other governmentally imposed responsibilities including but not limited to, payment of state, federal, and social security taxes, unemployment taxes, worker's compensation and self-employment taxes. No state, federal or local taxes of any kind shall be withheld or paid by the Town.
- 10.2. **Consultant is not entitled to worker's compensation benefits except as may be provided by the Consultant nor to unemployment insurance benefits unless unemployment compensation coverage is provided by the Consultant or some entity other than the Town.**
- 10.3. Consultant does not have the authority to act for the Town, or to bind the Town in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the Town.
- 10.4. Consultant has and retains control of and supervision over the performance of Consultant's obligations hereunder and control over any persons employed by Consultant for performing the Services hereunder.
- 10.5. The Town will not provide training or instruction to Consultant or any of its employees regarding the performance of the Services hereunder.
- 10.6. Neither the Consultant nor any of its officers or employees will receive benefits of any type from the Town.
- 10.7. Consultant represents that it is engaged in providing similar services to other clients and/or the general public and is not required to work exclusively for the Town.
- 10.8. All Services are to be performed solely at the risk of Consultant and Consultant shall take all precautions necessary for the proper and sole performance thereof.
- 10.9. Consultant will not combine its business operations in any way with the Town's business operations and each party shall maintain their operations as separate and distinct.

11.0 ASSIGNMENT

Except as provided in section 22.0 hereof, Consultant shall not assign or delegate this Agreement or any portion thereof, or any monies due or to become due hereunder without the Town's prior written consent.

12.0 DEFAULT

Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

13.0 TERMINATION

13.1 This Agreement may be terminated by either party for material breach or default of this Agreement by the other party not caused by any action or omission of the other party by giving the other party written notice at least thirty (30) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

13.2 In addition to the foregoing, this Agreement may be terminated by the Town for its convenience and without cause of any nature by giving written notice at least fifteen (15) days in advance of the termination date. In the event of such termination, the Consultant will be paid for the reasonable value of the services rendered to the date of termination, not to exceed a pro-rated daily rate, for the services rendered to the date of termination, and upon such payment, all obligations of the Town to the Consultant under this Agreement will cease. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

14.0 INSPECTION AND AUDIT

The Town and its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant that are related to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

15.0 DOCUMENTS

All computer input and output, analyses, plans, documents photographic images, tests, maps, surveys, electronic files and written material of any kind generated in the performance of this Agreement or developed for the Town in performance of the Services are and shall remain the sole and exclusive property of the Town. All such materials shall be promptly provided to the Town upon request therefor and at the time of termination of this Agreement, without further charge or expense to the Town. Consultant shall not provide copies of any such material to any other party without the prior written consent of the Town.

16.0 ENFORCEMENT

16.1 In the event that suit is brought upon this Agreement to enforce its terms, the prevailing party shall be entitled to its reasonable attorneys' fees and related court costs.

16.2 This Agreement shall be deemed entered into in Morgan County, Colorado, and shall be governed by and interpreted under the laws of the State of Colorado. Any action arising

out of, in connection with, or relating to this Agreement shall be filed in the District Court of Morgan County of the State of Colorado, and in no other court. Consultant hereby waives its right to challenge the personal jurisdiction of the District Court of Morgan County of the State of Colorado over it.

17.0 COMPLIANCE WITH LAWS

Consultant shall be solely responsible for compliance with all applicable federal, state, and local laws, including the ordinances, resolutions, rules, and regulations of the Town; for payment of all applicable taxes; and obtaining and keeping in force all applicable permits and approvals.

18.0 INTEGRATION AND AMENDMENT

This Agreement represents the entire Agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

19.0 NOTICES

All notices required or permitted under this Agreement shall be in writing and shall be given by hand delivery, by United States first class mail, postage prepaid, registered or certified, return receipt requested, by national overnight carrier, or by facsimile or email transmission, addressed to the party for whom it is intended at the following address:

If to the Town:
Town of Wiggins
Attn: Town Manager
304 Central Ave
Wiggins, CO 80654
Phone: (970) 483-6161
Fax: (970) 483-7364
Email: craig.miller@wigginsco.com

If to the Consultant:

Miller & Associates Consulting Engineers, P.C.
Attn: Lauren Benton
12640 West Cedar Drive, Suite C
Lakewood, CO 80228
lbenton@miller-engineers.com

Any such notice or other communication shall be effective when received as indicated on the delivery receipt, if by hand delivery or overnight carrier; on the United States mail return receipt, if by United States mail; or on facsimile transmission receipt. Notices by email transmission shall

be effective on transmission, so long as no message of error or non-receipt is received by the party giving notice. Either party may by similar notice given, change the address to which future notices or other communications shall be sent.

20.0 EQUAL OPPORTUNITY EMPLOYER

- 20.1 Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, disability, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity Laws.
- 20.2 Consultant shall be in compliance with the applicable provisions of the American with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.

21.0 NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to Town and Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of the parties that any person other than Town or Consultant receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

22.0 SUBCONTRACTORS

Consultant may utilize subcontractors identified in its qualifications submittal to assist with non-specialized works as necessary to complete projects. Consultant will submit any proposed subcontractor and the description of its services to the Town for approval. The Town will not work directly with subcontractors.

23.0 AUTHORITY TO BIND

Each of the persons signing below on behalf of any party hereby represents and warrants that such person is signing with full and complete authority to bind the party on whose behalf of whom such person is signing, to each and every term of this Agreement.

In witness whereof, the parties have executed this Agreement to be effective on the date first above written.

TOWN OF WIGGINS,
a Colorado Municipal Corporation

By: _____
Chris Franzen, Mayor

Attest: _____
Nichole Seiber, Town Clerk

CONSULTANT:
MILLER & ASSOCIATES, CONSULTING ENGINEERS, P.C.

By: _____
Title: _____

Exhibit A – Scope of Services and Fees

Project No. 601-G1-000

Project Name/Location: Town of Wiggins, Colorado

Scope/Intent and Extent of Services:

Provide on-call engineering services for the Town of Wiggins, Colorado (CLIENT). Whereas, the CLIENT desires to employ the CONSULTANT to complete on-call services, that may consist of civil, wastewater and water engineering consulting services, as requested by the CLIENT. Services will be compensated on the basis of scheduled hourly fees and associated non-labor expenses. A separate Agreement will be prepared for larger-scale projects. For the purposes of this Agreement, the hourly fees through 12/31/2025 are as follows:

| Description | Rate |
|--|---------------|
| Principal Engineer | \$160.00/hour |
| Project Engineer | \$120.00/hour |
| Design Engineer | \$105.00/hour |
| Senior Design Technician | \$ 95.00/hour |
| Survey Crew | \$135.00/hour |
| Drone w/Operator | \$135.00/hour |
| Funding Specialist | \$75.00/hour |
| Technician/Resident Project Representative | \$90.00/hour |
| CAD Draftsperson | \$75.00/hour |
| Mileage | IRS Rate |
| Reproduction / Shipping Services | @ Cost |

Excluded Services: The following services are not included in the scope of work, and (if requested) will be considered Additional Services:

1. Bidding Services
2. Preparation of Storm Water Pollution Prevention Plan, if site encompasses more than 1-acre
3. Construction Administration Services
4. Assistance in connection with Bid protests, rebidding or renegotiating contracts for construction, materials, equipment or services. Rebidding or renegotiating contracts to reduce the contract costs to funds available shall be considered Additional Services.
5. Public infrastructure outside of the proposed lot.
6. Site Survey
7. Legal Survey as required for the acquisition of property
8. Specialty consulting including but not limited to; kitchen design, audio/visual design, security system design, data/telecommunications systems, etc.
9. Preparation of renderings and animations.
10. Lighting and other special features.
11. Furnishing services of A/E's Consultants for other than Basic Services
12. Gas, Telephone, Cable TV, and Electrical Systems Design.
13. Geotechnical Report, related to subsurface investigations. A/E will assist the Owner in procuring these type of services, as a part of Basic Services, if applicable for the project.
14. Phase I and II Environmental
15. Any and all permit or review fees shall be the responsibility of the CLIENT.

**WIGGINS, COLORADO
RESOLUTION NO. 15-2025**

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH MILLER &
ASSOCIATES, CONSULTING ENGINEERS**

WHEREAS, an agreement has been proposed between the Town of Wiggins and Miller & Associates, Consulting Engineers, P.C. for on-call engineering services; and

WHEREAS, the Board of Trustees desires to approve such an agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Agreement By and Between the Town of Wiggins and Miller & Associates, Consulting Engineers, P.C. for Consulting Services (the "Agreement") is hereby approved in essentially the same form as the copy of such Agreement accompanying this Resolution.

Section 2. The Mayor or Town Manager are authorized to execute the Agreement in substantially the same form as the copy attached hereto; further, the Mayor and Town Manager are hereby granted the authority to negotiate and approve such revisions to the Agreement as determined necessary or desirable for the protection of the Town, so long as the material terms and conditions of the Agreement are not altered.

INTRODUCED, ADOPTED AND RESOLVED THIS 18th DAY OF JUNE, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk



STAFF SUMMARY

Board of Trustees Meeting June 18, 2025

Date: June 13, 2025

ADGENDA ITEM NUMBER: 9

TOPIC: Consideration of Resolution 16-2025 - A Resolution Authorizing the Expenditure of Funds for the MCQWD Emergency Water Interconnection and Authorizing the Town Manager to Execute Contracts for the Project

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

The Town of Wiggins and the Morgan County Quality Water District (MCQWD) previously entered into an Intergovernmental Agreement allowing the parties to establish and operate one or more potable water interconnections between their water systems to obtain emergency sources of water supply.

SUMMARY

The Town solicited bids for this project and wishes to execute the contract with MCQWD.

FISCAL IMPACT

Adoption of this Resolution will have a positive negative on the budget.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

This supports the Board's desire to provide potable water to the Town of Wiggins citizens in an emergency.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 16-2025 - A Resolution Authorizing the Expenditure of Funds for the MCQWD Emergency Water Interconnection and Authorizing the Town Manager to Execute Contracts for the Project.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

Contract & Proposal

Quote No.: S195651-4

8392 Riverview Parkway
Littleton, CO 80125

Telephone : 303-791-1100
Fax: 303-791-1120

oldcastleinfrastructure.com

Quote To .: Morgan County Quality Water District
PO BOX 1218
FORT MORGAN, CO 80701 1218

Ship To .: Wiggins Emergency Interconnect Vault project
Wiggins, CO.
Wiggins, CO 80654

Reference :
Contact:
Phone:

| Order No | Date | Customer No | Terms | Cash discount | Delivery terms | Quote valid for: |
|----------|-----------|-------------|-------------|---------------|----------------|------------------|
| S195651 | 3/31/2025 | 003886 | Net 30 Days | | FOB Job Site | 30 days |

Group: A

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|---|------|------------|--------|
| 1.00 | Ea | 9900100 | Quote per redlines sent via Kyle Marick on 3/19/25. | | | |

Group: B

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|--|------|------------|--------|
| 1.00 | Ea | 9900100 | **No local munispecs called out on plans provided. If structure requires special modifications to meet local specs, price subject to change.** | | | |

Group: C01A

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|--------------------------------|------|------------|----------|
| 1.00 | Ea | 7100000 | 36"x36" Bilco Alluminium Hatch | | 6,500.00 | 6,500.00 |

Group: C01B

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|-------------------------|------|------------|--------|
| 2.00 | Ea | 1100100 | Grade Beam 1' X 1' X 8' | | 359.00 | 718.00 |

Group: C01C

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|--|------|------------|-----------|
| 1.00 | Ea | 1900900 | 11'x7' Vault Bottom Riser - 4.0' (Precise Forming) | 3 | 12,000.00 | 12,000.00 |

Contract & Proposal

Quote No.: S195651-4

8392 Riverview Parkway
Littleton, CO 80125

Telephone : 303-791-1100
Fax: 303-791-1120

oldcastleinfrastructure.com

Quote To .: Morgan County Quality Water District
PO BOX 1218
FORT MORGAN, CO 80701 1218

Ship To .: Wiggins Emergency Interconnect Vault project
Wiggins, CO.
Wiggins, CO 80654

Reference :
Contact:
Phone:

| Order No | Date | Customer No | Terms | Cash discount | Delivery terms | Quote valid for: |
|----------|-----------|-------------|-------------|---------------|----------------|------------------|
| S195651 | 3/31/2025 | 003886 | Net 30 Days | | FOB Job Site | 30 days |

Includes: Precast riser, steps, 6" walls. **If walls are to be greater than 6", price is subject to change. Blockouts for pipe.

Excludes: Linkseal, Sleeves, Core holes, any other pipe to vault connections, exterior and interior coatings, sloped floors, and engineering changes, slab, slab extension.

Group: C01D

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|---|------|------------|-----------|
| 1.00 | Ea | 1900900 | 11'x7' Vault Top Riser - 3.0' (Precise Forming) | 3 | 10,500.00 | 10,500.00 |

Includes: Precast riser, steps, 6" walls. **If walls are to be greater than 6", price is subject to change. Blockouts for pipe.

Excludes: Linkseal, Sleeves, Core holes, any other pipe to vault connections, exterior and interior coatings, sloped floors, and engineering changes, slab, slab



Contract & Proposal

Quote No.: S195651-4

8392 Riverview Parkway
Littleton, CO 80125

Telephone : 303-791-1100
Fax : 303-791-1120

oldcastleinfrastructure.com

Quote To : Morgan County Quality Water District
PO BOX 1218
FORT MORGAN, CO 80701 1218

Ship To : Wiggins Emergency Interconnect Vault project
Wiggins, CO.
Wiggins, CO 80654

Reference :

Contact:

Phone:

| Order No | Date | Customer No | Terms | Cash discount | Delivery terms | Quote valid for: |
|----------|-----------|-------------|-------------|---------------|----------------|------------------|
| S195651 | 3/31/2025 | 003886 | Net 30 Days | | FOB Job Site | 30 days |

extension.

Group: C01E

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|--------------------------|------|------------|----------|
| 1.00 | Ea | 1900900 | 12'x8' Vault Lid - 7.25" | 3 | 7,000.00 | 7,000.00 |

Includes: Precast lid, 7.25" Lidd thickness. **If thickness is to be greater than 7.25", price is subject to change. Blockouts for pipe.

Excludes: Linkseal, Sleeves, Core holes, any other pipe to vault connections, exterior and interior coatings, sloped floors, and engineering changes, slab, slab extension.

Group: Z

| Qty | Unit | Item | Description | Mark | Unit price | Amount |
|------|------|---------|--------------------|------|------------|--------|
| 1.00 | Ea | 9000660 | Bid Clarifications | | | |

- 1) Quote excludes all applicable taxes
2) Purchaser shall unload pipe

Contract & Proposal

Quote No.: S195651-4

8392 Riverview Parkway
Littleton, CO 80125Telephone : 303-791-1100
Fax: 303-791-1120

oldcastleinfrastructure.com

Quote To .: Morgan County Quality Water District
PO BOX 1218
FORT MORGAN, CO 80701 1218**Ship To .:** Wiggins Emergency Interconnect Vault project
Wiggins, CO.
Wiggins, CO 80654**Reference :****Contact:****Phone:**

| Order No | Date | Customer No | Terms | Cash discount | Delivery terms | Quote valid for: |
|----------|-----------|-------------|-------------|---------------|----------------|------------------|
| S195651 | 3/31/2025 | 003886 | Net 30 Days | | FOB Job Site | 30 days |

greater than 60", HERCP, Box
Culverts, End Sections, as well as
any structure greater than 20,000
lbsOldcastle Infrastructure Commercial Clarifications
1/1/2023 V1.1

The prices stated herein are based on Oldcastle Infrastructure Standard Terms and Conditions, which shall control and take precedence over any Terms & Conditions to the contrary in any purchase order or other document. To review a copy of the Standard Terms and Conditions, please visit our website: www.oldcastleinfrastructure.com

QUOTATION TOTAL US **36,718.00**

IMPORTANT: This proposal is based on standard terms and conditions. Items and quantities shown are the basis for the quotation, and we are not responsible for any discrepancies between this list and actual items or quantities.

(Accepted by)

Sales Person: AustinBell

Telephone:

(Position)

(Date)

By: _____

Quote Number: 1400267

QUOTE

Page: 1 of 2

| | |
|---|---|
| <p>Quote To:</p> <p>Morgan County Quality Water District 17586 MCR 20 Fort Morgan CO 80701 USA</p> | <p>Date: 4/3/2025 Expires: 5/3/2025 Quote Name: Wiggins Emergency Interconnect - Sales Person: Michael Maga Email: mmaga@pipestoneeq.com Phone: 303-579-9658 Inside Sales: Email: Phone: Est. Lead Time: 6 to 8 weeks Ship Via: Best Way FOB: FOB Origin Prepay and Add</p> |
|---|---|

USD

| Line | Part | Description | Rev | Expected Qty | Unit Price | Ext. Price |
|------|----------|--|-----|--------------|------------|------------|
| 1 | 90000132 | 6" Cla-Val model 49-01BDPVYKCKD Combo Pressure Reducing and Flow Control Valve w/ Check Feature: - 150# Flanged DI Body, SST Trim and FBE; - All Stainless Steel Pilot System; - Pilot System Isolation Ball Valves, SST; - Check Feature (D); - In/outlet Pressure Gauges, 0-160, 0-100 psi; - X101 Valve Position Indicator; - X43 Pilot system y-strainer; - Dura-Kleen Stem (normally closed valve); | 1 | 1.00EA | 14,937.00 | 14,937.00 |

Quote Number: 1400267

QUOTE

Page: 2 of 2

| | |
|-----------------------------|------------------|
| Lines Total | 14,937.00 |
| Total Taxes | 0.00 |
| Line Miscellaneous Charges | 0.00 |
| Quote Miscellaneous Charges | 0.00 |
| Quote Total (Cash) | 14,937.00 |
| Quote Total (Card) | 15,422.45 |

Notes:

1. All pricing in this scope is FOB shipping point. Terms are Net 30 Days, with approved credit. This quote is based on current steel and iron pricing and availability. Due to the unstable market for raw materials, increases in pricing may be passed on at the time of order
2. Take-offs are for the purpose of determining quantity and product descriptions, they may not be comprehensive for the project.
3. No retainage or liquidated damages are allowed.
4. Unless otherwise noted, this scope does not meet either the 2014 American Iron and Steel (AIS) Act or the 2022 Build America, Buy America (BABA) Act.
5. Field Service is not included unless noted above.
6. Electronic submittals and O&M's are no charge. Please inquire about hard copy pricing.
7. Parts orders do carry a minimum order based on manufacturer - please confirm quantities prior to ordering parts.
8. When placing equipment on order, please address your purchase order to: Pipestone Equipment at our address shown above.
9. Pricing is valid for 30 days from the above date.

Signed _____ Title _____ Date _____



Bid Proposal for Wiggins Interconnect

| | | |
|----------|---|---|
| CUSTOMER | MORGAN CNTY QUALITY WATER DIST 17586 MCR 20 FT. MORGAN, CO 80701 | Job Wiggins Interconnect Henderson, CO Bid Date: 04/03/2025 Bid #: 4123406 |
| | Sales Representative Jeremiah Thompson (M) 720-760-4084 (T) 720-760-4084 Jeremiah.Thompson@coreandmain.com | Core & Main 9451 Yosemite St Henderson, CO 80640 (T) 3033940004 |
| CONTACT | | |
| NOTES | | |



Bid Proposal for Wiggins Interconnect

MORGAN CNTY QUALITY WATER DIST
Job Location: Henderson, CO

Bid Date: 04/03/2025

Core & Main Bid #: 4123406

Core & Main

9451 Yosemite St

Henderson, CO 80640

Phone: 3033940004

Fax: 3033944450

| Seq# | Qty | Description | Units | Price | Ext Price |
|------|-----|---|-------|------------------|------------------|
| 30 | 2 | 6 FLGXPE DI PIPE PR 8' PRIMED IMP | EA | 970.73 | 1,941.46 |
| 40 | 2 | LINK SEAL LS-410-SS | EA | 16.87 | 33.74 |
| 50 | 8 | 6X1/8 FLG ACC SET 304SS RR FF GSKT | EA | 31.02 | 248.16 |
| 60 | 2 | 6" BRAY BFV W/LEVER SERIES 31H | EA | 400.00 | 800.00 |
| 70 | 1 | 6 FLGXFLG DI PIPE PR 1' PRIMED IMP | EA | 482.93 | 482.93 |
| 80 | 1 | DEN STD 304SS PIP SUP 16"-24" | EA | 416.57 | 416.57 |
| 90 | 1 | 6 FLGXPE DI PIPE PR 2'6" PRIMED IMP | EA | 437.72 | 437.72 |
| 100 | 12 | 3/4 304SS ALL THREAD ROD BLUE DOT | FT | 13.36 | 160.32 |
| 110 | 1 | 6" OMNI C2 METER FLGXFLG | EA | 5,605.93 | 5,605.93 |
| | | C6X3XXFG2W0XXND | | | |
| 130 | 1 | 520M S/POINT ME TC SP H&LD ACSA 5396353752201MI | EA | 159.48 | 159.48 |
| 140 | 1 | 6 FLG TEE C110 PR IMP | EA | 411.12 | 411.12 |
| 150 | 1 | 6X2 TAPT BLIND FLG DI PR IMP | EA | 166.73 | 166.73 |
| 160 | 1 | 2X4 304SS NIPPLE | EA | 9.78 | 9.78 |
| 170 | 1 | 2 316SS BALL VLV FIPTXFIPT | EA | 110.07 | 110.07 |
| 180 | 14 | 2"X4'X8' BLUE BOARD INSUL 25# | EA | 62.40 | 873.60 |
| 190 | 100 | 1/4" X 3" ANCHOR SCREW 50/BX | EA | 0.90 | 90.00 |
| 200 | 100 | 1/4" X 1-1/4" FENDER WASHER | EA | 0.12 | 12.00 |
| 210 | 1 | RFCA-6.90 6 RSTR FLG CPLG ADPT 6.63-6.90 OD | EA | 433.74 | 433.74 |
| | | | | Sub Total | 12,393.35 |
| | | | | Tax | 0.00 |
| | | | | Total | 12,393.35 |

Branch Terms:

CORE & MAIN WATERWORKS IS NOT LIABLE FOR DELIVERY DELAYS, CANCELLATIONS OR PRICE INCREASES RESULTING FROM ANY CAUSE BEYOND OUR CONTROL. THESE INCLUDE BUT ARE NOT LIMITED TO: MANUFACTURERS SHORTAGES, AVAILABILITY OR TIMELINESS OF TRANSPORTATION, MATERIALS, FUELS, OR SUPPLIES. THIS QUOTE IS NOT A CONTRACT TO SUPPLY MATERIAL OR GUARANTEE OF PRODUCT AVAILABILITY.

SALES TAXES NOT INCLUDED

ITEMS PICKED UP AT OUR FACILITY MAY BE SUBJECT TO CITY TAXES

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



Bid Proposal for Quality Water Tie-In

| | | |
|----------|---|---|
| CUSTOMER | MORGAN CNTY QUALITY WATER DIST 17586 MCR 20 FT. MORGAN, CO 80701 | Job Quality Water Tie-In Henderson, CO Bid Date: 04/21/2025 Bid #: 4158495 |
| CONTACT | Sales Representative Jeremiah Thompson (M) 720-760-4084 (T) 720-760-4084 Jeremiah.Thompson@coreandmain.com | Core & Main 9451 Yosemite St Henderson, CO 80640 (T) 3033940004 |
| NOTES | | |



Bid Proposal for Quality Water Tie-In

MORGAN CNTY QUALITY WATER DIST**Job Location:** Henderson, CO**Bid Date:** 04/21/2025**Core & Main Bid #:** 4158495**Core & Main**

9451 Yosemite St

Henderson, CO 80640

Phone: 3033940004**Fax:** 3033944450

| Seq# | Qty | Description | Units | Price | Ext Price |
|------|-----|---|-------|------------------|-----------------|
| 30 | 1 | SSTIII 16.78 X 6 SS TAPPING SLEEVE 16.38-16.78 103-1678061 | EA | 1,778.02 | 1,778.02 |
| 50 | 1 | 6X1/8 FLG ACC SET 304SS RR FF GSKT | EA | 37.22 | 37.22 |
| 60 | 1 | 6 A2361-19 MJXF RW GV OL L/ACC | EA | 1,138.62 | 1,138.62 |
| 70 | 1 | DENVER VALVE BOX KIT W/#160 BASE-CONSISTING OF COMPONENTS | EA | 315.00 | 315.00 |
| 120 | 2 | 6 STAR 4006 PVC REST SB IMP STARBOND L/ACC PVC4006G2 | EA | 54.83 | 109.66 |
| 130 | 1 | 6 MJ L/P SLV C153 IMP | EA | 172.53 | 172.53 |
| 140 | 1 | 6 STAR 3006 DIP REST SB IMP STARBOND L/ACC SGDPS06N | EA | 43.54 | 43.54 |
| 150 | 3 | 6" COR-BLUE MEGALUG ACC KIT L/GLAND-W/3/4"X4" B&N | EA | 40.43 | 121.29 |
| 160 | 60 | 6 PVC C900 DR14 PIPE 20' GSKT PC305 | FT | 15.85 | 951.00 |
| 170 | 2 | 6 STAR 1106C PVC REST SB IMP BELL RESTRAINT STARBOND STD HDWR PRCS1106G2 | EA | 72.68 | 145.36 |
| | | | | Sub Total | 4,812.24 |
| | | | | Freight | 150.00 |
| | | | | Tax | 0.00 |
| | | | | Total | 4,962.24 |

Branch Terms:

CORE & MAIN WATERWORKS IS NOT LIABLE FOR DELIVERY DELAYS, CANCELLATIONS OR PRICE INCREASES RESULTING FROM ANY CAUSE BEYOND OUR CONTROL. THESE INCLUDE BUT ARE NOT LIMITED TO: MANUFACTURERS SHORTAGES, AVAILABILITY OR TIMELINESS OF TRANSPORTATION, MATERIALS, FUELS, OR SUPPLIES. THIS QUOTE IS NOT A CONTRACT TO SUPPLY MATERIAL OR GUARANTEE OF PRODUCT AVAILABILITY.

SALES TAXES NOT INCLUDED

ITEMS PICKED UP AT OUR FACILITY MAY BE SUBJECT TO CITY TAXES

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.

**WIGGINS, COLORADO
RESOLUTION 16-2025**

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE MCQWD EMERGENCY WATER INTERCONNECTION AND AUTHORIZING THE TOWN MANAGER TO EXECUTE CONTRACTS FOR THE PROJECT

WHEREAS, the Town and the Morgan County Quality Water District (MCQWD) previously entered into an Intergovernmental Agreement allowing the parties to establish and operate one or more potable water interconnections between their water systems to obtain emergency sources of water supply; and

WHEREAS, the Town solicited bids for the interconnection project; and

WHEREAS, the Board of Trustees desires to authorize the expenditure of funds for the interconnection project and to authorize the Town Manager to execute contracts for the project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Board of Trustees hereby authorizes the expenditure of up to \$85,000.00 in funds for the MCQWD emergency water connection project (the "Project"). The Town Manager is hereby authorized to execute contracts with Oldcastle Infrastructure, Pipestone Equipment, and Core & Main, as set forth in the bids attached hereto as Exhibit A. The Town Manager is hereby authorized to enter into such other contracts he deems necessary for the Project, subject to the funding limitation set forth above.

INTRODUCED, ADOPTED AND RESOLVED THIS 18th DAY OF JUNE, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk

EXHIBIT A
Bid Proposals



STAFF SUMMARY

Board of Trustees Meeting June 18, 2025

Date: June 13, 2025

ADGENDA ITEM NUMBER: 10

TOPIC: Consideration of Resolution 17-2025 - A Resolution Authorizing the Expenditure of Funds for Borehole Siting for Recharge Pond Operations and Authorizing the Town Manager to Execute Contracts for the Project

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

The Board of Trustees has had previous discussions on the needs to conduct borehole siting for the Town of Wiggins recharge project on the Knievel property.

SUMMARY

The Board of Trustees desires to authorize the expenditure of funds for sonic drilling.

FISCAL IMPACT

The adoption of this Resolution will have a neutral impact on the budget.. The 2025 adopted budget has a line item for the project.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

This supports the Board's desire prepare for future growth in providing water services to the Town of Wiggins.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 17-2025 - A Resolution Authorizing the Expenditure of Funds for Borehole Siting for Recharge Pond Operations and Authorizing the Town Manager to Execute Contracts for the Project.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

Memorandum

To: Town of Wiggins

From: Abigail Moore

Copy to: Stephanie Luce, PE and Andrew Case, PE

Reviewed by: Jacob Bauer, PG

Date: May 13, 2024

Project: 1340TOW09-24

Subject: Wiggins Recharge Ponds: Clay Layer Identification and Borehole Siting

Purpose and Recommendations

This memorandum presents the results of a preliminary borehole siting investigation for future recharge pond(s) to be located on the Wiggins North Parcel ("Parcel") and our recommendations for drilling methods to characterize the alluvial aquifer beneath the pond locations.

We recommend sonic drilling for the most complete characterization of the alluvium in the vicinity of the ponds.

LRE's recommendation for borehole sites is shown in Figure 1.

The following sections of this memorandum describe how LRE reached these recommendations.

Recharge Pond Operations

The Parcel is identified as a recharge location in Case No. 2019CW3260. One or two ponds will serve as the point of recharge for water withdrawn by the existing well structures from the South Platte River and its tributaries. These structures include:

- Lauck Wells 1, 2, and 3.
- Wiggins North Wells 1 and 2.
- Wiggins Walker Wells Nos. 1 and 2 operated by Central Colorado Water Conservancy District (CCWCD).

As shown in **Figure 1**, the pond(s) will be located within the South Platte Alluvial Aquifer, which is characterized by relatively high permeability sands and gravels. Water diverted from the above mentioned structures will be delivered by pipeline and allowed to percolate from the recharge ponds into the underground aquifer for delayed return back to the South Platte River. The dimensions of the pond(s) will be informed by the borehole investigation.

Drilling Methods, Constraints, and Objectives

We identified three drilling methods to obtain lithologic information for the Parcel; sonic, direct push, and hollow stem auger. Of these methods, we recommend sonic drilling given the local lithology, need to identify clay intervals, and other project needs. Sonic drilling produces the most accurate drill cuttings of the three, allowing for the highest confidence with regards to clay layer identification. While high groundwater due to recharge is unlikely, sonic drilling will also assist in characterizing the lithology of the area to avoid pond locations that could potentially lead to high groundwater issues. To fully characterize the geology of the site, we recommend drilling four (4) 80 foot boreholes at the final preferred pond site.

To ensure infiltration of the water applied to the pond(s) we recommend the construction of four boreholes at the final preferred pond site to validate the lithology of the site. Pursuant to the decree in Case No. 2019CW3260, a pond location will be considered valid if the lithologic log and borehole data shows that either (a) there is at least five feet of non-clay materials underlying the bottom of the proposed recharge pond, or (b) if a clay lens is identified within five feet of the bottom, Wiggins will excavate the bottom of the pond through the clay interval. Each of the ponds shall be constructed no closer than 200-feet from the Bijou Canal.

Drilling Method Options

It is our recommendation to pursue sonic drilling method based on local lithology logs and the need for high accuracy continuous sampling. Due to the sensitive nature of the ponds lithological setting, borehole drilling methods must be chosen to maximize accuracy of clay lens identification. Below we have described the sonic drilling method as well as two alternative drilling methods that could return high accuracy drill core lithological interpretations:

- **Sonic Drilling:** This process involves the use of high-frequency vibration generated by two rotating weights within the sonic head. These vibrations




advance a hollow coring barrel into the hole which collects undisturbed lithological samples. Each full sample is withdrawn to the surface in a plastic bag. This drilling method is beneficial as a highly accurate method of lithological identification.

- **Direct Push:** This process involves the advancement of a hollow tube into shallow subsurface material using the combined weight of the drill rig and a hydraulic hammer. Unlike sonic drilling, the soil sample is not removed from the hole until the process is complete, providing one continuous sample representative of the borehole. The speed of this method is dependent upon the structure of the ground surface. Direct push drilling is the most cost effective, but unable to drill past shallow depths of around 25 feet, and unable to function in gravelly areas that could be present at the site.
- **Hollow Stem Auger:** This process involves a drill bit connected to a chain of interconnected hollow augers. As the bit is advanced, the auger rotates and pushes in situ soil samples through the hollow stem which are brought to the surface for analysis. This drilling method is beneficial as a cost-effective alternative. Hollow stem auger drilling compromises the integrity of the sample, leading to less accurate lithological identification.

Drilling Cost Estimation Analysis

We recommend completing the drilling in one or two phases. The first phase (Phase 1) will consist of drilling four boreholes on the south side of Bijou canal. If satisfactory conditions are detected, only Phase 1 will be completed. However if at the completion of Phase 1 it is determined that excessive clay is present, we recommend proceeding immediately to Phase 2. Phase 2 will involve a second set of 4 boreholes will be drilled at the second identified pond location. In our cost analysis we estimate a total of three days to complete Phase 1 and Phase 2, for a combined total of 8 boreholes. Costs could change due to drilling durations, or if Phase 2 is enacted and the crew needs to remobilize on the North side of the canal. More accurate cost estimations can be obtained once the preferred drilling method is chosen.

The following table provides an overview of the costs for each Drilling method along with pictures of the typical samples obtained from each:

| | Hollow Stem Auger | Sonic Drilling | Direct Push |
|-------------------------------|---|--|---|
| | Cost | | |
| Mobilization / Demobilization | \$3,000 | \$4,500 | \$500 |
| Project Coord & Report | \$500 | \$500 | \$500 |
| Drilling | \$2,750 | \$5,500 | \$3,000 |
| Consumables | \$250 | \$500 | \$640 |
| Total (phase 1) | 9250 | \$16,500 | \$7,640 |
| Total (phase 1 and 2) | \$12,000 | \$22,000 | \$10,640 |
| | Cuttings | | |
| |  |  |  |
| | Pros | | |
| | Cost Effective | Most precise core | Most Cost Effective |
| | Accesible Rigs | Samples Large Size Particles | Accesible Rigs |
| | | Continuous Samples | Continuous Sample |
| | Cons | | |
| | Poor Sample Quality | Expensive | Shallow Depths |
| | Can't get continuous samples | Rigs are hard to find | Can't sample coarse gravels and cobbles |

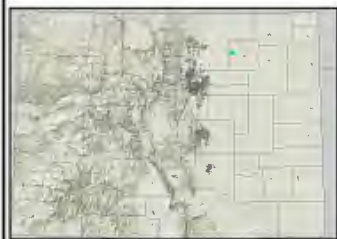
Borehole Siting Analysis

The locations of the boreholes were chosen so that they could most accurately and cost-effectively represent 20 to 30 acres of the chosen plots without encroaching on the 200 foot buffer around Bijou canal. We identified recharge zone 4 as the preferred location of the pond due to permitting requirements on the north side of Bijou Canal. The pond siting analysis was completed in Arc GIS 10.8 using previously constructed well data from the Colorado Department of Water Resources. All wells located within a 4 mile by 3 mile area around the Wiggins property that had publicly available well construction logs were used in our analysis. Clay layers were identified from the lithological descriptions of each well, and in cases where no clay layer was present, a sand, gravel and clay mixture was used to identify the top most layer of clay. We then used inverse distance weighting to interpolate the top of the clay layers onto the plotted wells. This analysis identified the area directly surrounding Bijou canal as the location within the Wiggins property that had

the deepest inferred clay layers. Four approximate planned borehole locations were added to each of the two preferred pond locations. Borehole drilling and lithological logging will confirm the approximate locations and presence of clay lenses within the pond.

Project Phases and Crossing Permit

We are operating under the understanding that local permitting requirements require that if the pond is constructed on the Northern side of Bijou canal, a responsible party will need to obtain a crossing permit from Bijou. To overcome this issue we recommend a two-phase drilling plan when completing borehole construction. Phase 1 will consist of drilling four boreholes on the south side of Bijou canal in a 20-to-30-acre section of recharge zone four. Phase 2 will begin after Phase 1 on the North side of Bijou canal with four boreholes across a 20-to-30-acre section spanning both recharge zone three and four. The geologist on site will be able to analyze the core samples for clay. If the borehole samples at the completion of Phase 1 do not contain clay or contain clay in a manageable amount to meet the 5-foot excavation requirements, the city can determine to forgo Phase 2. However if the boreholes contain an undesirable amount of clay, or, if the city decides to proceed with data collection for use during future projects, Phase 2 can be completed consecutively. At the end of Phase 1 or Phase 1 and two, LRE will determine with the City the preferred location for the future construction of the recharge pond(s). We recommend obtaining a crossing permit so that Phase 2 can be immediately implemented if Phase 1 shows a significant amount of clay.



- Augmented Structures
- South Platte River
- Bijou Canal
- Proposed Pond Locations
- 200 Foot Canal Buffer
- Proposed Recharge Zones
- Wiggins Farms

1340TOW09-20 | April 2024

0.1 0 0.1 0.2 0.3 0.4 0.5
Miles

SCALE: 1 INCH = 0 MILES 1:25,000



**FIGURE 1:
RECHARGE POND
BOREHOLE SITING**



**WIGGINS, COLORADO
RESOLUTION 17-2025**

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR BOREHOLE SITING FOR RECHARGE POND OPERATIONS AND AUTHORIZING THE TOWN MANAGER TO EXECUTE CONTRACTS FOR THE PROJECT

WHEREAS, the Town has determined it is necessary to conduct borehole siting for the Town's recharge pond project on the Knievel property; and

WHEREAS, the Board of Trustees desires to authorize the expenditure of funds for sonic drilling and to authorize the Town Manager to execute contracts for the project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Board of Trustees hereby authorizes the expenditure of up to \$25,000 in funds for borehole siting and the use of sonic drilling for the Town's recharge project on the Knievel property (the "Project"). The Town Manager is hereby authorized to execute contracts he deems necessary for the Project, subject to the funding limitation set forth above.

INTRODUCED, ADOPTED AND RESOLVED THIS 18th DAY OF JUNE, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk



STAFF SUMMARY

Board of Trustees Meeting June 18, 2025

Date: June 13, 2025

ADGENDA ITEM NUMBER: 11

TOPIC: Consideration of Resolution 18-2025 - A Resolution Accepting a Bid for the Chapman Street and Third Avenue Project and Authorizing the Town Manager to Execute a Contract for Such Work

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

The Town of Wiggins Board of Trustees discussed construction for the Chapman Street and Third Avenue Improvements Project including curb, gutter and sidewalk; drainage improvements and paving.

SUMMARY

Town solicited bids for such work, and the Board of Trustees desires to accept the bid from Derin Neb Excavating, LLC and to authorize the Town Manager to execute a contract for such work.

FISCAL IMPACT

The adoption of this Resolution will have a neutral impact on the budget. The 2025 adopted budget has a line item for the Chapman Street and Third Avenue Improvements Project.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

Street improvements in the Town of Wiggins is one of the goals of the Town Board of Trustees and Staff. Improving this section is a priority of the Board and a desire of the citizens.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 18-2025 - A Resolution Accepting a Bid for the Chapman Street and Third Avenue Project and Authorizing the Town Manager to Execute a Contract for Such Work.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

ESTIMATE

Darin Neb Excavating, LLC
515 11th Street
Wiggins, CO 80654

dnexcavating@hotmail.com
+1 (970) 370-4670
Darin Neb Excavating

Bill to

City of Wiggins
304 Central Avenue
Wiggins, CO 80654

Ship to

City of Wiggins
304 Central Avenue
Wiggins, CO 80654

Estimate details

Estimate no.: 1028

Estimate date: 12/08/2024

| # | Date | Product or service | Description | Qty | Rate | Amount |
|-------|------|--------------------|---|------|------------|--------------|
| 1. | | 02 Site Work | Mill asphalt for curb | 3.5 | \$8,792.00 | \$30,772.00 |
| 2. | | 02 Site Work | 24-inch rollover curb and gutter with 4 feet sidewalk | 1256 | \$62.00 | \$77,872.00 |
| 3. | | 02 Site Work | ADA ramp | 1 | \$4,000.00 | \$4,000.00 |
| 4. | | 02 Site Work | 3x3 Storm collection box with grate | 1 | \$8,500.00 | \$8,500.00 |
| 5. | | 02 Site Work | Surveying and curb model | 1 | \$1,500.00 | \$1,500.00 |
| 6. | | 02 Site Work | 4-inch asphalt paving | 3223 | \$38.00 | \$122,474.00 |
| Total | | | | | | \$245,118.00 |

Accepted date

Accepted by

**WIGGINS, COLORADO
RESOLUTION 18-2025**

**A RESOLUTION ACCEPTING A BID FOR THE CHAPMAN STREET AND THIRD AVENUE PROJECT
AND AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT FOR SUCH WORK**

WHEREAS, the Town has determined it should make street improvements to Chapman Street and Third Avenue; and

WHEREAS, the Town solicited bids for such work, and the Board of Trustees desires to accept the bid from Derin Neb Excavating, LLC and to authorize the Town Manager to execute a contract for such work.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Board of Trustees hereby accepts the bid from Derin Neb Excavating, LLC for the Chapman Street and Third Avenue improvements project (the “Project”) in the amount of \$245,118.00, as set forth in the bid attached hereto as Exhibit A. The Town Manager is hereby authorized to execute a contract with Derin Neb Excavating, LLC for the Project.

INTRODUCED, ADOPTED AND RESOLVED THIS 18th DAY OF JUNE, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk

EXHIBIT A
Bid Proposal



STAFF SUMMARY

Board of Trustees Meeting Liquor License Authority June 18, 2025

DATE: June 13, 2025

AGENDA ITEM NUMBER: 12

TOPIC: Discussion of a Festival Permit Application – Pope Farms LLC

Responsible Staff Member: Nichole Seiber, Town Clerk/Trustee

BACKGROUND:

The Town is having a 4th of July celebration at the Delbert Teets Park on July 4, 2024. We plan to have a Beer Garden and margaritas. The Beer Garden is sponsored and manned by the American Legion Wiggins Post 76. They applied for a Special Events Liquor License Permit. They are abiding by the Liquor License rules of the State of Colorado. They need these licenses to be able to sell at the 4th of July Festival. The Town of Wiggins is requesting the American Legion and to fill out a Revocable License Agreement. These agreements will help limit the Town's exposure and lists the hours they will be allowed to be open.

SUMMARY:

Staff wants to have this Revocable License Agreement to give direction and liability to the American Legion and Mariana's Mexican Restaurant. These agreements should take any legal ramifications off of the Town.

FISCAL IMPACT: Adopting this Ordinance has no impact on the Town's 2025 adopted budget.

APPLICABILITY TO TOWN OBJECTIVES AND GOALS TO PROVIDE SERVICES:

The Town continues to pursue methods to allow the Town to have fun without the Town having legal ramifications.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES:

The Board of Trustees will review the resolution and either vote to pass the resolution or vote to veto the resolution.

MOTION:

The Board of Trustees can make a motion to approve the resolution.

ACTION REQUESTED:

Motion, Second, Roll-Call Vote.

(This action requires affirmative votes from the majority of the Trustees present.)