



**TOWN OF WIGGINS
BOARD MEETING AGENDA**

APRIL 23, 2025 at 7:00 P.M.

**304 CENTRAL AVENUE
WIGGINS, CO 80654**

**THE PUBLIC IS INVITED & ENCOURAGED TO ATTEND THE MEETING VIA ZOOM OR WATCH ON
YOUTUBE IF THEY ARE UNABLE TO ATTEND MEETING IN PERSON**

GO TO <https://us06web.zoom.us/j/85304053718> FOR THE MEETING LINK

I. INTRODUCTIONS

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

II. APPROVAL OF CONSENT AGENDA

1. Approval of Minutes from the Board Meeting held on March 26, 2025

III. REPORTS

1. Town Staff Report
2. Board of Trustees
3. Approval of Bills April 2025
4. Financials-Budget to Actual

IV. PUBLIC COMMENTS

The Board of Trustees welcomes you and thanks you for your time. If you wish to address the Board of Trustees about a specific concern or to comment on an item, this is the only time set on the agenda for you to do so. We ask that you be respectful and courteous when addressing the board. When you are recognized, please step to the microphone, state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up.

V. CONSIDERATION OF RESOLUTION NO. 10-2025

A Resolution Supporting the Filing of an Application with the Public Utilities Commission for a Local Emergency Telephone Charge Increase

1. Resolution No. 10-2025

VI. MOTION TO APPOINT PLANNING AND ZONING COMISSIONERS

1. Appoint New Planning and Zoning Commissioner Jesse Borders
2. Re-Appoint Planning and Zoning Commissioner Stan Baumgartner

VII. LIQUOR LICENSE AUTHORITY

1. Liquor License Renewal – Just 1 More LLC

VIII. ADJOURNMENT

1. Closing Remarks by Mayor and Adjournment of Meeting



MINUTES OF MEETING

TOWN OF WIGGINS BOARD OF TRUSTEES MEETING

March 26, 2025 at 7:00 P.M.

CALL TO ORDER & ROLL CALL

A meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, March 26, 2025. Mayor Chris Franzen called the meeting to order at 7:00 P.M. The following answered roll call: Mayor Pro-Tem Steven Perrott, and Trustees: Bruce Miller, Berry Tomlinson, Michael Seiber, and Steven Klecka. Trustee Robert McKeighan was absent. Staff present were Craig Miller, Town Manager; Nichole Seiber, Town Clerk/Treasurer; Beau Warden, Public Works Supervisor and Police Chief Jim Parks.

APPROVAL OF THE AGENDA

- Motion made by Trustee Miller, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously approved.

APPROVAL OF CONSENT AGENDA

- Motion made by Mayor Pro-Tem Steven Perrott to approve the board meeting minutes from February 26, 2025 and the special meeting held on March 12, 2025. Motion was seconded by Trustee Klecka. Roll Call: Unanimously Approved.

TOWN STAFF REPORTS

Town Manager:

- Harrison CORA Request: 45.65 hours to complete
- Technical Memorandum from Lauren Benton
- Wiggins Pest Control schedule/route
- Kent Pflager/Quality Water tie-in conversation
- MCEDC conversations
- Knievel paperwork: asbestos; lead report received. Still need mold mitigation
- Mill Levy/temporary reduction possible at end of year

Town Clerk:

- Reminder of new payment system effective January 2025
- Parks/Recreation Newsletter to be sent out this week.
- Spring Baseball and Soccer

Public Works Supervisor:

- Lights at Pachek Field update

- Church easement agreement update

BOT:

- Water meters needed for bulk water sales requested by Mayor.
- High Plains light needs replaced requested by Mayor.
- Kiowa Park water turned on today.
- Town drainage ways need cleaned out; reflectors installed on islands requested by Mayor.
- Tree Planting for Arbor Day information presented by Mayor.

APPROVAL OF BILLS, MARCH 2025

- Motion to approve bills was made by Mayor Pro-Tem Perrott and seconded by Trustee Miller. Roll Call: Unanimously Approved.

FINANCIALS ACTUAL TO BUDGET

- Motion to approve was made by Trustee Klecka and seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously Approved.

PUBLIC COMMENTS – None

CONSIDERATION OF RESOLUTION 07-2025

1. A Resolution to Transfer Monitoring Well to Mark Haake.
- Motion to approve by Mayor Pro-Tem Perrott, seconded by Trustee Miller. Roll Call: Unanimously Approved.

CONSIDERATION OF RESOLUTION 08-2025

1. A Resolution on Glassey Farm Lease.
- Motion made by Mayor Pro-Tem Perrott, seconded by Trustee Miller. Roll Call: Unanimously Approved.

CONSIDERATION OF RESOLUTION 09-2025

1. A. Resolution to Purchase Fireworks for July 4, 2025
- Motion to approve made by Trustee Miller, seconded by Mayor Pro-Tem Perrott. Roll Call: Unanimously approved.

LIQUOR LICENSE AUTHORITY

- Consideration of Received Applications
 1. Transfer of Ownership Retail Application – Stub’s LLC
 2. Festival Permit Application – Pope Farms
- Motion to approve Transfer of Ownership of Liquor License to Stub’s LLC and Pope Farms Festival Permit application made by Mayor Pro-Tem Perrott, seconded by Trustee Miller. Roll Call: Unanimously approved.

ADJOURNMENT

1. Closing Remarks by Mayor and Adjournment of Meeting
- Meeting adjourned at 7:50 P.M.

INCIDENT ANALYSIS - DAY

Date 04/17/2025

Time 11:23:59AM

Report CFS03

Agency Wiggins Police Dept.

Dates 03/01/2025 Thru 03/31/2025

Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency:	WPD Wiggins Police Dept.								
00400	Assault	0	0	0	0	1	0	0	1
01100	Fraud	0	1	0	0	0	0	0	1
02430	Loud Noise	1	0	1	0	0	0	0	2
02660	Harass/threat	0	0	0	0	0	1	1	2
02670	Local Ordinance Violation	0	0	2	0	0	0	0	2
02671	Dog At Large	0	0	0	2	1	0	1	4
02700	Susp Pers/veh/inc	0	1	0	0	0	0	1	2
03000	Community Policing	1	1	0	0	0	0	0	2
03010	Assist Other Agency	1	1	2	1	0	4	1	10
03070	Keep The Peace	3	0	0	0	0	0	1	4
03080	Medical Assist	0	0	0	1	0	1	0	2
03090	Open Door/window	0	0	0	0	1	0	0	1
03100	Welfare Check	1	1	0	0	0	2	2	6
03120	Extra Patrol	8	3	4	4	8	12	9	48
03540	Traffic Accident	0	1	0	0	0	0	0	1
03590	Traffic Ctrl	0	1	0	1	3	4	0	9
03600	Driving Complaint	0	1	0	0	0	0	1	2
03610	Parking Complaint	0	0	0	1	0	0	0	1
03695	Family Dispute	0	0	1	0	0	0	0	1
03730	Lost/found	0	0	0	0	0	0	2	2
03750	Meet Party	0	2	1	0	2	2	1	8
03760	Information	0	1	0	0	3	0	0	4
03770	Return Phone Call	0	0	0	0	1	1	1	3
04000	Alarm	0	0	0	0	0	1	0	1
07510	Abandoned Vehicle	1	0	0	0	0	0	0	1
07520	Motorist Assist	0	0	0	0	1	0	1	2
07530	Traffic Contact	1	2	2	2	1	4	6	18
07531	Pedestrian Contact	0	0	0	0	1	0	0	1
07580	Vehicle Inspection	0	1	1	0	1	0	0	3
09000	Fire Investigation LE	0	1	0	0	0	0	2	3
09001	911-Welfare Check	1	2	0	2	0	2	0	7
09006	Registered Sex Offender	0	0	1	0	0	0	0	1
09900	Follow Up/Investigation	1	4	4	3	4	1	4	21
09902	Civil Issues	3	0	0	0	0	0	0	3
SEO	Select Enforce Off Init	1	5	6	2	2	1	0	17
Wiggins Police Dept. Agency Total		23	29	25	19	30	36	34	196
Total		23	29	25	19	30	36	34	196



TOWN STAFF'S REPORT

**Board of Trustees Meeting
April 23, 2025**

- Town Manager Updates
- Admin Updates
- Public Works Updates
- Planning and Zoning Updates
- Parks and Rec Updates
- Police Department Updates


TOWN OF WIIGGINS - BILLS PAID

APRIL 2025

Vendor Name	Description	Amount Paid
A SQUARED INSTRUMENTS AND CONTROL	Backflow Testing	\$1,260.00
AFLAC	AFLAC	\$227.34
BMO Harris	LOAN PYMT	\$50,159.33
CASELLE, INC	Support	\$3,055.00
CITY OF FORT MORGAN UTILITIES	GLASSEY PUMP #89 (E)	\$16.34
CORE & MAIN	NON POT LINE	\$2,322.90
DAHL OF FORT MORGAN	SVC CHARGE	\$5.32
DBC IRRIGATION SUPPLY	Nonpot Line/Weed Kill	\$648.94
DBE Manufacturing and Supply, Inc.	GALVANIZED DECK	\$7,360.80
EVANS, DIANA	MILEAGE/TRAINING	\$129.43
FERGUSON ENERPRISES INC #3325	WATER LINE METER READER	\$2,488.88
FORT MORGAN RESERVOIR & IRRIGATION CO	ASSESSMENT	\$3,140.00
GERTGE TECHNOLOGY, LLC	Phone/Support	\$1,312.31
GRAINGER	Nonpot Line/Flange	\$163.18
GREAT COPIER SERVICE	Copier Lease	\$1,608.37
HAYES POZNANOVIC KORVER, LLC	Attorney's fees	\$84.00
HE LLC	Nonpot Line/Fence/Welding	\$1,644.80
HOLLY COULEHAN	MUNI CT JUDGE SVCS	\$600.00
JARVIS	SPORTS REGISTRATIONS	\$175.00
JESS BACKHOE SERVICES LLC	MCQWD VAULT PROJECT	\$900.00
JG DESIGNS	SPORTS UNIFORMS	\$756.50
KAMMERER, WILLIAM M.	Water Shares Lease/Purch Paymt	\$3,510.42
KELLY, PC	Legal Fees	\$7,560.00
KYTE, DERRICK	Baseball Umpire 4/8, 4/9, 4/14, 4/15	\$300.00
LEAF	Copier Lease Split	\$159.00
LRE WATER	ENGINEERING SVCS	\$10,947.25
LYONS GADDIS	WATER LEGAL	\$693.00
M & S ELECTRIC, INC.	SUMP PUMP REBUILD REPAIR	\$5,388.29
MILLER & ASSOCIATES	Engineering services	\$13,442.50
MILLER, CRAIG	REIMBURSE MILEAGE	\$232.76
MORGAN COUNTY CLERK	PICKUP LICENSE PLATES	\$26.06
Morgan County Planning & Zoning	Subdivision Exemption Application Fee	\$300.00
MORGAN COUNTY REA	STREET LIGHTS	\$8,283.52
MRNG AUTO REPAIR LLC	F250 Super Duty Repairs	\$2,973.12
NVAA	NVAA SPORTS FEES	\$258.00
OUT EAST CONTRACTING, LLC	Road Base/Asphalt	\$740.00
PITNEY BOWES-PURCHASE POWER	Postage	\$265.58
PRAIRIE MOUNTAIN MEDIA	PUBLICATIONS	\$40.32
PROFESSIONAL MANAGEMENT SOLUTIONS	Accounting Services	\$2,733.75
REVELATION STEEL, LLC	Tubes/Delivery	\$6,588.38
REXEL	CONDUIT PVC	\$1,188.11
RH WATER & WASTEWATER, INC.	Water/Sewer Contract Operator	\$800.00
RICK ENGINEERING COMPANY-COLORADO	COMP PLAN	\$3,252.02

TOWN OF WIGGINS - BILLS PAID

APRIL 2025

SAFEbuilt Lochbox #88135, LLC	PERMIT FEES RESIDENTIAL	\$284.88
SINGLEPOINT LLC	Copier Lease	\$203.19
SOUTHSIDE LATERAL COMPANY	ASSESSMENTS	\$700.00
STRANGE, MICHAEL	Baseball Ump 4/8, 4/9, 4/16	\$150.00
TREATMENT TECHNOLOGY	BULK SODIUM HYPOCHLORITE	\$2,706.00
UTILITY ASSOCIATES, INC.	POLICE DEPT BODYCAM	\$7,751.25
VIAERO WIRELESS	Phone	\$520.04
Vickers, August	Baseball Ump 4/15	\$60.00
WELDON VALLEY DITCH COMPANY	Kammerer REIMBURSE BILL FROM JAN-MAR	\$219.00
WEX FLEET UNIVERSAL	PW FUEL	\$986.28
WIGGINS ELECTRIC INC.	NON POT LINE	\$2.25
WIGGINS SUPER'S 1846	Employee Appreciation	\$77.94
WOLF WASTE, LLC	WASTE REMOVAL	\$906.00
XCEL ENERGY	Utilites	\$767.97
		\$767.97
APPROVED: 	DATED: 04/17/25	TOTAL: \$164,324.03

TOWN OF WIGGINS
COMBINED CASH INVESTMENT
APRIL 30, 2025

COMBINED CASH ACCOUNTS

01-10210	HIGH PLAINS-MAIN CHECKING	264,379.43
01-10211	XPRESS DEPOSIT ACCOUNT	90,408.39
01-10220	HIGH PLAINS-SWEEP ACCOUNT	3,227,671.29
01-10700	RETURNED CHECK CLEARING ACCT	11,022.86
01-10750	UTILITY CASH CLEARING ACCOUNT	(211,003.68)
TOTAL COMBINED CASH		3,382,478.29
01-10100	CASH ALLOCATED TO OTHER FUNDS	(3,764,209.53)
TOTAL UNALLOCATED CASH		(381,731.24)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,755,637.15
20	ALLOCATION TO WATER ENTERPRISE	506,854.27
30	ALLOCATION TO SEWER ENTERPRISE	1,266,995.82
40	ALLOCATION TO SALES TAX CAPITAL IMPROVEMENT	(84,291.84)
45	ALLOCATION TO SALES TAX STREETS	297,676.15
50	ALLOCATION TO CONSERVATION TRUST	21,337.98
TOTAL ALLOCATIONS TO OTHER FUNDS		3,764,209.53
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(3,764,209.53)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	1,755,637.15	
10-10110	PETTY CASH (T. MANAGER)	44.30	
10-10120	PETTY CASH (T. CLERK)	805.39	
10-10240	CASH IN BANK COMM HALL FUND SA	18,966.09	
10-10250	COLOTRUST FUND	122.70	
10-10260	CASH IN USE TAX FUND	267,277.31	
10-10310	CASH W/ COUNTY TREASURER	4,188.65	
10-10500	PROPERTY TAXES RECEIVABLE	681,487.00	
10-11500	ACCOUNTS RECEIVABLE	74,105.79	
10-11510	EMPLOYEE ADVANCES RECEIVABLE	2,908.35	
TOTAL ASSETS			2,805,542.73

LIABILITIES AND EQUITY

LIABILITIES

10-20200	ACCOUNTS PAYABLE	(17,144.63)	
10-22210	DEFERRED PROPERTY TAX	681,487.00	
10-22410	UNEARNED REVENUE	135,516.52	
10-22700	WAGES PAYABLE	674.00	
10-22710	FED/ FICA TAXES PAYABLE	657.15	
10-22720	STATE W/H TAXES PAYABLE	25,380.42	
10-22740	POLICE PENSION PAYABLE	(3,102.59)	
10-22760	DEFERRED COMP CONTRIB PAYABLE	(3,257.89)	
10-22770	UNEMPLOYMENT PAYABLE	190.27	
10-22820	HEALTH INSURANCE PAYABLE	(32,362.17)	
10-22825	AFLAC PAYABLE	576.96	
10-22830	LIFE INSURANCE PAYABLE	50.40	
10-22840	VISION INSURANCE PAYABLE	126.27	
10-22905	DEVELOPER PERFORMANCE DEPOSIT	2,000.00	
10-25320	FUND BALANCE	1,986,344.32	
TOTAL LIABILITIES			2,777,136.03

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(199,427.03)		
BALANCE - CURRENT DATE	(199,427.03)		
TOTAL FUND EQUITY		(199,427.03)	
TOTAL LIABILITIES AND EQUITY			2,577,709.00

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
10-30004 GENERAL MISCELLANEOUS	.00	1,569.57	50.00	(1,519.57)	3139.1
10-31100 CURRENT PROPERTY TAX	.00	19,233.18	710,000.00	690,766.82	2.7
10-31200 SPECIFIC OWNERSHIP	.00	8,582.84	50,000.00	41,417.16	17.2
10-31300 1% TOWN SALES TAX	23,854.43	100,134.99	309,750.00	209,615.01	32.3
10-31301 USE TAX	170.00	6,349.11	105,000.00	98,650.89	6.1
10-31420 CIGARETTE TAX	85.15	506.04	1,800.00	1,293.96	28.1
10-31810 SEVERENCE TAX	.00	.00	40,000.00	40,000.00	.0
10-31820 FRANCHISE FEE-MORGAN CTY REA	.00	.00	8,000.00	8,000.00	.0
10-31821 FRANCHISE FEE-XCEL ENERGY	.00	6,736.61	12,000.00	5,263.39	56.1
10-31823 FRANCHISE FEE--BLUE LIGHTNING	.00	788.00	2,700.00	1,912.00	29.2
10-31900 PENALTIES & INTEREST	.00	.00	1,200.00	1,200.00	.0
10-32110 LIQUOR LICENSE (15%)	.00	45.00	175.00	130.00	25.7
10-32210 BUILDING PERMITS	459.05	4,848.50	70,000.00	65,151.50	6.9
10-33412 DOLA EIAF 2021	.00	.00	11,000.00	11,000.00	.0
10-33413 DOLA REDI GRANT -ECON DEVEL	.00	.00	11,000.00	11,000.00	.0
10-33530 HIGHWAY USERS TAX	.00	12,616.98	.00	(12,616.98)	.0
10-33550 ADDITIONAL MOTOR VEHICLE	.00	1,382.74	.00	(1,382.74)	.0
10-33800 ROAD & BRIDGE	.00	2,194.27	.00	(2,194.27)	.0
10-34210 SPECIAL POLICE SERVICES	.00	100.00	300.00	200.00	33.3
10-34215 VIN INSPECTIONS	15.00	150.00	750.00	600.00	20.0
10-34220 BUILDING DEVELOPMENT REVIEW	.00	145.10	5,000.00	4,854.90	2.9
10-34221 BUILDING INSPECTION PLAN REV	.00	2,472.24	45,500.00	43,027.76	5.4
10-34281 ADULT ACTIVITIES FEE	.00	.00	700.00	700.00	.0
10-34282 PARKS & REC FEES	.00	520.00	4,000.00	3,480.00	13.0
10-34283 SOFTBALL REG FEES	.00	.00	2,000.00	2,000.00	.0
10-34284 BASEBALL REG FEES	65.00	130.00	9,000.00	8,870.00	1.4
10-34286 VOLLEYBALL REG FEES	.00	.00	1,000.00	1,000.00	.0
10-34287 SOCCER REG FEES	.00	.00	5,000.00	5,000.00	.0
10-35110 COURT FINES-MUNICIPAL	132.00	3,287.50	30,000.00	26,712.50	11.0
10-36000 OTHER MISCELLANEOUS REVENUE	619.50	3,225.24	4,000.00	774.76	80.6
10-36010 DOG LICENSES/CLINIC	40.00	120.00	350.00	230.00	34.3
10-36011 BUSINESS LICENSES	.00	225.00	850.00	625.00	26.5
10-36012 CONTRACTOR LICENSES	125.00	600.00	1,300.00	700.00	46.2
10-36013 GOLF CART LICENSES	.00	75.00	500.00	425.00	15.0
10-36050 CAPITAL CREDITS RECEIVED	.00	2,318.79	5,000.00	2,681.21	46.4
10-36100 INTEREST ON SAVINGS	.00	21,299.99	139,500.00	118,200.01	15.3
10-36310 BUILDING & FARM RENT	250.00	5,560.93	6,600.00	1,039.07	84.3
10-36500 CONTRIBUTIONS/DONATIONS	.00	275.00	.00	(275.00)	.0
10-36501 SPONSORSHIPS	640.00	3,105.00	.00	(3,105.00)	.0
10-36505 TEETS PARK PAVILION FEE & DEP	.00	(200.00)	.00	200.00	.0
10-36512 GRANTS--DUI	.00	200.00	5,500.00	5,300.00	3.6
10-36515 GRANT--C.I.O.T.	.00	.00	2,000.00	2,000.00	.0
 TOTAL FUND REVENUE	 26,455.13	 208,597.62	 1,601,525.00	 1,392,927.38	 13.0

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL</u>					
10-410-13 FINANCIAL AUDIT	.00	.00	6,531.00	6,531.00	.0
10-410-22 EMPLOYEE EVAL/TESTING	.00	.00	500.00	500.00	.0
10-410-32 PROFESSIONAL SERVICES	.00	7,198.53	32,000.00	24,801.47	22.5
10-410-34 CODIFICATION	.00	.00	1,000.00	1,000.00	.0
10-410-35 COPIER LEASE	.00	359.60	2,000.00	1,640.40	18.0
10-410-40 EMPLOYEE TRAINING	.00	.00	5,000.00	5,000.00	.0
10-410-41 TELEPHONE & INTERNET	.00	1,094.39	500.00	(594.39)	218.9
10-410-42 UTILITIES--ELECTRIC	.00	212.42	1,000.00	787.58	21.2
10-410-43 OFFICE BLDG REPAIRS & MAINT	.00	242.24	5,000.00	4,757.76	4.8
10-410-44 POSTAGE METER LEASE	.00	.00	1,600.00	1,600.00	.0
10-410-45 UTILITIES-GAS	.00	1,124.44	2,500.00	1,375.56	45.0
10-410-46 CELL PHONE	.00	444.42	1,400.00	955.58	31.7
10-410-48 TRASH	.00	.00	300.00	300.00	.0
10-410-52 INSURANCE & BONDS	.00	9,577.68	48,000.00	38,422.32	20.0
10-410-55 POSTAGE & SHIPPING	.00	299.52	800.00	500.48	37.4
10-410-58 TRAVEL & MEETINGS	.00	982.46	6,000.00	5,017.54	16.4
10-410-61 OPERATING SUPPLIES	.00	1,897.58	6,000.00	4,102.42	31.6
10-410-68 COPIER EXPENSE	.00	.00	1,500.00	1,500.00	.0
10-410-70 IT SUPPORT	.00	2,505.46	20,000.00	17,494.54	12.5
10-410-71 COMPUTER SOFTWARE	.00	250.75	3,000.00	2,749.25	8.4
10-410-87 EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-410-90 DUES & SUBSCRIPTIONS	.00	75.00	2,000.00	1,925.00	3.8
10-410-91 NEWSLETTERS & PUBLICATIONS	.00	28.52	500.00	471.48	5.7
TOTAL GENERAL GOVERNMENTAL	.00	26,293.01	149,131.00	122,837.99	17.6
<u>ADMINISTRATION DEPARTMENT</u>					
10-411-15 ADMINISTRATION DEPT EMPLOYEES	4,310.25	34,619.28	112,787.00	78,167.72	30.7
10-411-20 EMPLOYEE BENEFITS	571.20	2,284.80	10,000.00	7,715.20	22.9
10-411-22 FICA & MEDICARE	336.01	2,702.80	8,628.00	5,925.20	31.3
10-411-23 457 RETIREMENT	87.77	706.28	5,365.00	4,658.72	13.2
10-411-25 UNEMPLOYMENT INS	5.80	58.96	117.00	58.04	50.4
10-411-26 WORKERS' COMPENSATION	.00	.00	5,639.00	5,639.00	.0
10-411-27 EMPLOYEE APPRECIATION	.00	.00	1,500.00	1,500.00	.0
10-411-28 TA VEHICLE STIPEND	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATION DEPARTMENT	5,311.03	40,372.12	145,036.00	104,663.88	27.8

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL DEPARTMENT</u>					
10-412-00 CONTRACT-JUDGE	.00	.00	3,600.00	3,600.00	.0
10-412-01 CONTRACT-TOWN PROSECUTOR	.00	210.00	5,000.00	4,790.00	4.2
10-412-11 COURT SPANISH INTERPRETOR	.00	.00	500.00	500.00	.0
10-412-35 COPIER LEASE	.00	79.91	.00	(79.91)	.0
10-412-44 POSTAGE METER LEASE	.00	.00	200.00	200.00	.0
10-412-55 POSTAGE	.00	179.71	400.00	220.29	44.9
10-412-61 OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
10-412-68 COPIER EXPENSE	.00	.00	100.00	100.00	.0
TOTAL JUDICIAL DEPARTMENT	.00	469.62	9,950.00	9,480.38	4.7
<u>MAYOR & LEGISLATIVE BOARDS</u>					
10-413-10 MAYOR COMPENSATION	400.00	1,600.00	.00	(1,600.00)	.0
10-413-11 MAYOR & TRUSTEES COMPENSATION	900.00	3,842.31	10,560.00	6,717.69	36.4
10-413-12 BOARD OF TRUSTEES APPRECIATION	.00	.00	500.00	500.00	.0
10-413-22 FICA & MEDICARE	99.48	416.49	808.00	391.51	51.6
10-413-25 UNEMPLOYMENT	.30	1.36	.00	(1.36)	.0
10-413-26 WORKERS' COMPENSATION	.00	.00	528.00	528.00	.0
10-413-40 BOARD OF TRUSTEES TRAINING	.00	.00	1,500.00	1,500.00	.0
10-413-51 E & O INSURANCE	.00	.00	1,600.00	1,600.00	.0
10-413-58 BOARD TRAVEL & MEETINGS	.00	.00	3,000.00	3,000.00	.0
10-413-70 IT SUPPORT	.00	.00	200.00	200.00	.0
10-413-71 COMPUTER SOFTWARE	.00	.00	500.00	500.00	.0
10-413-90 DUES & SUBSCRIPTIONS	.00	.00	850.00	850.00	.0
TOTAL MAYOR & LEGISLATIVE BOARDS	1,399.78	5,860.16	20,046.00	14,185.84	29.2
<u>TREASURER'S OFFICE</u>					
10-415-15 COLLECTIONS (TREASURERS FEE)	.00	384.66	14,200.00	13,815.34	2.7
10-415-30 TOWN LEGAL	.00	2,902.50	50,000.00	47,097.50	5.8
TOTAL TREASURER'S OFFICE	.00	3,287.16	64,200.00	60,912.84	5.1
<u>ECONOMIC DEVELOPMENT</u>					
10-416-50 ECONOMIC DEVELOPMENT	.00	.00	75,000.00	75,000.00	.0
10-416-51 MEMBERSHP FEE/DUES	.00	.00	2,800.00	2,800.00	.0
TOTAL ECONOMIC DEVELOPMENT	.00	.00	77,800.00	77,800.00	.0

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-417-30 COMMUNITY MEETINGS	.00	.00	1,000.00	1,000.00	.0
10-417-35 COPIER LEASE	.00	79.91	400.00	320.09	20.0
10-417-44 POSTAGE MACHINE LEASE	.00	.00	100.00	100.00	.0
10-417-55 POSTAGE	.00	.00	100.00	100.00	.0
10-417-61 OFFICE SUPPLIES	.00	.00	50.00	50.00	.0
10-417-63 ABATEMENT	.00	.00	3,000.00	3,000.00	.0
10-417-68 COPIER EXPENSE	.00	.00	350.00	350.00	.0
10-417-70 IT SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-417-71 COMPUTER SOFTWARE	.00	.00	100.00	100.00	.0
10-417-85 CODE ENFORCEMENT	.00	.00	1,000.00	1,000.00	.0
10-417-91 NEWSLETTER	.00	.00	1,000.00	1,000.00	.0
TOTAL COMMUNITY DEVELOPMENT	.00	79.91	8,100.00	8,020.09	1.0
<u>PLANNING & ZONING</u>					
10-418-30 LEGAL/ENGINEERING SUPPORT	.00	9,655.00	40,000.00	30,345.00	24.1
10-418-35 COPIER LEASE	.00	79.89	500.00	420.11	16.0
10-418-40 STAFF TRAINING	.00	.00	2,000.00	2,000.00	.0
10-418-41 TELEPHONE & INTERNET	.00	364.80	150.00	(214.80)	243.2
10-418-44 POSTAGE MACHINE LEASE	.00	.00	200.00	200.00	.0
10-418-49 COMMISSION TRAINING	.00	.00	500.00	500.00	.0
10-418-51 MEMBERSHIPS/PUBLICATIONS	.00	.00	100.00	100.00	.0
10-418-54 NOTICES/PUBLICATIONS	.00	4.92	100.00	95.08	4.9
10-418-55 POSTAGE	.00	.00	100.00	100.00	.0
10-418-61 OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
10-418-68 COPIER EXPENSE	.00	.00	300.00	300.00	.0
10-418-70 IT SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-418-71 COMPUTER SOFTWARE	.00	.00	300.00	300.00	.0
10-418-93 COMPREHENSIVE PLAN	.00	14,224.52	15,000.00	775.48	94.8
10-418-94 ZONING MAP	.00	.00	7,500.00	7,500.00	.0
10-418-97 LAND DEVELOPMENT CODE	.00	.00	125,000.00	125,000.00	.0
10-418-98 IMPACT FEE STUDY	.00	.00	15,000.00	15,000.00	.0
TOTAL PLANNING & ZONING	.00	24,329.13	207,850.00	183,520.87	11.7

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY PROGRAMS</u>					
10-419-00 FOURTH OF JULY FESTIVAL	.00	.00	35,000.00	35,000.00	.0
10-419-01 WIGGINS OLD TIME CHRISTMAS	.00	650.00	5,000.00	4,350.00	13.0
10-419-02 FALL HARVEST FESTIVAL	.00	.00	15,000.00	15,000.00	.0
10-419-05 BUSINESS DIST BEAUTIFICATION	.00	.00	3,000.00	3,000.00	.0
10-419-10 SALARIES & WAGES	385.44	892.17	4,434.00	3,541.83	20.1
10-419-20 DONATIONS/GRANTS	.00	1,150.00	10,000.00	8,850.00	11.5
10-419-22 FICA P&R	.00	38.76	339.00	300.24	11.4
10-419-25 UNEMPLOYMENT INSURANCE	.00	1.01	9.00	7.99	11.2
10-419-58 COMMUNITY MEETINGS	.00	.00	1,000.00	1,000.00	.0
10-419-61 OFFICE EQUIPMENT LEASES	.00	.00	200.00	200.00	.0
10-419-62 MAIN STREET PROGRAMS	.00	.00	10,000.00	10,000.00	.0
10-419-65 TREES/TREE PLANTING	.00	.00	10,000.00	10,000.00	.0
10-419-66 PLANTERS	.00	.00	250.00	250.00	.0
10-419-91 NEWSLETTER/EVENT POSTCARD	.00	.00	1,000.00	1,000.00	.0
10-419-99 OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
TOTAL COMMUNITY PROGRAMS	385.44	2,731.94	96,232.00	93,500.06	2.8

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-421-02 CONTRACT SERVICES	.00	73.50	1,200.00	1,126.50	6.1
10-421-15 POLICE SALARIES	8,433.39	73,514.02	216,254.00	142,739.98	34.0
10-421-20 EMPLOYEE BENEFITS	822.00	3,288.00	20,000.00	16,712.00	16.4
10-421-21 VEHICLE/MOBILE EQUIPMENT	.00	6,167.06	10,000.00	3,832.94	61.7
10-421-22 FICA & MEDICARE	122.29	1,065.97	3,136.00	2,070.03	34.0
10-421-23 PENSION-FPPA	991.40	8,195.40	22,707.00	14,511.60	36.1
10-421-24 DEATH & DISABILITY-FPPA	102.89	838.72	4,109.00	3,270.28	20.4
10-421-25 UNEMPLOYMENT INSURANCE	2.22	122.42	649.00	526.58	18.9
10-421-26 WORKERS' COMPENSATION	.00	.00	4,500.00	4,500.00	.0
10-421-28 FARM HOUSE UTILITIES-GAS/ELECT	.00	678.44	2,200.00	1,521.56	30.8
10-421-29 UNIFORMS	.00	.00	3,000.00	3,000.00	.0
10-421-30 PROFESSIONAL LEGAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-421-35 COPIER LEASE	.00	79.91	400.00	320.09	20.0
10-421-40 TRAINING	.00	.00	4,000.00	4,000.00	.0
10-421-41 TELEPHONE & INTERNET	.00	547.19	700.00	152.81	78.2
10-421-42 MC COM CENTER PHONE LINE	.00	.00	1,300.00	1,300.00	.0
10-421-43 REPAIRS AND MAINTENANCE (AUTO)	.00	2,204.58	5,000.00	2,795.42	44.1
10-421-44 UTILITIES-ELECTRIC	.00	212.43	1,000.00	787.57	21.2
10-421-45 UTILITIES-GAS	.00	.00	1,000.00	1,000.00	.0
10-421-46 CELL PHONE	.00	903.68	2,000.00	1,096.32	45.2
10-421-48 TRASH	.00	125.00	200.00	75.00	62.5
10-421-49 OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
10-421-52 INSURANCE & BONDS	.00	6,471.41	.00	6,471.41	.0
10-421-55 PRINTING	.00	.00	750.00	750.00	.0
10-421-61 OFFICE/GEN OPERATING SUPPLIES	.00	379.91	500.00	120.09	76.0
10-421-62 FUEL	.00	1,964.31	10,000.00	8,035.69	19.6
10-421-64 CRIME PREVENTION	.00	.00	1,000.00	1,000.00	.0
10-421-68 COPIER EXPENSE	.00	.00	400.00	400.00	.0
10-421-70 IT SUPPORT	.00	.00	2,500.00	2,500.00	.0
10-421-71 COMPUTER SOFTWARE	.00	.00	5,000.00	5,000.00	.0
10-421-72 AMMUNITION	.00	.00	2,500.00	2,500.00	.0
10-421-73 LEXIPOLE	.00	2,904.54	3,000.00	95.46	96.8
10-421-85 ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
10-421-90 MEMBERSHIP DUES	.00	63.00	200.00	137.00	31.5
TOTAL POLICE DEPARTMENT	10,474.19	109,799.49	332,205.00	222,405.51	33.1
<u>BUILDING INSPECTION DEPARTMENT</u>					
10-424-30 DEVELOPMENT REVIEW MISC EXP	.00	.00	250.00	250.00	.0
10-424-31 COMMERCIAL BUILDING REVIEW	.00	45.00	10,000.00	9,955.00	.5
10-424-32 RESIDENTIAL BUILDING REVIEW	.00	3,723.59	30,000.00	26,276.41	12.4
10-424-40 EMPLOYEE TRAINING	.00	.00	1,000.00	1,000.00	.0
TOTAL BUILDING INSPECTION DEPARTMEN	.00	3,768.59	41,250.00	37,481.41	9.1

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMINISTRATION</u>					
10-430-11 SALARY - PW MAINTENANCE(1)	1,981.56	16,115.94	153,909.00	137,793.06	10.5
10-430-15 SALARY-PW SEASONAL (MOWING)	.00	49.93	.00 (49.93)	.0
10-430-16 PW EMPLOYEES-FULL TIME	3,058.71	24,677.41	.00 (24,677.41)	.0
10-430-20 EMPLOYEE BENEFITS - PW	1,245.83	5,287.33	18,000.00	12,712.67	29.4
10-430-22 FICA & MEDICARE	368.86	2,990.88	11,774.00	8,783.12	25.4
10-430-23 457 RETIREMENT	151.20	1,219.25	3,100.00	1,880.75	39.3
10-430-25 UNEMPLOYMENT INSURANCE - PW	5.72	73.06	308.00	234.94	23.7
10-430-26 WORKERS' COMPENSATION - PW	.00	.00	6,156.00	6,156.00	.0
TOTAL PUBLIC WORKS ADMINISTRATION	6,811.88	50,413.80	193,247.00	142,833.20	26.1
<u>PUBLIC WORKS & STREETS DEPT</u>					
10-431-00 UNIFORMS - PW	.00	.00	2,000.00	2,000.00	.0
10-431-20 REPAIRS-EQUIPMENT & VEHICLES	.00	7,929.38	15,000.00	7,070.62	52.9
10-431-21 STREETS-SIGNS & MATERIAL	.00	2,027.00	2,000.00 (27.00)	101.4
10-431-22 SNOW REMOVAL	.00	.00	25,000.00	25,000.00	.0
10-431-23 EQUIPMENT RENTAL	.00	.00	200.00	200.00	.0
10-431-25 FARM HOUSE MAINT	.00	.00	5,000.00	5,000.00	.0
10-431-28 FARM HOUSE UTILITIES	.00	800.54	.00 (800.54)	.0
10-431-35 COPIER LEASE	.00	39.96	200.00	160.04	20.0
10-431-40 EMPLOYEE TRAINING	.00	.00	2,000.00	2,000.00	.0
10-431-41 UTILITIES - ELECTRIC	.00	235.29	1,500.00	1,264.71	15.7
10-431-43 BUIDING MAINT	.00	5,552.10	20,000.00	14,447.90	27.8
10-431-45 UTILITIES-GAS	.00	605.48	1,400.00	794.52	43.3
10-431-46 CELL PHONE	.00	580.49	1,600.00	1,019.51	36.3
10-431-47 TELEPHONE & INTERNET	.00	364.80	500.00	135.20	73.0
10-431-48 TRASH	.00	228.00	1,000.00	772.00	22.8
10-431-52 INSURANCE - PW	.00	4,659.41	17,000.00	12,340.59	27.4
10-431-55 POSTAGE & SHIPPING-PW	.00	59.85	100.00	40.15	59.9
10-431-60 STREET LIGHTING - PW	.00	3,058.45	17,000.00	13,941.55	18.0
10-431-61 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-431-62 FUEL - PW	.00	2,943.52	10,000.00	7,056.48	29.4
10-431-63 CONTRACT REFUSE REMOVAL - PW	.00	.00	1,000.00	1,000.00	.0
10-431-65 TREE PROGRAM	.00	.00	3,000.00	3,000.00	.0
10-431-66 PEST/WEED CONTROL - PW	.00	6.61	1,500.00	1,493.39	.4
10-431-68 COPIER EXPENSE	.00	.00	400.00	400.00	.0
10-431-70 IT SUPPORT	.00	.00	2,500.00	2,500.00	.0
10-431-71 COMPUTER SOFTWARE	.00	.00	500.00	500.00	.0
10-431-74 EQUIPMENT- CAPITAL OUTLAY	.00	.00	2,250.00	2,250.00	.0
10-431-76 PW VEHICLES SINKING FUND	.00	77,038.00	.00 (77,038.00)	.0
10-431-99 OTHER MISCELLANEOUS - PW	.00	.00	1,000.00	1,000.00	.0
TOTAL PUBLIC WORKS & STREETS DEPT	.00	106,128.88	134,150.00	28,021.12	79.1

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER</u>					
10-432-59 STORMWATER ENGINEERING/DESIGN	.00	.00	6,000.00	6,000.00	.0
10-432-60 STORMWATER CONSTRUCTION	.00	231.68	5,000.00	4,768.32	4.6
10-432-61 RETENTION/DETENTION POND MAINT	.00	.00	750.00	750.00	.0
10-432-62 CULVERT/DITCH MAINT	.00	1,088.40	6,000.00	4,911.60	18.1
10-432-63 3RD AVE STORM LIFT STATION	.00	.00	500.00	500.00	.0
10-432-64 STREET SWEEPING	.00	.00	1,200.00	1,200.00	.0
10-432-65 LEVEE REPAIR & MAINT	.00	.00	5,000.00	5,000.00	.0
TOTAL STORMWATER	.00	1,320.08	24,450.00	23,129.92	5.4

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK & RECREATION</u>					
10-451-11 SALARIES - P&R DIRECTOR (SEAS)	1,541.73	3,568.65	61,014.00	57,445.35	5.9
10-451-12 SALARIES - SUMMER HELP (SEAS)	640.00	1,964.66	16,547.00	14,582.34	11.9
10-451-16 SALARIES-PW FULL-TIME	2,016.69	13,712.17	.00 (13,712.17)	.0
10-451-20 EMPLOYEE BENEFITS	791.80	3,167.20	10,000.00	6,832.80	31.7
10-451-22 FICA P&R	203.23	1,354.35	5,933.00	4,578.65	22.8
10-451-23 RENTS	60.50	2,016.36	1,400.00 (616.36)	144.0
10-451-25 UNEMPLOYMENT INSURANCE	5.31	35.43	233.00	197.57	15.2
10-451-26 WORKERS' COMPENSATION	.00	.00	2,327.00	2,327.00	.0
10-451-30 SPECIAL EVENTS - P&R	.00	.00	1,000.00	1,000.00	.0
10-451-38 CELL PHONE	.00	150.61	400.00	249.39	37.7
10-451-39 TELEPHONE & INTERNET	.00	364.80	300.00 (64.80)	121.6
10-451-40 TRAINING	.00	.00	1,000.00	1,000.00	.0
10-451-41 UTILITIES - ELECTRIC	.00	1,810.02	12,000.00	10,189.98	15.1
10-451-42 PARK BUILDING MAINTENANCE	.00	.00	12,000.00	12,000.00	.0
10-451-43 PARK REPAIR AND MAINTENANCE	.00	600.00	20,000.00	19,400.00	3.0
10-451-44 CAPITAL OUTLAY - PARKS	.00	3,282.96	.00 (3,282.96)	.0
10-451-45 PARKS PAVILION EXPENSE	.00	300.00	.00 (300.00)	.0
10-451-46 TEETS PARK PAVILION DEP REFUN	.00	400.00	.00 (400.00)	.0
10-451-48 TRASH	.00	250.00	2,000.00	1,750.00	12.5
10-451-55 NEWSLETTERS/POSTCARDS/POSTAGE	.00	.00	1,200.00	1,200.00	.0
10-451-60 BACKGROUND CHECKS	.00 (156.45)	600.00	756.45 (26.1)
10-451-61 OPERATING SUPPLIES - P&R	.00	.00	1,200.00	1,200.00	.0
10-451-62 PARKS & RECREATION PROGRAMS	.00	.00	1,800.00	1,800.00	.0
10-451-70 IT SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-451-71 COMPUTER SOFTWARE	.00	350.00	1,000.00	650.00	35.0
10-451-81 ADULT ACTIVITIES	.00	.00	600.00	600.00	.0
10-451-83 SOFTBALL	.00	.00	1,000.00	1,000.00	.0
10-451-84 BASEBALL	.00	.00	7,000.00	7,000.00	.0
10-451-85 BASKETBALL	.00	.00	1,000.00	1,000.00	.0
10-451-86 VOLLEYBALL	.00	.00	500.00	500.00	.0
10-451-87 SOCCER	.00	.00	2,000.00	2,000.00	.0
10-451-88 SUMMER ACTIVITY	.00	.00	1,000.00	1,000.00	.0
10-451-90 UNIFORMS & EQUIPMENT P&R	.00	.00	100.00	100.00	.0
10-451-91 MISC FEES	.00	.00	300.00	300.00	.0
10-451-92 PARK CONCESSION EXPENSE	.00	.00	2,500.00	2,500.00	.0
10-451-93 MEMBERSHIP/PUBLICATIONS	.00	.00	100.00	100.00	.0
TOTAL PARK & RECREATION	5,259.26	33,170.76	169,054.00	135,883.24	19.6
TOTAL FUND EXPENDITURES	29,641.58	408,024.65	1,672,701.00	1,264,676.35	24.4
NET REVENUE OVER EXPENDITURES	(3,186.45)	(199,427.03)	(71,176.00)	128,251.03	(280.2)

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

WATER ENTERPRISE

ASSETS

20-10100	CASH IN COMBINED CASH FUND	506,854.27	
20-10120	CASH ON HAND	50.00	
20-10210	WATER ENTERPRISE CLEARING ACCT	7,603.69	
20-10250	COLOTRUST-WATER FUND	122.70	
20-10251	HIGH PLAINS WATER ENTPR FUND	184,250.33	
20-10260	COLOTRUST - DEVELOPMENT FEES	122.80	
20-10261	2011 USDA DEBT SERV RESERVE	102,082.06	
20-10262	2013 USDA DEBT SERV RESERVE	155,828.78	
20-10270	COLOTRUST-WATER BOND ACCOUNT	23.46	
20-10271	63.23% BOTW DEBT SERVICE	1,099.72	
20-10273	2020 BOTW LOAN--SINKING FUND	868,106.72	
20-10280	COLOTRUST-WATER BOND RESERVE	123.86	
20-10281	BANK OF THE WEST WTR RESRVS	21,057.40	
20-10282	2020 BOTW LOAN--D.S. RESERVE	255,864.69	
20-10290	OPERATION & MAINTENANCE FUND	122.79	
20-11500	ACCOUNTS RECEIVABLE	101,246.26	
20-14000	CWCB LOAN PROCEEDS ESCROW	1,133,775.50	
20-16100	LAND	661,549.57	
20-16200	WATER RIGHTS	5,022,202.92	
20-16300	CONSTRUCTION IN PROGRESS	222,706.00	
20-16400	PLANT EQUIPMENT	7,382,696.17	
20-16401	OTHER EQUIPMENT	28,834.06	
20-16410	ACCUMULATED DEPRECIATION	(2,104,785.76)	
	TOTAL ASSETS		14,551,537.99

LIABILITIES AND EQUITY

LIABILITIES

20-20200	ACCOUNTS PAYABLE	(774.14)	
20-20300	ACCRUED COMPENSATED ABSENCES	8,352.64	
20-20301	ACCR'D COMP ABS--CURR. PORTION	2,088.16	
20-20400	ACCRUED INTEREST PAYABLE	208,696.02	
20-22530	2013 USDA	449,858.98	
20-22540	REVENUE BOND PAYABLE-REA	2,586,254.50	
20-22550	BOTW LOAN--63.23% WATER	1,827,739.03	
20-22600	CAPITAL LEASES PAYABLE	180,038.55	
20-22650	2017 CWCB NOTE PAYABLE	2,408,850.00	
20-22900	CUSTOMER DEPOSIT LIABILITY	66,966.85	
	TOTAL LIABILITIES		7,738,070.59

FUND EQUITY

20-27900	RETAINED EARNINGS	6,733,109.04	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	6,634.80	
	BALANCE - CURRENT DATE		6,634.80

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

WATER ENTERPRISE

TOTAL FUND EQUITY	6,739,743.84
TOTAL LIABILITIES AND EQUITY	14,477,814.43

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
20-34000 WATER SALES	.00	142,134.68	1,073,518.00	931,383.32	13.2
20-34440 TAP FEES & ACQUISITION FEES	.00	.00	840,000.00	840,000.00	.0
20-34442 WATER METER SALES	.00	305.00	7,320.00	7,015.00	4.2
20-34450 MISCELLANEOUS WATER INCOME	.00	3,045.00	10,000.00	6,955.00	30.5
20-36001 RENTAL INCOME	477.50	10,039.00	42,000.00	31,961.00	23.9
20-36005 WIGGINS NORTH LAND RENT	.00	.00	2,500.00	2,500.00	.0
20-36012 GLASSEY REVENUE	.00	.00	100,000.00	100,000.00	.0
20-36100 INTEREST EARNED	.00	262.72	1,288.00	1,025.28	20.4
TOTAL FUND REVENUE	477.50	155,786.40	2,076,626.00	1,920,839.60	7.5

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
20-410-13 FINANCIAL AUDIT	.00	.00	6,531.00	6,531.00	.0
20-410-30 LEGAL SERVICE	.00	627.00	5,000.00	4,373.00	12.5
20-410-31 WATER RIGHTS EXPENSES (LEGAL)	.00	5,743.00	80,000.00	74,257.00	7.2
20-410-32 PROFESSIONAL SERVICES WATER	.00	23,496.00	100,000.00	76,504.00	23.5
20-410-33 POSTAGE	.00	299.52	1,200.00	900.48	25.0
20-410-34 WATER DEPOSIT REFUND	.00	.00	1,000.00	1,000.00	.0
20-410-38 PROFESSIONAL SERVICES ACCT	.00	.00	10,000.00	10,000.00	.0
20-410-40 TRAVEL, MEETINGS & TRAINING	.00	.00	4,000.00	4,000.00	.0
20-410-44 POSTAGE MACHINE LEASE	.00	.00	120.00	120.00	.0
20-410-59 DESIGN/SYSTEM ENGINEERING	.00	.00	60,000.00	60,000.00	.0
20-410-68 COPIER EXPENSE	.00	.00	200.00	200.00	.0
TOTAL PROFESSIONAL SERVICES	.00	30,165.52	268,051.00	237,885.48	11.3
<u>WATER ADMINISTRATION</u>					
20-411-12 EMPLOYEE SALARY-ADMINISTRATION	3,150.71	25,227.27	.00 (25,227.27)	.0
20-411-15 SALARIES & WAGES	.00	.00	82,459.00	82,459.00	.0
20-411-20 EMPLOYEE BENEFITS	504.40	2,017.60	5,016.00	2,998.40	40.2
20-411-22 FICA & MEDICARE	249.23	1,998.75	6,308.00	4,309.25	31.7
20-411-23 457 RETIREMENT	46.06	369.13	2,916.00	2,546.87	12.7
20-411-25 UNEMPLOYMENT INSURANCE	3.03	38.62	165.00	126.38	23.4
20-411-26 WORKERS' COMPENSATION	.00	.00	165.00	165.00	.0
TOTAL WATER ADMINISTRATION	3,953.43	29,651.37	97,029.00	67,377.63	30.6
<u>PUBLIC WORKS ADMINISTRATION</u>					
20-430-11 SALARY-PW MAINTENANCE	2,355.05	19,037.05	56,221.00	37,183.95	33.9
20-430-20 EMPLOYEE BENEFITS	581.50	2,326.00	7,084.00	4,758.00	32.8
20-430-22 FICA & MEDICARE	171.82	1,389.60	4,301.00	2,911.40	32.3
20-430-23 457 RETIREMENT	70.65	569.75	1,528.00	958.25	37.3
20-430-25 UNEMPLOYMENT INSURANCE	2.54	33.81	106.00	72.19	31.9
20-430-26 WORKERS' COMPENSATION	.00	.00	1,013.00	1,013.00	.0
TOTAL PUBLIC WORKS ADMINISTRATION	3,181.56	23,356.21	70,253.00	46,896.79	33.3
<u>SUPPLIES</u>					
20-431-22 EQUIPMENT REPAIRS AND MAINT	.00	.00	4,500.00	4,500.00	.0
20-431-62 FUEL	.00	.00	2,000.00	2,000.00	.0
20-431-75 VEHICLE REPAIR	.00	.00	1,500.00	1,500.00	.0
TOTAL SUPPLIES	.00	.00	8,000.00	8,000.00	.0

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
20-432-00 LINE MAINTENANCE	.00	3,748.88	50,000.00	46,251.12	7.5
20-432-05 UTILITY LOCATE EXPENSE	.00	165.91	400.00	234.09	41.5
20-432-30 CONTRACT OPERATOR	.00	1,200.00	6,000.00	4,800.00	20.0
20-432-35 COPIER LEASE	.00	39.96	600.00	560.04	6.7
20-432-37 ANALYTICAL/SAMPLING EXPENSE	.00	9,212.80	25,000.00	15,787.20	36.9
20-432-40 TELEPHONE & INTERNET	.00	1,279.19	2,500.00	1,220.81	51.2
20-432-41 UTILITIES-ELECTRIC	.00	9,915.98	70,000.00	60,084.02	14.2
20-432-45 UTILITIES-GAS	.00	442.06	2,000.00	1,557.94	22.1
20-432-46 CELL PHONE	.00	.00	764.00	764.00	.0
20-432-48 TRASH	.00	25.00	100.00	75.00	25.0
20-432-49 UTILITIES-PROPANE	.00	.00	6,000.00	6,000.00	.0
20-432-50 PERMIT FEES	.00	.00	27,500.00	27,500.00	.0
20-432-52 INSURANCE AND BONDS	.00	2,588.57	8,000.00	5,411.43	32.4
20-432-53 BOOSTER STATION MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
20-432-54 WATER MAIN INSTALLATION EXP	.00	.00	2,000.00	2,000.00	.0
20-432-55 METER INSTALL EXPENSE	.00	.00	7,000.00	7,000.00	.0
20-432-56 MAINTENANCE (PLANT) RO	.00	10,482.29	80,000.00	69,517.71	13.1
20-432-57 TREATMENT/OPERATING SUPPLIES	.00	1,353.00	22,000.00	20,647.00	6.2
20-432-59 WATER WELL MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
20-432-61 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
20-432-68 COPIER EXPENSE	.00	.00	500.00	500.00	.0
20-432-70 IT SUPPORT	.00	1,021.60	5,000.00	3,978.40	20.4
20-432-75 SYSTEM REPAIR & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
20-432-76 EMERGENCY SUPPLY VAULT	.00	900.00	.00	(900.00)	.0
20-432-85 WATER LEASES	.00	2,819.00	85,000.00	82,181.00	3.3
20-432-87 EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
20-432-99 OTHER MISCELLANEOUS EXPENSE	.00	30.00	1,000.00	970.00	3.0
TOTAL OPERATIONS	.00	45,224.24	428,864.00	383,639.76	10.6
<u>DEBT SERVICE</u>					
20-471-09 LOAN PMT-CWCB	.00	.00	400,000.00	400,000.00	.0
20-471-11 LOAN PAYMENT-USDA	.00	10,223.00	147,072.00	136,849.00	7.0
20-471-12 LEASE/PURCHASE PMT-KAMMERER	.00	10,531.26	42,125.00	31,593.74	25.0
20-471-14 BOTW INTEREST PAYMENT	.00	.00	133,000.00	133,000.00	.0
20-471-18 OTHER INTEREST EXPENSE	.00	.00	15,560.00	15,560.00	.0
20-471-50 LOAN ISSUANCE COSTS	.00	.00	20,000.00	20,000.00	.0
TOTAL DEBT SERVICE	.00	20,754.26	757,757.00	737,002.74	2.7
TOTAL FUND EXPENDITURES	7,134.99	149,151.60	1,629,954.00	1,480,802.40	9.2
NET REVENUE OVER EXPENDITURES	(6,657.49)	6,634.80	446,672.00	440,037.20	1.5

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

SEWER ENTERPRISE

ASSETS

30-10100	CASH IN COMBINED CASH FUND	1,266,995.82	
30-10250	COLOTRUST FUND	122.70	
30-10251	HIGH PLAINS SEWER ENTPR FUND	64,155.18	
30-10260	COLOTRUST SEWER PROJECT	122.70	
30-10271	36.77% BOTW DEBT SERVICE	639.93	
30-10273	2020 BOTW LOAN--SINKING FUND	504,827.78	
30-10282	2020 BOTW LOAN--D.S. RESERVE	148,792.31	
30-10290	CD 1726--STORM SEWER WGNS SCH	12,765.96	
30-11500	ACCOUNTS RECEIVABLE	59,640.43	
30-16100	LAND	821,659.00	
30-16200	BUILDINGS	130,310.00	
30-16300	CONSTRUCTION IN PROGRESS	193,724.40	
30-16400	EQUIPMENT	2,478,842.91	
30-16401	OTHER EQUIPMENT	25,098.72	
30-16410	ACCUMULATED DEPRECIATION-EQ	(872,215.15)	
TOTAL ASSETS			4,835,482.69

LIABILITIES AND EQUITY

LIABILITIES

30-20200	ACCOUNTS PAYABLE	10,184.77	
30-20300	ACCRUED COMPENSATED ABSENCES	8,216.51	
30-20301	ACCR'D COMP ABS--CURR. PORTION	2,054.13	
30-20400	ACCRUED INTEREST PAYABLE	7,979.55	
30-22550	BOTH 36.77% SEWER LOAN	1,062,880.97	
30-22900	CUSTOMER DEPOSIT LIABILITY	6,238.90	
30-22905	DEVELOPER PERFORMANCE DEPOSIT	11,750.00	
TOTAL LIABILITIES			1,109,304.83

FUND EQUITY

30-27900	RETAINED EARNINGS	3,681,856.24	
UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		5,456.84	
BALANCE - CURRENT DATE		5,456.84	
TOTAL FUND EQUITY			3,687,313.08
TOTAL LIABILITIES AND EQUITY			4,796,617.91

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER ENTERPRISE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REVENUES</u>					
30-34000	SEWER SALES	.00	80,735.27	482,908.00	402,172.73	16.7
30-34440	TAP FEES	.00	.00	240,000.00	240,000.00	.0
30-34450	MISCELLANEOUS SEWER INCOME	.00 (30.00)	.00	30.00	.0
30-36100	INTEREST EARNED	.00	39.50	400.00	360.50	9.9
	TOTAL FUND REVENUE	.00	80,744.77	723,308.00	642,563.23	11.2

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
30-410-13 FINANCIAL AUDIT	.00	.00	6,531.00	6,531.00	.0
30-410-30 LEGAL SERVICE	.00	.00	2,000.00	2,000.00	.0
30-410-32 PROFESSIONAL SERVICES	.00	2,776.12	15,000.00	12,223.88	18.5
30-410-33 POSTAGE	.00	299.52	1,000.00	700.48	30.0
30-410-35 COPIER LEASE	.00	39.96	125.00	85.04	32.0
30-410-40 TRAINING	.00	.00	2,000.00	2,000.00	.0
30-410-44 POSTAGE MACHINE LEASE	.00	.00	105.00	105.00	.0
30-410-67 OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
30-410-68 COPIER EXPENSE	.00	.00	200.00	200.00	.0
TOTAL PROFESSIONAL SERVICES	.00	3,115.60	27,061.00	23,945.40	11.5
<u>SEWER ADMINISTRATION</u>					
30-411-14 EMPLOYEE SALARIES-ADMIN	3,150.72	25,227.35	.00 (25,227.35)	.0
30-411-15 ADMINISTRATION DEPT EMPLOYEES	.00	.00	82,459.00	82,459.00	.0
30-411-20 EMPLOYEE BENEFITS	504.40	2,017.60	5,015.00	2,997.40	40.2
30-411-22 FICA & MEDICARE	249.23	1,998.72	6,308.00	4,309.28	31.7
30-411-23 457 RETIREMENT	46.06	369.13	2,873.00	2,503.87	12.9
30-411-25 UNEMPLOYMENT INSURANCE	3.02	38.65	45.00	6.35	85.9
30-411-26 WORKERS' COMPENSATION	.00	.00	165.00	165.00	.0
30-411-70 IT SUPPORT	.00	1,021.61	4,400.00	3,378.39	23.2
30-411-72 UTILITY SOFTWARE EXPENSE	.00	.00	1,000.00	1,000.00	.0
TOTAL SEWER ADMINISTRATION	3,953.43	30,673.06	102,265.00	71,591.94	30.0
<u>PUBLIC WORKS ADMINISTRATION</u>					
30-430-11 SALARIES & WAGES	.00	.00	47,943.00	47,943.00	.0
30-430-12 SALARY-PW MAINTENANCE	2,024.79	16,357.73	.00 (16,357.73)	.0
30-430-20 EMPLOYEE BENEFITS	498.67	1,994.67	6,404.00	4,409.33	31.2
30-430-22 FICA & MEDICARE	146.56	1,184.57	3,668.00	2,483.43	32.3
30-430-23 457 RETIREMENT	60.75	489.88	1,404.00	914.12	34.9
30-430-25 UNEMPLOYMENT	1.87	28.45	96.00	67.55	29.6
30-430-26 WORKERS' COMPENSATION	.00	.00	100.00	100.00	.0
TOTAL PUBLIC WORKS ADMINISTRATION	2,732.64	20,055.30	59,615.00	39,559.70	33.6

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP</u>					
30-431-22 EQUIPMENT MAINTENANCE/REPAIRS	.00	.00	1,500.00	1,500.00	.0
30-431-41 UTILITIES-ELECTRIC	.00	.00	500.00	500.00	.0
30-431-45 UTILITIES-GAS	.00	.00	400.00	400.00	.0
30-431-48 TRASH	.00	.00	876.00	876.00	.0
30-431-51 WWTP ENGINEERING & CONTINGENCY	.00	.00	6,500.00	6,500.00	.0
30-431-59 ENGINEERING DESIGN	.00	.00	14,000.00	14,000.00	.0
30-431-62 FUEL	.00	941.87	800.00	(141.87)	117.7
30-431-74 CAPITAL OUTLAY WWTP	.00	.00	25,000.00	25,000.00	.0
30-431-75 VEHICLE REPAIRS	.00	.00	4,000.00	4,000.00	.0
TOTAL WWTP	.00	941.87	53,576.00	52,634.13	1.8
<u>OPERATIONS</u>					
30-432-00 LINE MAINTENANCE	.00	.00	6,500.00	6,500.00	.0
30-432-05 UTILITY LOCATE EXPENSE	.00	112.50	500.00	387.50	22.5
30-432-30 CONTRACT OPERATOR	.00	400.00	6,500.00	6,100.00	6.2
30-432-41 UTILITIES-ELECTRIC	.00	5,085.15	29,000.00	23,914.85	17.5
30-432-42 TELEPHONE/INTERNET	.00	732.00	1,000.00	268.00	73.2
30-432-45 UTILITIES --GAS	.00	.00	500.00	500.00	.0
30-432-46 CELL PHONE	.00	.00	300.00	300.00	.0
30-432-48 TRASH	.00	128.00	500.00	372.00	25.6
30-432-50 PERMIT FEES	.00	.00	3,500.00	3,500.00	.0
30-432-51 ANALYTICAL/SAMPLING EXPENSE	.00	1,213.00	8,000.00	6,787.00	15.2
30-432-52 INSURANCE AND BONDS	.00	2,588.57	9,000.00	6,411.43	28.8
30-432-53 SEWER CLEANING/VIDEO	.00	.00	20,000.00	20,000.00	.0
30-432-54 INSTALLATION OF LINE EXPENSE	.00	.00	500.00	500.00	.0
30-432-55 GENERAL MAINT CENT LIFT ST	.00	.00	500.00	500.00	.0
30-432-56 GENERAL MAINTENANCE OF PLANT	.00	674.94	17,500.00	16,825.06	3.9
30-432-57 GENERAL MAINT JOHNSON LT ST	.00	5,431.00	5,000.00	(431.00)	108.6
30-432-59 ENGINEERING DESIGN	.00	.00	5,000.00	5,000.00	.0
30-432-60 TREATMENT OPERATIONS	.00	4,059.00	8,500.00	4,441.00	47.8
30-432-61 OFFICE SUPPLIES	.00	77.94	200.00	122.06	39.0
30-432-75 CAPITAL OUTLAY - LINES	.00	.00	60,000.00	60,000.00	.0
30-432-99 OTHER MISCELLANEOUS EXPENSE	.00	.00	100.00	100.00	.0
TOTAL OPERATIONS	.00	20,502.10	182,600.00	162,097.90	11.2
<u>DEBT SERVICE</u>					
30-471-14 BOTW INTEREST PAYMENT	.00	.00	105,000.00	105,000.00	.0
TOTAL DEBT SERVICE	.00	.00	105,000.00	105,000.00	.0
TOTAL FUND EXPENDITURES	6,686.07	75,287.93	530,117.00	454,829.07	14.2

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(6,686.07)	5,456.84	193,191.00	187,734.16	2.8

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

SALES TAX CAPITAL IMPROVEMENT

ASSETS

40-10100	CASH IN COMBINED CASH FUND	(84,291.84)	
40-10250	COLOTRUST FUND		122.70	
40-10251	HIGH PLAINS 1% TAX FUND		15,350.38	
40-11500	ACCOUNTS RECEIVABLE		47,251.91	
	TOTAL ASSETS		(21,566.85)

LIABILITIES AND EQUITY

LIABILITIES

40-25320	FUND BALANCE	(27,066.59)	
	TOTAL LIABILITIES		(27,066.59)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:
REVENUE OVER EXPENDITURES - YTD

(90,109.43)

BALANCE - CURRENT DATE

(90,109.43)

	TOTAL FUND EQUITY		(90,109.43)
	TOTAL LIABILITIES AND EQUITY		(117,176.02)

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SALES TAX CAPITAL IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUES					
40-31300	1% TOWN SALES TAX	23,854.43	100,134.99	321,264.00	221,129.01	31.2
40-36100	INTEREST EARNED	.00	13.82	76.00	62.18	18.2
40-36503	GRANT--DOLA	.00	.00	46,000.00	46,000.00	.0
	TOTAL FUND REVENUE	23,854.43	100,148.81	367,340.00	267,191.19	27.3

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SALES TAX CAPITAL IMPROVEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
40-430-05 CIP-NORTH STORM DETENTION	.00	.00	75,000.00	75,000.00	.0
40-430-16 CIP-TOWN HALL DIGITAL SIGN	.00	.00	2,500.00	2,500.00	.0
40-430-18 CIP-NON POT WATER MAIN	.00	190,258.24	105,000.00	(85,258.24)	181.2
40-430-22 CIP-ENTRY SIGN IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL PROJECTS	.00	190,258.24	192,500.00	2,241.76	98.8
TOTAL FUND EXPENDITURES	.00	190,258.24	192,500.00	2,241.76	98.8
NET REVENUE OVER EXPENDITURES	23,854.43	(90,109.43)	174,840.00	264,949.43	(51.5)

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

SALES TAX STREETS

ASSETS

45-10100	CASH IN COMBINED CASH FUND	297,676.15	
45-11500	ACCOUNTS RECEIVABLE	47,251.91	
	TOTAL ASSETS		344,928.06

LIABILITIES AND EQUITY

LIABILITIES

45-20200	ACCOUNTS PAYABLE	200.00	
45-25320	FUND BALANCE	307,696.06	
	TOTAL LIABILITIES		307,896.06

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	97,512.82		
BALANCE - CURRENT DATE		97,512.82	
TOTAL FUND EQUITY			97,512.82
TOTAL LIABILITIES AND EQUITY			405,408.88

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SALES TAX STREETS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES						
45-31300	1% TOWN SALES TAX (2022)	23,854.44	100,134.98	320,556.00	220,421.02	31.2
45-36100	INTEREST EARNED	.00	.00	17,905.00	17,905.00	.0
TOTAL FUND REVENUE		23,854.44	100,134.98	338,461.00	238,326.02	29.6

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SALES TAX STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
45-430-11 CIP-CHAPMAN 3RD TO 4TH	.00	.00	300,000.00	300,000.00	.0
45-430-12 CIP-3RD AVE CHAPMAN TO MAIN ST	.00	.00	250,000.00	250,000.00	.0
45-430-59 CIP ENGINEERING SERVICES	.00	.00	15,000.00	15,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	565,000.00	565,000.00	.0
<u>DEPARTMENT 431</u>					
45-431-22 REPAIRS & MAINTENANCE-STREETS	.00	2,622.16	50,000.00	47,377.84	5.2
45-431-24 SNOW REMOVAL	.00	.00	15,000.00	15,000.00	.0
TOTAL DEPARTMENT 431	.00	2,622.16	65,000.00	62,377.84	4.0
TOTAL FUND EXPENDITURES	.00	2,622.16	630,000.00	627,377.84	.4
NET REVENUE OVER EXPENDITURES	23,854.44	97,512.82	(291,539.00)	(389,051.82)	33.5

TOWN OF WIGGINS
BALANCE SHEET
APRIL 30, 2025

CONSERVATION TRUST

ASSETS

50-10100	CASH IN COMBINED CASH FUND	21,337.98	
50-10250	COLOTRUST FUND	122.70	
50-10251	HIGH PLAINS CNSRVTN TRST FUND	14,339.07	
	TOTAL ASSETS		35,799.75

LIABILITIES AND EQUITY

LIABILITIES

50-25320	FUND BALANCE	28,190.38	
	TOTAL LIABILITIES		28,190.38

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	1,428.55		
BALANCE - CURRENT DATE		1,428.55	
TOTAL FUND EQUITY			1,428.55
TOTAL LIABILITIES AND EQUITY			29,618.93

TOWN OF WIGGINS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CONSERVATION TRUST

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUES					
50-33501	CT - ST PROCEEDS (LOTTERY)	.00	4,803.81	17,100.00	12,296.19	28.1
50-36100	INTEREST EARNED	.00	9.37	54.00	44.63	17.4
	TOTAL FUND REVENUE	.00	4,813.18	17,154.00	12,340.82	28.1

TOWN OF WIGGINS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CONSERVATION TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 430</u>					
50-430-16 TOWN PARKS IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
50-430-17 CAPITAL OUTLAY -BLEACHER SHADE	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 430	.00	.00	20,000.00	20,000.00	.0
<u>PARK OPERATIONS</u>					
50-452-60 REPAIRS AND MAINTENANCE	.00	3,384.63	.00	(3,384.63)	.0
TOTAL PARK OPERATIONS	.00	3,384.63	.00	(3,384.63)	.0
TOTAL FUND EXPENDITURES	.00	3,384.63	20,000.00	16,615.37	16.9
NET REVENUE OVER EXPENDITURES	.00	1,428.55	(2,846.00)	(4,274.55)	50.2



STAFF SUMMARY

Board of Trustees Meeting April 23, 2025

Date: April 17, 2025

ADGENDA ITEM NUMBER:

TOPIC: Consideration of Resolution 10-2025 - A Resolution Supporting the Filing of an Application with the Public Utilities Commission for a Local Emergency Telephone Charge Increase

Responsible Staff Member: Craig Miller, Town Manager

BACKGROUND

Morgan County provides emergency telephone service, or 911 service, through its Communication Center. The emergency telephone charge has not increased since 2023 and the costs of providing 911 services have continued to increase.

SUMMARY

The current Public Utilities Commission (PUC) established annual threshold rate for the emergency telephone charge as \$2.12. The local emergency telephone charges imposed by the governing bodies are insufficient to pay the operational costs of the Morgan County Communications Center. The governing bodies desire to jointly file an application with the PUC to seek approval of an increase the local emergency telephone charge to \$3.00 pursuant to C.R.S. § 29-11-102(2)(c).

FISCAL IMPACT

Adoption of this Resolution has a neutral impact on the adopted budget. The costs are passed on to citizens through the telephone charge.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

This supports the Board's desire to provide a safe environment in the Town of Wiggins by providing emergency telephone service that enhances the response time of emergency responders such as law enforcement agencies, ambulance service, and fire protection.

OPTIONS AVAILABLE TO THE BOARD OF TRUSTEES

The Board of Trustees may adopt this resolution as presented, request an amendment, or not adopt the resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 10-2025 - A Resolution Supporting the Filing of an Application with the Public Utilities Commission for a Local Emergency Telephone Charge Increase.

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

STANDARD FORM AND INSTRUCTIONS

**Application for Emergency Telephone
Charge increase petitioned by a governing
body to the Colorado Public Utilities
Commission pursuant to § 29-11-102(2)(c),
C.R.S.**

A governing body requesting approval pursuant to § 29-11-102(2)(c), C.R.S., for an emergency telephone charge in excess of the limit established by the Commission pursuant to § 29-11-102(2)(f)(II), C.R.S., shall file an application with the Commission pursuant to 4 Code of Colorado Regulations (CCR) 723-2-2002 and 723-2-2147. The current limit established by the Commission may be found at <https://sites.google.com/state.co.us/telecom-surcharges/non-puc-surcharges>

Consistent with 4 CCR 723-2-2147(a), the Commission is providing this application form, and included instructions, to assist with the application process. Requests for approval of surcharge rates may be filed using this form and/or through a separate filings. All filings must comply with 4 CCR 723-2-2002, 2147, and other applicable rules.

Please use the spaces provided to complete the requested information. Include additional documentation as necessary or requested.

Please note that filing an application does not ensure approval of the requested increase. Once the application is filed, the Commission will provide a proceeding number and consider completed forms that are filed with the Commission, after necessary notice and intervention periods. If the application is uncontested or unopposed, the Commission may consider it without a hearing, consistent with 4 CCR 723-1-1403.

Filing instructions are included at the end of this form. In addition, procedural questions regarding the form and filing processes may be directed through email to dora_911program@state.co.us, or by calling Commission staff member, Daryl Branson, at 303-894-2871.

Commission staff may provide procedural and technical assistance to potential applicants; however, representations from Commission staff do not constitute Commission decisions.

1. Name and address of the applicant (the governing body) (See 4 CCR 723-2-2147(b)(I)).

2. The name, address, telephone number, and e-mail address of the applicant's representative to whom all inquiries concerning the application should be made (See 4 CCR 723-2-2147(b)(II)).

3. The name, address, telephone number, and e-mail address of the applicant's contact person for customer inquiries concerning the application, if that person is different from the person listed for #2 above (See 4 CCR 723-2-2147(b)(III)).

4. The current ETC rate:

The rate being requested:

The proposed effective date of the new ETC rate:

Note: per statute, new ETC rates may only be effective either Feb 1 or June 1

Feb 1

June 1

5. The town or city, and any alternate town or city, where the applicant prefers any hearings be held (See 4 CCR 723-4-2147(b)(IV)).

6. The Applicant agrees to each of the following (enter authorized *signatory's initials* to confirm):

The Applicant agrees to respond to all questions propounded by the Commission or its Staff concerning the application (See 4 CCR 723-2-2147(b)(V)).

The Applicant shall permit the Commission or any member of its Staff to inspect the applicant's books and records as part of the investigation into the application (See 4 CCR 723-2-2147(b)(VI)).

The Applicant understands that if any portion of the application is found to be false or to contain material misrepresentations, any authorities granted may be revoked upon Commission order (See 4 CCR 723-2-2147(b)(VII)).

The Applicant acknowledges the following:

(A) the filing of the application does not itself constitute approval of the application;

(B) if the application is granted, the applying governing body shall not implement the approved emergency telephone charge rate until the governing body complies with the applicable Commission rules and with any conditions established by the Commission order granting the application; and

(C) if a hearing is held, the applying governing body shall present evidence at the hearing to establish its qualifications to impose the requested emergency telephone charge rate (See 4 CCR 723-2-2147(b)(VIII)).

Within the last 18 months, the Applicant has not used emergency telephone charge funds for purposes not authorized by § 29-11-104(2), C.R.S., and the planned use of all future revenues raised from emergency telephone charges are authorized by § 29-11-104(2), C.R.S. (See 4 CCR 723-2-2147(b)(IX)).

-
7. The following supporting documents must be provided with this form. For each item, enter the exhibit number(s) where the item can be found. See the filing instructions on the last page regarding file format and how to provide these documents. If a particular item is not applicable, enter "N/A".

Recent Financials. A report showing actual revenues and expenses for at least three previous years (See 4 CCR 723-2-2147(b)(X)).

Projected budget with requested increase. A five-year projected budget for the governing body with the proposed emergency telephone charge, including proposed capital expenses (See 4 CCR 723-2-2147(b)(XI)).

Documentation of Budgetary Line Items. Documentation of all budgetary line items in excess of \$50,000 (See 4 CCR 723-2-2147(b)(XII)).

IGA for the Governing Body. Any current intergovernmental agreement or equivalent document authorizing the governing body to collect and use emergency telephone charge funds (See 4 CCR 723-2-2147(b)(XIII)).

Surcharge resolution. A resolution or equivalent decision by the governing body authorizing its agent to pursue approval for the requested emergency telephone charge (See 4 CCR 723-2-2147(b)(XIV)).

Audit. A copy of the most recent audit performed of the governing body's finances, or the online address where a copy of such an audit may be found, or a statement that the governing body is exempt from audit requirements (See 4 CCR 723-2-2147(b)(XV)).

Draft Public Notice and Publication Plan. A draft public notice and a statement regarding where the governing body proposes to publish the notice (See 4 CCR 723-2-2147(b)(XVI)).

Optional: Any additional supporting or explanatory documentation which may assist in the evaluation of the application (See 4 CCR 723-2-2147(b)(XVII)).

The following page is an example affidavit, which must be completed, signed, and filed with the application, indicating the application's contents are true and accurate. As indicated in the example affidavit, the signer must be an authorized representative of the 9-1-1 governing body applying for the surcharge approval.

AFFIDAVIT

**BEFORE THE COLORADO PUBLIC UTILITIES COMMISSION
OF THE STATE OF COLORADO**

IN THE MATTER OF THE APPLICATION OF _____
FOR APPROVAL OF EMERGENCY TELEPHONE CHARGE PURSUANT TO C.R.S. § 29-11-
102(2)(C)

AFFIDAVIT OF _____ IN SUPPORT OF THE
VERIFIED APPLICATION TO ASSESS AN EMERGENCY TELEPHONE CHARGE RATE OF
_____ PER SERVICE USER PER MONTH PURSUANT TO C.R.S. § 29-11-102(2)
(C)

I am authorized on behalf of _____ to act on its
behalf. I am informed and believe that the contents of this submittal and all statements are true,
accurate, complete, and correct to the best of my knowledge.

Respectfully submitted this _____ day of _____, 20____.

By: _____

Title: _____

Address:

Public notice must be provided in compliance with 4 CCR 723-2-2147(d).

The following page is a draft public notice that may be completed and submitted with this form for Commission consideration.

Notice Reminder: Following the filing of your application, the Commission will issue notice of the application. The applicant must publish public notice within three days of the Commission's notice, consistent with Commission rules.

Public notice must be published in at least one newspaper of general circulation in the area of applicability in at least one edition. The notice shall also be made available for a period of no less than two weeks on the governing body's website, if one exists (See 4 CCR 723-2-2147(d)).

NOTICE OF FILING OF APPLICATION
TO INCREASE THE 9-1-1 EMERGENCY TELEPHONE CHARGE

Notice is hereby given that the _____
has applied to the Colorado Public Utilities Commission (CPUC) for approval to increase the
current monthly 9-1-1 surcharge affecting all users of exchange telephone, wireless, wireline,
and voice-over-internet-protocol (VoIP) telephone services within _____.
from _____ to _____. The proposed effective date of the increase is
_____.

As explained in the Application, the requested surcharge increase is proposed as necessary
to fund expenses related to the provision of emergency telephone service, as allowed by
Colorado law (C.R.S. 29-11-102 and 104).

This Application is available for inspection in each local office of the Applicant or at the
CPUC. The address of the Applicant where the Application may be viewed is
_____, _____, CO. The Applicant's telephone number is
_____.

The Application may also be inspected at the offices of the CPUC, 1560 Broadway, Suite
250, Denver, CO 80202, and electronically at [https://www.dora.state.co.us/pls/efi/](https://www.dora.state.co.us/pls/efi/EFI_Search_UI.search)
EFI_Search_UI.search, Proceeding No. _____.

Objections or comments may be filed through mail to the offices of the CPUC, 1560
Broadway, Suite 250, Denver, CO 80202, or online using the Commission's electronic
filing system at https://www.dora.state.co.us/pls/real/CCTS_oWEB.comment_form. All
interventions must be filed in accordance with Rule 1401 of the Commission's Rules of
Practice and Procedure 4 *Code of Colorado Regulations*, 723-1. If the application is
uncontested or unopposed, as evidenced through the absence of written intervention or
objection filings by the deadline, the Commission may determine the matter without a
hearing and without further notice. The deadline for filing an intervention or objection is
_____.

If a hearing is held, members of the public may attend and make statements under oath
even if they do not file written objections or a request for intervention.

Any person desiring information regarding when hearings, if any, may be held may submit a
written request to the CPUC or contact the External Affairs section of the Commission at
(303) 894-2070 or (800) 456-0858.

Filing Instructions

Upon completion of this form, applicants are encouraged to send this form to Commission staff for an optional initial review. The form and supporting documents may be sent as an email attachment to dora_911program@state.co.us. Staff will review the document for completeness and inform the applicant of any identified deficiencies.

Providing the form to Commission Staff for an optional review is not required and does not constitute filing of an application.

When ready to file, the applicant should upload the application with the Commission's e-filing system at <https://www.dora.state.co.us/pls/efi/EFI.homepage>. All attached documents may be filed either together or separately with the application.

Where possible, spreadsheets should be provided in executable format (such as Microsoft Excel).

If requested, Commission staff can assist with technical questions regarding uploading filings to the Commission's e-filing system.

Please review Commission rules to ensure compliance with necessary requirements, including substantive inclusions and notice provisions.

Timing considerations: There is a minimum 30-day comment period and once approved the applicant is required to provide a 60-day notice to the carriers prior to the effective date. In order to ensure sufficient time to review your application, best practice is to submit applications at least 120 days before the proposed effective date. This means applications with a proposed effective date of February 1 should be e-filed no later than October 1, and applications with a proposed effective date of June 1 should be e-filed no later than Feb 1. The Commission cannot guarantee processing of your application with sufficient time to meet your requested effective date.

**WIGGINS, COLORADO
RESOLUTION NO. 10-2025**

**A RESOLUTION SUPPORTING THE FILING OF AN APPLICATION WITH THE PUBLIC
UTILITIES COMMISSION FOR A LOCAL EMERGENCY TELEPHONE CHARGE
INCREASE**

WHEREAS, Morgan County, the Cities of Fort Morgan and Brush, and the Towns of Wiggins, Hillrose, and Log Lane Village jointly contribute to the operations of the Morgan County Communications Center, the regional 911 dispatch center for Morgan County;

WHEREAS, the governing bodies each impose the local emergency telephone charge pursuant to C.R.S. § 29-11-102(2) and such charges are established at the limit set by the Public Utilities Commission ("PUC") pursuant to C.R.S. § 29-11-102(2)(f)(II), which is currently \$2.12;

WHEREAS, the local emergency telephone charges imposed by the governing bodies are insufficient to pay the operational costs of the Morgan County Communications Center as permitted pursuant to C.R.S. § 29-11-104;

WHEREAS, the governing bodies have determined that an additional local emergency telephone charge is necessary to provide continued and adequate emergency telephone service;

WHEREAS, adequate emergency telephone service is essential to the health, safety, and welfare of the residents of the Town of Wiggins; and

WHEREAS, the governing bodies desire to jointly file an application with the PUC to seek approval of an increase the local emergency telephone charge to \$3.00 pursuant to C.R.S. § 29-11-102(2)(c).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS:

Section 1. The local emergency telephone charges imposed by the governing bodies of Morgan County, the Cities of Fort Morgan and Brush, and the Towns of Wiggins, Hillrose, and Log Lane Village are insufficient to pay the operational costs of the Morgan County Communications Center and an increase in the local emergency telephone charge to \$3.00 is necessary to provide continued and adequate emergency telephone service to the residents of Morgan County.

Section 2. Morgan County is hereby appointed to act as the agent for the Town of Wiggins for the purpose of filing an application for emergency telephone charge increase with the PUC pursuant to C.R.S. § 29-11-102(2)(c).

INTRODUCED, ADOPTED AND RESOLVED THIS 23rd DAY OF APRIL, 2025.

TOWN OF WIGGINS, COLORADO

Chris Franzen, Mayor

ATTEST:

Nichole Seiber, Town Clerk